

CANDIDATE INFORMATION PACK



Heckmondwike
Grammar School

JOB TITLE **Sixth Form Study Facilitator**

Are you an organised and approachable individual?

Then this will be the job for you.

This post provides a unique opportunity to work within a high-performing and growing 11 to 18 grammar school with a large sixth-form and exceptional students. With an intake of approximately 500 post-16 and 210 in next year's Year 7, Heckmondwike Grammar School is a dynamic place to be.

SALARY SCP 4 £18,933 pro rata
(£12,554.47 actual salary)

**TERM/
HOURS** 28 ¾ hours per week.
8.15am to 2.15pm.
Term Time only,
Permanent.

**CLOSING
DATE** 9am Monday 20th
September 2021

**INTERVIEW
DATE** Interviews will be held
during w/c Monday 27th
September 2021



HECKMONDWIKE
GRAMMAR SCHOOL

THE SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE AND EXPECTS ALL STAFF TO SHARE THIS COMMITMENT. OFFERS OF EMPLOYMENT ARE SUBJECT TO TWO SATISFACTORY REFERENCES, A SIX MONTH TRIAL PERIOD AND AN ENHANCED DBS DISCLOSURE. WE ARE AN EQUAL OPPORTUNITIES EMPLOYER.

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GRAMMAR SCHOOL

Sixth Form Study Facilitator

Department Information

About Us:

At Heckmondwike Grammar School, our motivation is for our students to enjoy their school days and to become thoughtful, articulate, confident and responsible members of society. In order to achieve this, we rely on our staff to work closely with students, parents and teachers to provide a supportive community, keeping the well-being of our students at the forefront of everything we do.

The Role:

The post holder will need to ensure that high standards of behaviour are maintained throughout the sixth form study areas with all students engaged in silent study.

This will also include supporting the work of the Attendance and Health Officer and the Head of Year to optimise student attendance in the sixth form study areas.

Experience of working in a school is not essential however previous experience of working in a front-facing or customer services type role is a must. You will be able to work with young people of all ages and have the ability to maintain appropriate relationships at all levels.

Why Should You Apply?

Heckmondwike Grammar School is a unique school, with students who are eager to learn, keen to know more and want to enjoy their educational experiences. It is exceptional in many ways: a very diverse school community that produces results of the highest quality. We work effectively with the young people, really care about them and their futures and have an ultimate success measure of enabling them to proceed to where they want to go.



Excellent relationships between staff and students are the norm, expectations are high and students perform very well as a consequence.

We also offer a competitive salary and membership to a Local Government pension scheme.

How Should You Apply?

If you are interested in this position then please visit the vacancies section of our website www.heck-grammar.co.uk/vacancies.

Completed applications should be sent by email to: recruitment@heckgrammar.co.uk.

Further information about the school is available on the school website www.heckgrammar.co.uk.



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