



Bloxham School



Information for Candidates



Independent boarding and day school for boys and girls aged 11 to 18

Inspiring ambition

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About Bloxham School

Bloxham School is an independent, co-educational boarding and day school for students aged 11 to 18, situated in the heart of Bloxham village in north Oxfordshire. The school was founded in 1860 by the Reverend Philip Egerton and continues to provide a secure, friendly environment for its cohort of around 400 students, whilst offering facilities and opportunities worthy of a school of double its size.

Bloxham is a smaller HMC school, but it has big ambitions and a strong ethos. The individual matters at Bloxham and the expectation is that every child will flourish. A Bloxham education is underpinned by its five Hallmarks:

- **A Passion for Learning**
- **A Balanced Curriculum**
- **A Gold Standard of Pastoral Care**
- **The Development of Character**
- **Christian Values**

Main points of entry are at 11+, 13+ and 16+. Those students joining at 11+ spend two years in Bloxham's Lower School. In small, co-educational tutor groups, they are guided through a broad curriculum and activities programme, as we start laying the foundations of a Bloxham education.

There is a fresh intake of students to Bloxham at 13+, who are often from one of the local prep schools. By Third Form all students are assigned to one of the school's six senior Boarding Houses, all of which have their own personalities.

Bloxham's Sixth Form is flourishing, offering a stepping stone to students as they complete their A Levels and look ahead to their lives beyond the school gates. Bloxham has a long history of students going on to study at top universities, including Oxford, Cambridge and Russell Group universities. Other students choose to follow a different path and successfully gain places on prestigious apprenticeships and work placements. Throughout their time at Bloxham all students receive first-class advice and support from the Head of Careers, Dr Claire Evans, who also coordinates a number of inspiring careers events during each academic year.

Bloxham is proud to be a member of Woodard Schools Corporation. Established in 1847, Woodard is now the largest group of Church of England Schools in the UK and is recognised as providing academic excellence and an unrivalled supportive environment where individuals can flourish. With 45 schools located throughout England and Wales, Woodard educates and supports 27,000 students a year.



"Successfully combines academic challenge with plenty of sport, service and practical life skills. A perfect environment for happy all-rounders".

(Good Schools Guide review, March 2015)

Job Description—

Graduate Sports Coach

The Post

The graduate sports coach will play a significant role in the coaching of sport in the School, and will assist with the management of School teams and the House sport programme under the direction and guidance of the Assistant Head Broader Curriculum and the coaches s/he is assigned to. Our preference is for candidates who can offer expertise in at least two of the Focus sports including rugby, hockey, netball, tennis and cricket. S/he must ensure that all teaching, coaching, administrative and pastoral tasks are completed efficiently and to a high standard, enabling the continued success, enjoyment and enthusiasm for sport at Bloxham.

Duties and Responsibilities

- Work effectively as a member of the Sports Department to improve the quality of teaching, coaching and learning.
- Assist with coaching of at least two of the school's Focus sports (rugby, hockey, netball, tennis and cricket).
- Assist the Head of S&C in the school's gym programme for all pupils for a wide variety of sports and fitness goals.
- Assist with practical aspects of PE teaching in the school curriculum.
- Create links with local primary schools and run weekly coaching sessions throughout each term.
- To assist with School Taster Days and our annual tournaments.
- Assist with organisation of inter-house school competitions.
- Be responsible for managing the sports social media and results website SOCS.
- Assist with the school's hosting of opposition pupils, staff and parents on match days.
- Assist with extra-curricular activities in the Lower School (ages 11 to 13).
- Undertake any reasonable tasks as directed by the Assistant Head Broader Curriculum
- Act as a role-model to pupils through personal presentation and professional conduct.
- Attend whole school and departmental INSET training.

Closing Date for Applications is 22nd March 2019

Interviews will be held the following week

The Details

Job Outline	The graduate sports coach will be responsible for teaching and coaching of several sports under the direction and guidance of the Assistant Head Broader Curriculum and the coaches s/he is assigned to. S/he must ensure that all teaching, coaching, administrative and pastoral tasks are completed efficiently and to a high standard, enabling the continued success, enjoyment and enthusiasm for sport at Bloxham.
Accountable To	Assistant Head Broader Curriculum
Working Hours	Approximately 37½ hours per week, including Saturdays, term time only (33 weeks).
Benefits	<ul style="list-style-type: none"> ♦ Salary to be discussed at interview stage, depending on experience ♦ Accommodation may be available (to be discussed at interview) ♦ School meals provided during term time ♦ Access at no charge to the School's sporting and swimming and fitness facilities ♦ Start date September 2019
<p>The post holder's responsibility will include promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact. The post holder will be expected to adhere to and ensure compliance with the School's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School s/he must report any concerns to the School's Designated Safeguarding Lead.</p>	

Application Process

Thank you for your interest in the position of Graduate Sports Coach at Bloxham School. If you are keen to submit an application, please complete the relevant application form which is available to download from the Staff Vacancies page on the website.

