LAURUS

TRUST

Job Description & Person Specification

Teacher of Languages







Teacher of Languages (Spanish)

Salary: Teachers Pay Scale

Purpose of the post

To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students

To whom the post holder reports
Curriculum Leader of Languages
Director of Languages

Teaching responsibilities – to meet all the teacher standards, including the following specific duties:

Prepare and teach lessons of a high standard to the assigned students:

- Following designated programmes of study
- Carrying out the necessary assessments
- Providing information/comments for records
- Monitoring students in accordance with agreed departmental strategies
- Maintain discipline in accordance with school policies and demonstrate good practice in the classes taught with regard to attendance, appearance, uniform, punctuality, behaviour, PP&R etc.
- Contribute to the corporate tasks of development, record keeping, monitoring, evaluation of lessons and maintenance of materials
- Participate in the applications of the departmental Preparation, Practice and Retrieval (PP&R) Policy
- Work closely with and consult those teachers who are also responsible for similar curriculum areas ensuring continuity and progression for students
- Engage with continuous professional development
- Contribute to extra-curricular provision/intervention with particular regard to hard to reach groups.

General responsibilities –

- To undertake such other duties related to the work of the department appropriate to the post, as may be assigned
- To fulfil personal requirements, where appropriate, with regard to Trust policies and procedures, health, safety and welfare, emergency, evacuation and security
- To take responsibility for promoting and safeguarding the welfare of students in the Trust's schools
- To work positively and inclusively with colleagues so that the Trust provides a workplace and delivers services that do not discriminate against people on the grounds of their age, sexuality, religion or belief, race, gender or disabilities
- To work flexibly in the interest of the Trust.

Person Specification

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
1. Education and training	Qualified teacher status Good Honours Degree in relevant subject (2:2 or better)		Application form / Qualification Certificate
2. Relevant Experience	Experience of teaching Spanish at KS3 and 4	Experience of teaching French at KS3 and 4 Ability to teach Spanish at A Level Experience of teaching Spanish at A Level	Application form / supporting statement / interview
3. Knowledge and skills	ICT Literate Awareness of the need to adopt a variety of teaching approaches to suit students' needs Principles and practices of effective teaching and learning Preparation of schemes of work and lessons Knowledge and understanding of subject area(s) Principles and practices of monitoring/assessment/evaluation The application of technology to learning and teaching in subject area(s)	Awareness of curriculum changes	Demonstration lesson / interview / letter of application
4. Classroom management	Confident and innovative teaching. High expectations of pupil behaviour and establishment of a clear framework to promote self-control and independent learning		Demonstration lesson / interview/ reference/letter of application
5. Personal and Professional values	Enthusiastic and able to engender enthusiasm in others An enthusiasm to participate in trips abroad Team player A high degree of personal organisation Ability to work under pressure and meet deadlines Good communication skills Professional approach Approachable Effective communication and organisational skills Initiative Energy, optimism and enthusiasm Ability to be a team player Commitment to an inclusive ethos with the view that "Every Child Matters and Can Achieve''		Interview / demonstration lesson / letter of application/ reference

December 2019

The Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.

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