

HEAD OF ENGLISH

APPOINTMENT FOR
AUGUST 2021



The World Academy
أكاديمية العالم



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1. The World Academy

1.1 Introduction

The World Academy (TWA) offers a high-quality, standards-based education for students aged 2-18 living in King Abdullah Economic City and the surrounding Jeddah district.

The design of the curriculum aims to provide students with the tools to assess and solve problems, to develop socially and emotionally, and to become global citizens. The curriculum is based on a conviction that students grow through understanding how they learn as much as they do from the acquisition of specific concepts and knowledge.

Our approach is guided by respect for students' individual differences, by recognising their inherent capacity for growth, and by a commitment to plan activities and environments that shape their learning and provide opportunities for success.

The language of instruction is English, which, for most of our students, is their second language. If successful in your application to TWA, you will be joining a dynamic, passionate and multi-cultural team of teachers.



1.2 Curriculum

TWA currently offers a UK and US Standards-based curriculum delivered with a marked international flavour. The UK curriculum is based on an adapted version of the English National Curriculum. This curriculum is offered to students up to Year 8 with Year 9-13 students continuing to study a US curriculum as it is phased out over the next five years. The programmes of study are all based on educational best-practice underpinned by Saudi Arabian cultural values. The principal emphasis is to offer a broad and balanced curriculum modeled on English and Arabic literacy, Mathematics, Science, Social Studies and Islamic Education. Students also receive instruction in Physical Education, Computer Technology, Art and Music.

Over the course of the academic year we will continue to embed curriculum planning and delivery of the UK Curriculum in preparation for the launch of the school's partnership with a well-established British school brand from September 2021.

The newly branded school will aim to offer a wider range of co-curricular activity to children of all ages, providing more opportunities for them to develop other skills and interests, while increasing their own self-esteem and confidence. Success gained in the co-curricular sphere has often been shown to encourage increased motivation in the academic sphere.

1.3 Pastoral Care

A high standard of pastoral care is a feature of TWA. Our aim is to try to ensure that our students have the opportunity to learn:

- to live together in a happy, secure environment in which there is a sense of community, respect for one another and good citizenship.
- to take personal decisions based on their own judgment and to be able to communicate these appropriately and effectively.

We encourage teachers and teaching assistants to recognize a pastoral-care dimension in every interaction with their students. Members of staff are trained to understand this and to learn to communicate any concerns they may have with respect to any difficulties that a particular student may be experiencing.

1.4 Facilities

The school facilities are exceptional by any standards.

A series of well-demarcated learning zones have been constructed to enable students to learn in ways that are geared to developing self-reliance, creativity and self-confidence. These zones are linked to a shared specialist core that includes an Early Years center, a Student Support department, covered play areas, a Science school and a large multi-purpose hall

Additional facilities include:

- Art and Music suites;
- integrated Technology across the curriculum;
- a multi-media Performing Arts black box theatre;
- a multi-purpose hall for sports and assemblies;
- an artificial soccer field;
- a swimming pool complex.



2. Appointment Details

The role of Head of English at The World Academy represents a first-rate opportunity to join a thriving school at an exciting stage of its development. TWA is currently embarking upon to transition to a full UK curriculum in liaison with a British Partner School.

2.1 Role and Responsibilities

School Values and Ethos

You will be expected to:

- actively promote the School's vision, aims and values through enthusiastic participation in all areas of School life;
- share and support the School's commitment to provide an all-round, outstanding education for all our students;
- always set high expectations, which inspire, motivate and challenge students;
- have the highest aspirations for all our students' development and achievements, both in and out of the classroom;
- offer excellent pastoral care for all students;
- respect and support Saudi culture.



