



LSA

Candidate Information Pack





Contents

Welcome from the Headteacher	3
Our pupils	4
Background and Ethos of our School	5
Curriculum and Results	7
Staff Development and CPD	8
Facilities	8
Application procedure	9
Appendix 1 Job Description	10
Appendix 2 Person Specification	12
Appendix 3 Folio Education Trust	14

<http://www.phjs.co.uk/>



Welcome from the Headteacher



Thank you for enquiring about the vacancy at Park Hill Junior School, I am proud that at our school children are encouraged to be curious about each other and the world around them. They have a thirst for knowledge that continues long after their journey with us. Our children explore the world in a safe place and make mistakes, but through our teaching understand that it is an opportunity to grow.

We expect the children to do their best at all times by using our 5 learning behaviours – Being Respectful, Reflective, Resilient, Resourceful and having positive Relationships. Teachers, support staff, admin and all other staff do their best to enable all to achieve and we will only accept the best for our school community. We don't do this in isolation but are lucky to work in a forward-thinking Trust, alongside parents, several community projects, local schools and local businesses because we appreciate the value and insight they give our children. This is the community you are being invited to join.

Your professional development is important to us and together we will ascertain how to help you grow into this role and benefit from the expertise elsewhere in the Trust, while maintaining an efficient and purposeful local operation.

Mrs Ann Pratt
Head of School



Our pupils



This is a vibrant school community and our children make us smile every day with their joyous outlook on life and their enthusiasm and love of learning. We call ourselves 'The Park Hill Family' and we really do look after each other. We embrace the diversity of our children and our wonderful mix of different cultures, ensuring that we learn from each other and respect all races and religions.

At Park Hill each child belongs to one of our four house groups – Coleridge-Taylor, Latham, Johnson and Flower. Two House Captains represent each house and there are opportunities throughout the year for the children to represent their houses in the inter-house sports competitions and sports day and there is great excitement at the end of each term/year when the winning house is announced!

We encourage our children to be respectful, kind, resilient, rigorous and aspirational and these qualities pervade our teaching and ethos. We want our children to be the best they can be and we strive to give them the tools through which this can be achieved. We truly believe in them and we want them to believe in themselves, to know that they can do anything if they try their best and set their sights high.



Background and Ethos of our School



The school was opened in 1968 as a Junior Mixed and Infants School, to serve the needs of the rapidly growing Park Hill Estate. As building development in the area spread and the school increased in pupil numbers, a new infant school was built on the same site and the original school split into two establishments, under separate head teachers. The Junior School is now established as a three-form entry Junior Mixed School to accommodate approximately 360 children, aged between 7 and 11 years.

PHJS became an academy and joined the Folio Trust in April 2017; the advantages and benefits of being part of a forward thinking MAT are being realised with time and offers career potential across the Trust.

Croydon is a major economic centre in London with 81.8% of the population economically active. The borough is at the heart of a range of investments among them the £1.4bn regeneration of the Whitgift shopping centre, further bolstered by the arrival of Westfield and 'Boxpark' pop-up mall all delivering 5,000 new jobs as well as acting as a catalyst for the wider regeneration of Croydon. However, deprivation is increasing in Croydon. 21% of Croydon children are living in poverty (18,000 children) and 30% of Croydon children live in working families who receive tax credits.

Wrap around care is provided before and after school (8am-6pm) for children from the Junior and neighbouring Infant school. This is managed in-house by the school's full time Extended Day Manager and her team. A holiday play scheme operates during the school holidays, which is open to PHJS pupils and children from other schools. The scheme is also available on INSET days.



School Statistics September 2021

Type of School:	Academy in a MAT
Location	Croydon
Date School established	1968
Age Range	7-11
Denomination	Mixed
Total Number of Pupils	363
Numbers boys: girls	186:177
Variety of Ethnic Backgrounds	16
Average Class Size	30
% attracting Pupil Premium	24%
Nos. looked after children	<1%
Pupils with SEN	41
Pupils with EAL	64%
Pupils with EHCPs	8
Teaching staff (FTE)	22
Education support staff	14
Premises, Admin, Finance etc	10
Total number of staff	46
Teaching Staff Turnover	Average 2
Newly qualified teachers	0
School centred initial trainee	0



Curriculum and Results



At Park Hill Junior School, pupils across the whole of Key Stage 2 study both core and foundation subjects, to meet the challenging demands of the National Curriculum. Our aim is to teach the foundation subjects in an engaging, interesting, stimulating and fun way primarily through a thematic approach, often linking with our Power of Reading English topics. Many subjects are taught through cross-year topics.

