

Curriculum and Teacher Training Lead (Vocational and Technical Programmes)

Ark is an international charity, transforming lives through education. In the UK, we are a network of 37 schools, educating more than 24,000 pupils across Birmingham, Hastings, London and Portsmouth. These schools are all non-selective and in areas where they can make the biggest difference. We exist to give every young person, regardless of their background, a great education and real choices in life about their pathway through to university, apprenticeship or career.

Ark's approach to delivering outstanding teaching, learning and assessment across vocational and technical qualifications is called the Professional Pathways programme. In addition to securing qualification outcomes, the programme also provides high quality wrap-around provision for students who are pursuing these qualifications to ensure that they are offered places and go on to succeed in the highest quality university and apprenticeship courses. Teachers are trained to embed employer-led curriculum projects into the design and delivery of BTEC qualifications. Teachers are also trained to deliver a bespoke work readiness curriculum and engage in meaningful and informed discussions about higher education and apprenticeship options for their students. Professional Pathways programmes include the core Key Stage 5 programme where students study a Level 3 BTEC in Business, Applied Science or IT and a Foundation Year programme, piloted this year. The Foundation Year programme is for students who have not passed GCSE English and/or maths in Year 11. We are also currently exploring offering a version of the programme to students at Key Stage 4 to engage with technical and vocational qualifications.

Professional Pathways is a critical part of the network's growth in Key Stage 5. The programmes will therefore continue to grow in order to support more school leaders, teachers and students. The Teacher Training Lead is a pivotal role in ensuring that our teachers and leaders are equipped to maintain quality of outcomes as we expand.

The Curriculum and Training Lead role will report in to the Professional Pathways Programme Manager and work closely with the Programme Officer and Programme Coordinator. The role will sit as part of the wider Pathways and Enrichment team at Ark.

About the Curriculum and Teacher Training Lead Role

The Curriculum and Teacher Training Lead is responsible for ensuring school leaders and teachers have the training and support they need to successfully deliver the various elements of the Professional Pathways programme including: the curriculum content across Applied Science, Business and IT Level 3 BTEC, English and Maths GCSE resits; quality assurance and administration of the qualifications; delivery of the bespoke work readiness curriculum. The person will therefore play a critical role in understanding how to help teachers to intellectually prepare to provide a rounded education to the young people taking vocational qualifications.

The ideal candidate will be an experienced vocational teacher who has experience of training others and is keen to bring their passion for improving student outcomes, specifically on vocational and technical courses, to a rapidly expanding programme.

Closing date:	Recruiting on an ongoing basis. Please get in touch.
Start Date:	Start date negotiable but as soon as available
Location:	Holborn, London until December then West London from January 2020*
Salary:	£35,000-£42,000 depending on experience

Responsibilities

Teacher training and support

- Design and develop a high quality set of training and resources for BTEC teachers across Business, Applied Science and IT qualifications and colleagues supporting English and Maths GCSE resit qualifications. Training should facilitate both face to face and online learning and include support for:
 - Effective short, medium and long term planning
 - Effective moderation, assessment and reporting practices
 - Teacher subject knowledge for mandatory and optional units
 - Pedagogical practices to develop effective habits, skills and mindsets in students
- Develop a network of teachers, partners and trainers who can support high quality delivery and development of training and resources, including liaising closely with Ark's strategic partner Pearson. Where appropriate, you will be expected to deliver training yourself and should be a confident facilitator
- Build positive and productive relationships with all teachers to support continued sharing and development of subject specific communities away from training events
- Monitor and maximise attendance at training events and online modules by co-ordinating communications with teachers and school leaders about upcoming training
- Work with priority schools to provide coaching, mentoring and one-to-one support to new teachers or those who are struggling to deliver the course
- Effectively quality assure and evaluate the impact of the training and resources on offer and continue to refine

School leader training

- Design and develop a high quality training calendar and associated resources for leaders involved in the delivery of BTEC Level 3 programmes, including Quality Nominees, Lead Internal Verifiers and assessors
- Support school leaders to improve their understanding of what effective quality assurance looks like in school, and the systems and processes they need to implement to be successful and meet exam board requirements
- Create network templates for quality assurance documents and share best practice from other schools
- Keep up to date with exam board requirements, ensuring this is communicated effectively and in time for schools to make adjustments where required
- Work with priority schools and leaders who are newer to qualifications to coach them through processes as questions arise

Supporting with programme development

Work closely with the Professional Pathways Programme Manager to:

- Research new qualification areas that could be added to the core Professional Pathways programmes at KS5 and what training/support is required for teachers

- Develop a proposal for the Professional Pathways model to be extended to KS4. You will be expected to engage with teachers and partners to understand what support would be necessary

The successful candidate will have:

- Passion for the ability of technical and vocational education to support social mobility aims
- Desire to improve the reputation of vocational and technical qualifications and their value in the qualification landscape.
- Passion for raising standards and expectations of staff and students delivering/studying vocational and technical qualifications
- Experience of designing and delivering teacher training and confidence in facilitating
- Experience of either teaching or providing training to support RQF BTEC programmes at Level 3 and achieving exceptional outcomes
- Comprehensive IT skills, particularly in working with MS Office and cloud-based storage

Desirable

- Experience of working with school leaders
- Experience of developing online training and resources
- Experience of developing or delivering skills-based curriculum materials for students
- Experience of supporting students required to resit English or Maths GCSE

Personal characteristics

- Positive and motivated, action-oriented style
- Ability to work logically and methodically and thrives in a fast-paced environment
- Ability to multi-task, managing workload and prioritising time effectively
- Committed to delivering consistently high-quality and accurate work
- Reflective and emotionally literate
- Professional integrity and resilience
- Highly collaborative and flexible

Other requirements

- Must have right to work in the UK

***Location**

Ark's head office is currently based in Holborn, London, but we will be relocating to a new West London office (based in zone 2), from January 2020. The new office is close to two tube stations served by three underground lines, and an overground line. It's in an area of London which is up and coming, with new cafes and shops popping up regularly, and the Westfield shopping centre a short walk away.

The new location in Notting Dale, will be a short walk from Shepherd's Bush (Central Line and Overground) and Latimer Road and Wood Lane (Hammersmith and City and Circle Line).



Ark is committed to safeguarding children; successful candidates will be subject to an enhanced Disclosure and Barring Service check.