**Person Specification – Cleaning Supervisor**

**Method of Assessment\*I - Interview, T - Task/Presentation, A - Application Form, E - Evidence**

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| **Education and Professional Qualifications** | **Essential/****Desirable** | **Method of Assessment** |
| Strong academic record, including English and Maths GCSE at Grade C or equivalent | E | A |
| Relevant cleaning qualification  | D | A |

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| **Experience and Skills** | **Essential/****Desirable** | **Method of Assessment** |
| Substantial experience of working in a cleaning role | **E** | **A, I**  |
| Experience of working in a cleaning supervisory role | **D** | **A, I**  |
| Literacy and numeracy skills for following instructions and measuring cleaning fluids | **E** | **A,I** |
| Experience of completing risk assessments including COSHH | **D** | **A, I** |
| Ability to manage time effectively | **E** | **A, I** |
| Good verbal communication skills  | **E** | **A, I E** |

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| **Knowledge**  | **Essential/ Desirable** | **Method of Assessment** |
| Awareness of health and safety procedures  | **E** | **A, I**  |

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| **Personal Attributes/Qualities**  | **Essential/ Desirable** | **Method of Assessment** |
| A reasonable level of fitness  | **E** | **A, I, R** |
| Ability to be flexible and supportive to colleagues | **E** | **A, I, E** |
| Ability to travel to other sites  | **D** | **A, I** |
| Resilience, tact and diplomacy, even when under pressure | **E** | **A, I, E** |
| Punctual, reliable and trustworthy  | **E** | **A,I** |
| Be personable and set a good example to colleagues and pupils  | **E** | **A, I**  |