We aim to meet the needs of all of the children at the school through providing structured extension and enrichment activities, specific activities for our able and talented pupils as well as targeted support for children with specific learning difficulties or individual needs.

The school has a caring yet thorough approach to inducting new staff into the school. Line managers oversee this process and sessions are run weekly for all new staff to up skill you in various School specific systems and approaches.

KS2 SATs Results 2017-19

Subject	2017	2018	2019
	EX+ or above	EX+ or above	EX+ or above
Reading	80%	85%	83%
Writing	73%	75%	86%
GPS	78%	86%	86%
Maths	79%	88%	91%
Combined	71%	72%	80%



Staff Development and CPD

A key partnership is that which exists between the school and Folio Education Trust, which has enabled us to build and share a good working relationship with our fellow primary school in the trust, St Peter's.

The school has links with a number of other partners to promote best practice, share educational expertise and fundraising in support of the school, these include: South Croydon Learning Alliance (SCLA), Purley Food Hub, Park Hill Schools Association, Park Hill Infants School, Leading Parent Partnership Award, Parent Volunteer Group, School Angel.

We pay staff on the Outer London Pay Spine and have a performance related pay policy, which aims to reward commitment to, and excellence in, our practice.

Additional advantages in being part of the Trust are derived from their shared services; this is currently growing and being shaped to ensure that the benefits from financial and HR support facilitate the Head's ability to manage the operational aspects of the school and focus on learning outcomes. The Head has the freedom to lead the school, but remains accountable to the Trustees. Further details on the Trust can be found in Appendix 3 or on the Folio website.

Facilities

Our facilities include a large sports field, all weather multi-surface games area, adventurous play equipment (trim trail, climbing wall and tyre parks). There is also a 31 station ICT suite, and a learning support hub called the iHub. Each year group also has its own individual learning support room.



Application procedure

For a confidential discussion on current vacancies please contact our Mrs Shamas Raja – Office Manager – Tel 0208 686 8623 – email: sraja127.306@phjs.foliotrust.uk.

Visit arrangements
Closing date – 23.09.2022
Interviews – To be Confirmed
Start Date – As Soon As Possible

Applications to be received as soon as possible. We reserve the right to interview and appoint before the closing date should there be a suitable candidate and therefore advise that applications should be submitted as soon as possible.

Shortlisted candidates will be contacted with details of the interview process. If you have not heard from us within two weeks of the closing date, please assume your application has been unsuccessful.

Safer Recruitment

Folio Education Trust is an equal opportunities employer and welcomes applications from all sectors of the community. We are committed to protecting our students and staff and therefore have a rigorous recruitment process which includes assessing candidates' suitability to work with children. All staff will be required to hold an enhanced DBS Disclosure.

Equal Opportunities

At Park Hill Junior School, we believe that all individuals are of equal value and we are committed to equal opportunities for all. All people who work and study in the school have the right to be respected and valued within a safe and secure environment and not to be discriminated against on the grounds of age, class, sex, race, disability, sexual orientation, religion or belief.

Opportunities

The schools within Folio Education Trust are committed to safeguarding and promoting the welfare of children and young people and all staff and volunteers are expected to share this commitment.



Appendix 1

Job Description

Employment details

Job title:	Learning Support Assistant
Reports to (job title):	Headteacher/Line manager
Hours of work:	14 hours a week ,Term Time Only, Including Inset Days,
Level and scale point:	SP 5

Responsibilities of the Role

This is a summary

Main duties/responsibilities

General duties
<ul style="list-style-type: none">• To assist in the educational and social development of pupils and with additional needs, as directed by the Class Teacher and Special Educational Needs Co-ordinator (SENCo).
<ul style="list-style-type: none">• To secure a safe working environment for staff and pupils.
<ul style="list-style-type: none">• To provide care and support for pupils, to ensure their safety and well-being
<ul style="list-style-type: none">• To encourage enjoyment, enthusiasm and independence in learning.
<ul style="list-style-type: none">• To contribute to the development of confident, caring pupils who show a sense of responsibility and pride in themselves and the school.
<ul style="list-style-type: none">• To assist in the provision of a welcoming, stimulating environment.
<ul style="list-style-type: none">• To assist in the smooth running of the school.
SUPPORT FOR THE PUPIL
<ul style="list-style-type: none">• To aid in planning, to deliver and implement work programmes to the pupils under the direction and supervision of the teacher, enabling them to achieve maximum access and participation in the National Curriculum.



