

Role Description

Teacher of English



General Role: To be responsible for effective learning and teaching to secure excellent outcomes for young people

Reporting To: Subject Specialist English

Business Area: Maltby Learning Trust | Secondary Phase | English

Objectives

- To promote the Academy's positive identity and "Can Do" ethos
- To implement and deliver appropriately broad, balanced, relevant and differentiated lessons for all students.
- To monitor and support the overall progress and development of students as a Teacher/Form Tutor
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- To contribute to raising standards of student attainment and progress
- To share and support the Academy's responsibility to provide and monitor opportunities for the personal and academic growth of students

Strategic Developments

- To establish a "business-like" culture that celebrates and promotes academic and wider achievement
- To contribute to the development of the syllabi, resources, schemes of work, marking and feedback policies and teaching strategies in English
- To contribute to the department's development plan and its implementation
- To contribute to the Academy's development of teaching and learning and extra-curricular provision

Operational / Day to Day

- To actively monitor, track and implement interventions in order to secure outstanding student progress
- To implement Academy policies and procedures
- To link with other colleagues to ensure that the work in the curriculum area fully reflects the Academy's distinctive ethos and vision
- To ensure that Health and Safety policies and practices, including Risk Assessments, throughout the department are in-line with national requirements and are updated when and where necessary
- To be responsible for promoting and safeguarding the welfare of students within the Academy and implementing all associated policies. (eg Child Protection)

Learning and Teaching

- To create and maintain an environment and code of behaviour which promotes and secures outstanding teaching, effective learning and high standards of achievement and behaviour

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- To assist in the process of curriculum development and delivery of an appropriate, comprehensive, high quality curriculum programme at KS 3/4/5 which complements the Academy Development Plan
- To keep up to date with national developments in the subject area and teaching practice and methodology
- To engage actively in the Appraisal review process
- To ensure the effective/efficient deployment of classroom support
- To work as a member of a designated team and to contribute positively to effective working practices within the Academy
- To undertake assessment of students as requested by external examination bodies, departmental and Academy procedures
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus
- To assess work and give written/verbal diagnostic feedback as required
- To maintain discipline in accordance with the Academy's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework

Standards

- To ensure students make outstanding progress and achieve challenging targets
- To ensure the maintenance of accurate and up to date student performance data
- To participate in Academy quality assurance procedures as required
- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed Academy procedures, including evaluation against quality standards and performance criteria.
- To seek/implement modification and improvement where required

Pastoral System

- To monitor student attendance, progress and performance in relation to targets set for each individual and ensure that follow up procedures are adhered to and implemented as necessary
- To act as a Form Tutor and carry out duties associated with that role
- To contribute to PSHE, SMSC development and model British Values according to Academy policy
- To ensure the Behaviour Management system is implemented in the subject area so that effective learning can take place

This Role Description is to be performed in accordance with the provisions of the School Teachers' Pay and Conditions Document. The aim of the Role Description is to indicate the general purpose and level of responsibility of the post. Duties may vary from time to time without changing the character of the post or general level of responsibility. This is an outline Role Description only and the post holder will be expected to undertake duties commensurate within the range and grade of the post or any lesser duties as directed by the Principal.