Leadership and Management

You will be expected to:

- establish common practices and a shared vision for English at The World Academy, KAEC;
- establish a clear developmental plan for the department in line with the school's development plan and priorities;
- contribute to the school's annual self-evaluation and quality assurance processes;
- establish common practices and a shared vision for English at The World Academy, KAEC;
- establish clear guidelines for how the department should be run, especially regarding feedback and assessment policies;
- meet with members of your department before the beginning of each term in order to review the previous term's work and plan for the forthcoming term;
- invite contributions from colleagues that will enhance and assist the smooth running of the department;
- monitor the teaching of other members of the department, in line with school policy, by scrutinising student's work and observing lessons, thus playing a significant role in the professional development of colleagues;
- supervise the production of appropriate exams or other means of assessment as and when necessary, liaising with the Head of Seniors.
- carry out an annual stock take, producing an annual resource list, and be responsible for monthly budget monitoring and ordering of textbooks and other resources, liaising with Head of Seniors.
- prepare and implement an annual department development plan that will contribute to the overall School Development Plan;
- produce an Annual Subject Review in line with developmental goals summing up the academic year in order to influence future planning;
- make effective use of educational resources especially technology and the Library;
- lead by example by being an outstanding classroom practitioner;
- value the home-school-community partnership, working closely with other members of staff to establish and manage excellent relationships and communication with parents and key-stakeholders;
- provide information for newsletters, parents' evenings, reports, parent presentations and any other curriculum information requested by the Head of Seniors;
- attend specific marketing events such as Open Days at the reasonable direction of the Headmaster;
- ensure that all aspects of Health & Safety are fully understood, and all procedures followed, completing appropriate Risk Assessments where necessary.

Curriculum Development and Planning

You will be expected to:

- liaise with Head of Seniors on the development and writing of the TWA English curriculum, ensuring that it is broad, balanced and challenging;
- ensure that the teaching of English is organised throughout the Senior School and to make sure schemes of work are up-to-date and available to all relevant staff;
- work with the Primary subject lead to ensure continuity and progression between phases and ensure that an appropriately rigorous academic curriculum is taught;
- ensure that long term, medium term and short-term planning is complete in accordance with the School's curriculum policy;
- liaise regularly with the Head of Seniors about curriculum matters and with the Head of Learning Support regarding students currently receiving additional learning support;
- ensure that the teaching of English is well organised and to make sure schemes of work are up-to-date and are readily available to staff;
- seek opportunities for cross-curricular links, for instance through jointly organised educational visits or project work;
- explore opportunities to participate in the global English community through initiatives such as age appropriate English competitions;
- raise the profile and promote the activities of the English department within the school and community using displays, the newsletter and website, trips, assemblies and any other means possible.

Teaching and Learning

You will be expected to:

- deliver a broad, balanced and relevant English curriculum and contribute to the preparation and writing of Schemes of Work, teaching materials and programmes, methods of teaching and assessment;
- facilitate and encourage high quality learning which provides students with the opportunity to achieve their full potential;
- deliver well-planned, engaging and creative lessons, ensuring that the needs of all students are met;

Teaching and Learning Cont.

You will be expected to

- use technology to further enhance teaching and support learning;
- differentiate appropriately, using approaches that enable every student to access all areas of the English curriculum and make excellent progress;
- demonstrate excellent subject knowledge in all relevant areas;
- set students challenging targets and draw upon varied strategies, resources and technologies to support students in achieving these goals;
- follow School Procedures for assessing, recording and reporting on children's achievements and to use this information effectively to influence future learning and convey progress in report writing;
- provide students with regular written and oral feedback and encourage them to reflect and respond to their feedback;
- follow and implement School Policies and procedures;
- provide a safe, purposeful and well-managed learning environment;
- make effective use of student services and Learning Support Assistants to support children in their learning;
- participate fully in The World Academy co-curricular and activity programme.

Professional Standards

You will be expected to:

- attend assemblies, departmental meetings, parents' evenings, school functions and other staff meetings;
- recognise the importance of being an exemplary role model to all students within the school;
- maintain high standards of professional behaviour in accordance with the School ethos, including timekeeping and personal presentation;
- take personal responsibility for evaluating and reflecting upon your teaching in order to continually develop and improve your practice;
- always maintain professional and productive relationships with colleagues;
- always promote the School in a positive manner.

2.2 Person Specification

Qualifications & Experience

You should have (essential):

- a Bachelor's Degree;
- a UK Postgraduate Certificate of Education or Qualified Teacher Status;
- a minimum of four years relevant teaching experience;
- a high level of subject knowledge;
- a strong academic background, stature and experience that will command the respect of students, parents, colleagues and the wider community;
- a commitment to academic progress and the welfare and safeguarding of students;
- knowledge and understanding of recent educational developments and best practice;

You should have (desirable):

- an excellent working knowledge of the UK National Curriculum;
- a proven track record of effective teaching including GCSE/IGCSEs;
- an understanding of the demands of a UK independent day school environment;
- experience of curriculum development;
- experience of working with children who have English as an Additional Language;
- a secure knowledge of using technology to support Education.

