

Role Profile

Cleaner

(CL)

Scale

NJC Grade FLW SCP 1 - 2

Based at

Warton St Paul's Church of England Primary Academy

Purpose of the role (job statement)

To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

Key Responsibilities

- Undertake cleaning of allocated areas in line with specified standards and as directed
- Operate / use domestic and industrial cleaning equipment and materials, following appropriate training
- Responsible for storing allocated equipment and materials safely and securely
- Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report problems with equipment and serious hazards to line manager immediately
- Handle cleaning materials in line with COSHH regulations
- Collect and dispose of waste
- Refill and replace soap, towels and other consumables.
- Adhere to safeguarding procedures
- Undertake specialised cleaning programmes during school closures or other designated periods.
- Demonstrate cleaning duties to new or less experienced staff

The post holder may reasonably be expected to undertake other duties commensurate with level of responsibility that may be allocated. It is the responsibility of the post holder to comply with Health and Safety and Equal Opportunities at all times.

This Job Description forms part of the contract of employment of the person appointed to this post. It reflects the position at the present time only and may be changed at management's discretion in the future.