Once you have completed the application form, please return it to our HR Administrator either by post or using the contact information below:

Human Resources Department
Bloxham School,
Bloxham,
Banbury,
OX16 2BQ
recruitment@bloxhamschool.com
Phone: 01295 724375

Should you have any questions, do not hesitate to get in touch and we will do our best to assist you.

If your application is successful and you are invited to interview, you will be contacted within a few days of the vacancy's closing date.



Application and Recruitment

Explanatory Note

Child Protection Policy. The child protection policy applies to all staff and pupils at Bloxham School. This may inevitably also mean the involvement of parents, siblings etc of pupils and other parties whose actions may affect the pupils and staff of Bloxham School.

Bloxham School aims to:

- Prevent unsuitable people working with, or coming into contact with, children and young people;
- Promote safe practice and challenge poor or unsafe practice;
- Identify instances in which there are grounds for concern about a child / young person's welfare and take appropriate action to keep children / young people safe;
- Contribute to effective partnership working between all those involved with providing services for children.

Application Form. Applications will only be accepted from candidates completing the Application Form in full. CVs will not be accepted in substitution for completed Application Forms in the absence of good reason.

- Candidates should be aware that all posts at Bloxham School involve some degree of responsibility for safeguarding children, although the extent of that responsibility will vary according to the nature of the post.
- Accordingly, this post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as 'spent' must be declared.
- The successful applicant will be required to undergo an enhanced level check from the Disclosure and Barring Service (formerly the Criminal Records Bureau).
- We will seek references on shortlisted candidates and may approach previous employers for information to verify particular experience or qualifications before interview.
- If you are currently working with children, on either a paid or voluntary basis, your current employer will be asked about disciplinary offences, including disciplinary offences relating to children or young persons (whether the disciplinary sanction is current or time expired), and whether you have been the subject of any child protection allegations or concerns and if so the outcome of any enquiry or disciplinary procedure. If you are not currently working with children but have done so in the past, that previous employer will be asked about those issues. Where neither your current nor previous employment has involved working with children, your current employer will still be asked about your suitability to work with children, although it may where appropriate answer not applicable if your duties have not brought you into contact with children or young persons.
- You should be aware that the provision of false information is an offence and could result in the application being rejected or summary dismissal if the applicant has been selected, and possible referral to the police and/or DfE Children's Safeguarding Protection Unit.

Application and Recruitment

Explanatory Note cont'd

Invitation to Interview. If you are invited to interview, this will be conducted in person and the areas explored will include suitability to work with children. All candidates invited to attend interview must bring the following information (original documents or certified copies only) to allow the school to carry out the necessary checks:

- Proof of relevant professional qualifications
- Proof of identity (e.g. passport, photocard driving licence)
- Proof of right to work in UK (e.g. passport, birth certificate)
- Proof of current address in UK (utility bill or financial statement within last three months)
- List of previous addresses in previous three years
- Where appropriate any documentation evidencing a change of name
- Evidence of any previous surnames.

Where originals or certified copies of certificates are not available for the successful candidate, written confirmation of the relevant qualifications must be obtained from the awarding body. Please note that originals of the above are necessary. Photocopies or certified copies are not sufficient.

Conditional Offer of Appointment:

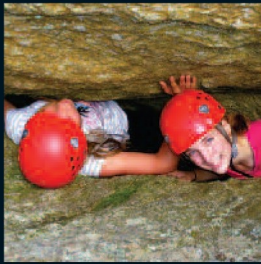
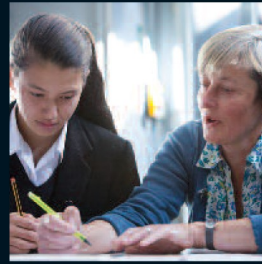
Pre-Appointment Checks. Any offer to a successful candidate will be conditional upon:

- Receipt of at least two satisfactory references (if these have not already been received)
- Verification of identity and qualifications
- A satisfactory enhanced DBS Disclosure
- Verification of professional status, where required

WARNING

Where a candidate is:

- Found to be on the Independent Safeguarding Authority's barring list or if the DBS disclosure shows s/he has been disqualified from working with children by a Court; or
- Found to have provided false information in, or in support of, his/her application; or
- The subject of serious expressions of concern as to his/her suitability to work with children, the facts will be reported to the Police and/or the DfE Children's Safeguarding Protection Unit.



Bloxham School

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Further information available at www.bloxhamschool.com