- To establish a constructive working relationship with the pupils, setting reasonable expectations and acting as a positive role model to all students
- To promote the inclusion and acceptance of all pupils within the classroom.
- To encourage the pupil to interact and work co-operatively with others.
- To promote independence, confidence and self-esteem.
- To provide positive feedback and praise to the pupil in relation to progress and achievement.
- To deliver learning activities to the pupil.
- To liaise with other personnel and take responsibility for maintenance/quality/ safety of specialist equipment.
- To work with other staff members to develop an engaging curriculum to meet the needs of the child
- To work and communicate effectively with outside agencies where required.
- To liaise with parents/carers in a supportive manner, establishing a collaborative relationship.
- Update provision map.

SUPPORT FOR THE TEACHER

- To work under the direction of the teacher and to be involved in the planning, monitoring and evaluation of pupil learning.
- To assist, with the class teacher (and other professionals as appropriate) in the development of suitable programmes of support.
- To contribute to the maintenance of pupils' progress records.
- To participate in the evaluation of the support programme.
- To provide regular feedback about the pupil to the teacher.

SUPPORTING THE SCHOOL

- To be aware of, and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.



• To contribute to the overall ethos/work/aims of the school.
• To attend relevant in-service training
• To undertake out of school learning activities as required e.g. school visits, swimming lessons etc.
• To carry out break and lunch duty supervision in accordance with the rota.
• To carry out tasks as required to support the smooth and efficient running of the classroom and school
• To carry out any other tasks as reasonably directed by the Head teacher

Person Specification

Essential	
Qualifications and training	<p>The successful candidate will have:</p> <ul style="list-style-type: none">• Good general education• Maths and English or equivalent (Grade C+)
Experience	<p>The successful candidate will have experience of:</p> <ul style="list-style-type: none">• Relevant work experience with children who have SEN.• Conducting assessments, keeping records and producing reports on pupils.• Implementing safeguarding procedures in schools.
Knowledge and skills	<p>The successful candidate will be able to:</p> <ul style="list-style-type: none">• Show an understanding of relevant legislation and educational developments.• Shows a passion for supporting children's learning• Demonstrate good ICT skills• Provide a positive role model for pupils



	<ul style="list-style-type: none">• Seek advice and support when necessary.
Personal qualities	<p>The successful candidate will have:</p> <ul style="list-style-type: none">• An enhanced DBS certificate and barred list check.• A good attendance and punctuality record.• Excellent verbal and written communication skills.• Excellent time management and organization skills.• High expectations of self and professional standards.• A commitment to CPD.• The ability to work as both part of a team and independently.• The ability to maintain successful working relationships with other colleagues.• The ability to plan and resource effective interventions to meet curricular objectives.• High levels of drive, energy and integrity. <p>The successful candidate will be:</p> <ul style="list-style-type: none">• Dedicated to promoting their professional development, and that of others.• Able to promote good behaviour consistently.• Able to plan and take control of situations.• Committed to contributing to the wider school and its community.• Able to effectively promote the school's ethos and vision.• Capable of handling a demanding workload and successfully prioritising work.• Professionally assertive and clear thinking.



Appendix 3

Folio Education Trust

From our Chief Executive Officer of Folio, Jonathan Wilden

Thank you for showing an interest in working within a Folio Education Trust School. We pride ourselves that all schools within the Trust share in one key message – ‘We believe in ourselves and we believe in each other’. This message is communicated clearly to all staff and pupils who attend our schools. While we share in the core purpose of making all decisions in the best interest of children, all of our schools have their own distinct identity. This is important so that they meet the needs of the children and the parents who make up the local community.

With the support of Folio Shared Services all school are allowed to focus upon what really matters which is establish safe, well organised schools, which prioritise outstanding behaviour and outstanding teaching and learning. By doing this we guarantee a Trust and a group of schools who are all working towards outstanding outcomes for pupils. Working in education is both challenging and hugely rewarding. With our collaborative approach, you will find the opportunity the flourish and develop. I hope that in reading this brochure you hope to become part of our network of staff and project yourself into the role of whom you needed when you were younger at school.

Long term goal on a national scale

Contribute towards the changing face of British Education and be one of the top five performing Multi –Academy Trusts in the country, designing and sharing academy improvement strategies.



folio

EDUCATION TRUST