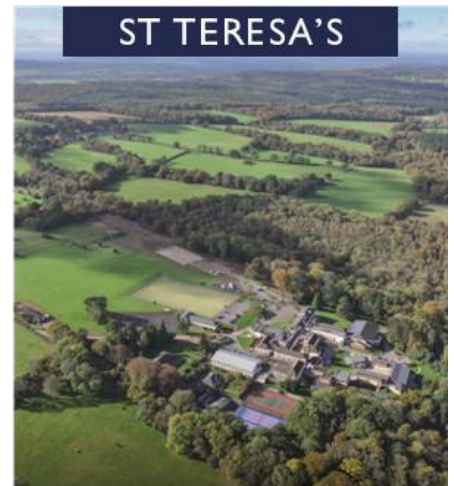
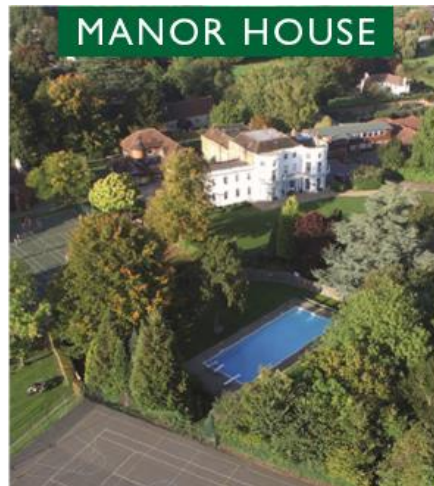
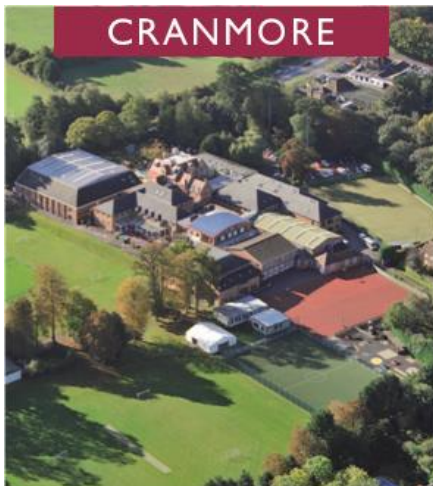


EFFINGHAM

CRANMORE • MANOR HOUSE • ST TERESA'S

Appointment of Effingham Schools Trust Head of IT April 2024

Information for Applicants



The Vision

In 2019, neighbouring and complementary schools St Teresa's and Cranmore came together to form Effingham Schools Trust (EST), based on a diamond model – a powerful and exciting educational proposition, delivering all the advantages of both single sex and co-education to girls and boys. The partnership has proven incredibly successful, providing new opportunities for pupils of all ages, and bringing strength and stability to both schools.

EST has been delighted to build on this success and Manor House School joined the Trust in September 2023, forming a dynamic educational triumvirate. Three modern, progressive schools, Cranmore, Manor House and St Teresa's each have enviable track records, delivering best practice teaching to their pupils, whilst maintaining exceptional pastoral care.

With 1500 pupils across the three sites (9 form entry into Year 7), the new partnership allows each school to focus on its strengths whilst retaining its individuality, presenting to all students an extraordinarily rich variety of shared events, facilities and resources to provide a distinctive and distinguished education for pupils of all faiths and backgrounds.

EST's diamond model offers the benefits of the co-ed classroom to very young pupils, the benefits of the single sex classroom in later prep and secondary years, before finally returning to co-education at Sixth Form. This method reflects and acknowledges that girls and boys approach their learning in differing ways at different developmental stages.

In 2025, the top of the diamond will come to fruition, with the introduction of a co-educational Sixth Form, based on the Effingham site.

The Role

The Head of IT will report to the Director of Operations and be responsible for the efficient running of the Trust's IT Support functions. The Head of IT will oversee the 1st and 2nd line support teams at all three sites within the Trust. This post is expected to support and inform IT strategic development and all aspects of the service including network infrastructure, hardware and software provision. This role will be based on the St Teresa's site, although the appointment will require attendance at Cranmore and Manor House.