Personal Qualities

We are looking for someone who:

- is passionate about education and can inspire students to have a lifelong love of learning;
- is understanding of the needs, challenges and opportunities in the context of an international community;
- is a positive team player and has a good sense of humour;
- has the energy and charisma to create a positive learning environment in line with the school's vision;
- is a self-starter and driven to succeed;
- is an enthusiastic, hard worker who is willing to go the extra mile to ensure that the curriculum is accessible to all and to challenge their students;
- is willing to listen to others and collaborate, sharing best practice to ensure excellent outcomes for all students.



2.3 Salary & Benefits

The successful candidate will receive excellent salary and benefits commensurate with their experience. This will include:

- Competitive, tax free salary;
- Accommodation;
- Start and end of contract flights;
- Medical insurance;
- Annual flight allowance;
- 100% tuition fees contribution for up to two children at The World Academy;
- End of service payment;
- Visa sponsorship.

We recognise that the success of The World Academy depends on the quality, well-being and motivation of our staff. In addition to the salary and package structure outlined above, therefore, staff can also expect:

- a commitment to professional development;
- a dedicated and passionate human resources and support team, committed to making life in Saudi Arabia as comfortable as possible;
- outstanding career profession opportunities that arise from being part of a rapidly expanding education network.

3. Living in King Abdullah Economic City



Located midway between Mecca, Medina and Jeddah, King Abdullah Economic City encompasses about 168 square kilometres, about the size of Washington DC.

The mega-project was started in 2005 and is divided into six main zones: industrial, seaport, residential, beach, educational and the central business district. The City itself is located on the Red Sea coast, some 100 km north of Jeddah, the commercial hub of Saudi Arabia.

KAEC's strategic location puts it at the heart of the Vision 2030, an ambitious blueprint for the Kingdom's economic and social development. Amongst a network of large projects along the Red Sea coastline, KAEC is the most advanced. High Speed Railway links KAEC to Jeddah and the holy cities of Mecca and Medina.

There is no better testimony to the initial success of KAEC than the number of local and international corporations that have chosen to invest in the City. To date, KAEC has attracted over two hundred companies including global names such as Volvo, Mars, Pfizer, Alstom, Total and Sanofi. They have come because of KAEC's inherent attractions as a trading hub and its development as a very real and well executed city, not just a planners' concept.

3. Living in King Abdullah Economic City Cont.

The World Academy is located in the heart of KAEC's commercial, leisure and residential district. The school is easily accessible from all parts of the city and is considered one of KAEC's flagship assets.

- To the west of the site is The Royal Greens, a championship golf course (home to Saudi's only European Tour event), and Al Murooj Residential Area, the most upmarket residential zone in KAEC.
- To the north is Al Waha, another premium residential area that is home to most of TWA's teachers.
- Immediately to the south of the school is the City's main retail centre and supermarket.
- Less than a ten-minute drive to the southwest is Bay La Sun, the Central Business District, the five-star hotels, sea view apartments and various food and beverage outlets.

The Red Sea provides ample opportunities for water sports, including some of the best scuba diving and snorkeling in the world.



4. How to Apply

To apply, please access the TES Jobs website.

Please complete all the sections of the application form before submitting through the TES platform along with a copy of your CV.

The closing date for applications is **Tuesday 2 March 2021.**

- Preliminary discussions with candidates will take place on a rolling basis and so an early application is advised.
- Shortlisted candidates will undertake skype based and/or face to face interviews wherever possible and compliant with the Government's latest social distancing guidelines.
- The World Academy reserves the right to make an appointment before the closing date.

Please contact Hannah Tashkandy (Deputy Head) on h.tashkandy@twa.edu.sa if you have any questions would like to arrange an informal discussion about this role or have any questions about the role.

The World Academy is committed to safeguarding and promoting the welfare of children and expects all staff to respect this commitment. The post is subject to an appropriate criminal background check and satisfactory references.