

DW/AS

September 2018

Dear Applicant

Thank you for requesting details of the post for Curriculum Manager for Technology at Sir Harry Smith Community College. I hope that you will take the time to read the details of the post and the information about the College.

We are seeking to appoint an ambitious and inspiring outstanding classroom practitioner interested in joining our successful Department of Technology as Curriculum Manager starting in January 2019. The post holder will provide professional leadership and management for Technology across the school, ensuring the department delivers high quality teaching, effectively using the resources available and to continue to raise standards of learning and achievement for all of our students. The ability to teach Product Design from Key Stage 3 through to Key Stage 5 would be advantageous.

Sir Harry Smith Community College is an 11-18 Academy, proud of its traditional values and innovative approaches to Teaching and Learning and its standards of discipline and respect. The College serves the market town of Whittlesey, seven miles outside of Peterborough in Cambridgeshire.

In November 2014, Ofsted graded Sir Harry Smith as a “Good school where students are proud of their school and behave with respect and consideration towards each other”. We pride ourselves on our sense of community and Ofsted recognised that the relationships between staff and students were positive.

The Technology department is proud of its success and we are looking to recruit a new Curriculum Manager who will be instrumental in the future of Design and Technology at the College.

The post offers excellent opportunities to an outstanding teacher whose strong values are matched by administrative ability, leadership skills and professional ambition. We are committed to providing excellent CPD for Middle Leaders. For all new Heads of Department, we offer a comprehensive and supportive induction programme. You will also have access to a rich and varied CPD programme within the College.

The College is part of the Aspire Learning Trust working together with Park Lane and New Road Primary Schools, also in Whittlesey, to help every child achieve their full potential, to prepare them for their next educational steps, to teach them kindness and respect for all and to equip them to play a full satisfying role in society.

As with all educational establishments, Sir Harry Smith Community College is committed to safeguarding and promoting the welfare of children and we are required to send all prospective applicants a copy of our Safeguarding and Child Protection Policy, which is therefore included. In addition, all employees are required to undertake an enhanced criminal record check, via the Disclosure

and Barring Service. A copy of the College Equal Opportunities Policy is also enclosed. Please note that the College operates a no-smoking policy.

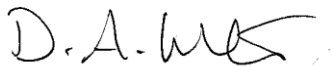
If, after reading the details, you feel that we are the right establishment for you, I look forward to receiving your application and, if invited, meeting you at interview. Please do not send a CV. In your letter of application, please explain what experiences you have had that will prepare you for this role. Please note that all applicants are required to provide the names and contact details of two referees, one of whom should be the current or most recent employer. These referees will be contacted prior to interviews taking place.

Applications close noon, Friday 28th September 2018. (We reserve the right to bring forward the closing date if we consider that we have received an appropriate number of suitable candidates for the post). Please send completed applications to applications@sirharrysmith.cambs.sch.uk

Applicants are thanked for their interest in Sir Harry Smith Community College. Please note that only candidates shortlisted for interview will be contacted.

For more information or an informal discussion about the role, please contact Richard Potter, Deputy Principal on 01733 703991.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D.A. White', with a stylized flourish at the end.

Dawn White
Principal