



Are you someone who believes that muddy hands, curious questions, and big feelings are all part of a brilliant school day? If so, we'd love to hear from you.

We are seeking an energetic, kind-hearted, and committed EYFS Teaching Assistant to join our hardworking and supportive team at St. Michael's. This role is all about supporting high-quality teaching and learning while helping to create a safe, caring, and stimulating environment where every child can thrive academically, socially, emotionally, and physically.

You'll work closely with the class teacher to help bring learning to life - from phonics and play to outdoor adventures and special school events, ensuring that every child feels valued, confident, and excited to learn.

Post requires candidate to be entitled for work: Yes

Full time / Part Time: Full time 08:15 - 16:00 (38.75 hours per week)

Term Time only: Yes

**Key Tasks will include the following:**

- Support the class teacher in planning and delivering engaging, age-appropriate activities in line with the EYFS framework
- Work with individuals and small groups to reinforce learning and support progress
- Help prepare and maintain learning resources and attractive classroom displays (glitter tolerance helpful!)
- Observe, monitor, and contribute to records of children's progress
- Promote positive behaviour, social skills, and emotional development
- Ensure children feel safe, supported, and cared for throughout the school day
- Encourage independence, confidence, and curiosity - big milestones often come in small moments
- Assist with trips, outdoor learning, and special school events
- Communicate effectively with colleagues and, where appropriate, parents
- Uphold the values, ethos, and high standards of the prep school

**Person Specification**

**Essential:**

- Experience working with young children (EYFS or early years setting)
- A warm, caring, and patient approach
- Good communication and teamwork skills
- Understanding of child development and the EYFS framework
- Commitment to safeguarding and promoting the welfare of children
- Relevant qualification (e.g. Level 2 or 3 in Early Years or Childcare)

**Desirable:**

- Experience in a prep school or independent school setting
- Paediatric first aid training

**St. Michael's is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment. The successful candidate must be able to satisfy an enhanced clearance by the Disclosure and Barring Services (DBS).**

**Procedure for application:**

Applications should be made using the online application form through the TES online application system. Candidates are also required to write a covering letter, stating suitability for the post and reasons for applying. This should be completed by **Wednesday, 25th February** after which references

may be taken for those candidates considered for the shortlist. All queries can be sent to [recruitment@stmichaels.je](mailto:recruitment@stmichaels.je)

Failure to use the correct application form or to forward a covering letter may count against an applicant. Shortlisted candidates will be contacted by **Thursday, 26th February**.

Interviews will be held on **Wednesday, 4th March** and a conditional offer of appointment will be made as soon as possible thereafter. The appointment will be conditional upon satisfactory references being received and pre-employment checks being completed. The successful candidate will begin work on 1st September 2026.