The Sites

The three schools are conveniently located just a few miles apart, each with its own stunning site in the heart of Surrey. EST's excellent transport services will be further developed to fully accommodate the needs of parents and pupils at all schools.

The EST has a very healthy population of 1500 pupils across all three sites. St Teresa's has a school population of 640 including over 80 boarders, and a successful Sixth Form. The school sits in 55 acres of beautiful countryside and the benefits from excellent facilities. In recent years the school has carried out a significant development programme and further exciting projects are in the pipeline.

St Teresa's offers a strong, caring community based on its Catholic traditions, but remains an inclusive environment that welcomes pupils from all backgrounds. With recognised strengths spanning academia, sport and the creative and performing arts, the focus is on the individual, allowing the girls to achieve their best and enabling them to follow their own unique path to happiness and success.



Cranmore has undergone an exciting new phase of development to become an outstanding Prep and Senior school. With a bold, vibrant culture and an enviable sporting and academic reputation, Cranmore offers education up to Year 11. The boys will then continue their academic journey with a guaranteed place in the new co-ed Sixth Form based on the Effingham site from 2025.



Manor House is a delightful school in an enviable 17-acre site in a beautiful setting, which proudly celebrated its centenary in 2020. With almost 300 pupils, the school comprises a Toddler Group for the very youngest children (from age 1), followed by Nursery (age 2–3), Kindergarten (age 3–4) and Lower Prep (Reception to Y2), all co-ed. It is single sex girls in Upper Prep School from Y3 to Y6, and Senior School in Years 7 to 11.



Location

St Teresa's is situated between Dorking and Effingham in Surrey, Cranmore is situated in East Horsley, and Manor House is located in Bookham. There is easy access to London by road or rail; both Gatwick and Heathrow are within 45 minutes' drive.



Remuneration and Benefits

Our staff enjoy working as part of a strong school community.

We reward our talented staff with a range of benefits. Including:

Salary

The salary for this position will be attractive and competitive.

Continued Professional Development

All staff have access to professional development training as part of the Trust's performance development and appraisal process. Individuals are encouraged to continue to develop their skills to maintain the highest professional standards.

Fee Remission

Discounts may be available on school fees. Full terms and conditions will be provided by the Director of Finance to the successful candidate.

Pension Scheme

There is a generous contributory pension scheme.

Refreshments and lunch

Refreshments and lunch are provided during term time.

Cycle to work

A cycle to work scheme is available for staff members.

Parking

Parking for staff members is provided on site.

Counselling Service

A free, confidential 24-hour telephone service is available 365 days per year.

Use of School sports facilities

Staff may use some of the Trust's facilities when available.

Application and Recruitment Process

The Appointment

All applicants are required to complete an **application form** containing questions about their academic and employment history and their suitability for the role.

The letter should indicate your suitability for the post and your motivation for submitting the application. Further information including examination results and the Independent Schools' Inspection Report can be found on the School's websites www.st-teresas.com, www.cranmore.org, www.manorhouseschool.org

As part of the Effingham Schools Trust's commitment to safeguarding and promoting the welfare of children, any offer of employment to this post will be subject to receipt of a satisfactory Enhanced Disclosure and Barring Service check, along with qualifications, two satisfactory references and a satisfactory response to a Health Questionnaire. **Please note that some references will be taken up on short listed candidates prior to interview.**

Closing Date for Applications:	Friday 23 rd February 2024
Applications should be sent to:	Mrs Karen Babler Recruitment Manager St Teresa's School Effingham Surrey RH5 6ST k.babler@st-teresas.com

The Effingham Schools Trust reserves the right to interview at any stage of the selection process.

FOR FURTHER INFORMATION:



www.cranmore.org



www.manorhouseschool.org



www.st-teresas.com