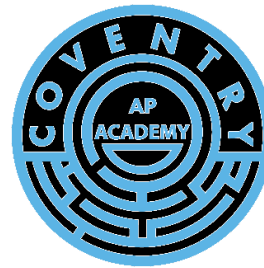




SOLIHULL
ALTERNATIVE PROVISION
MULTI ACADEMY TRUST



Job Description

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| Job Title: | SEMH Coach |
| Location: | Based at Coventry Academy, The Herald, Watcombe Road CV2 1DJ and, Assessment Centre, Axholme Road CV2 5BD in some occasions |
| Salary Band: | Grade 5 Point 12-23; £27,711 - £33,366 pro-rata; Actual: £24,048 - £28,955 per annum |
| Contract: | Permanent, Full time, 37 hours per week, Monday to Friday (variation of hours to be considered) Term time only plus Inset days, (39 weeks worked, 45.25 weeks paid). |
| Line Manager: | SEMH Senior Practitioner |

Role Purpose:

- Provide 1:1 and small group mentoring / coaching for students, with a focus on Social, Emotional and Mental Health (SEMH) interventions.
- Identify students' underlying needs/issues using a range of assessment tools, then provide mentoring/coaching to support students in addressing these needs/issues.

Main duties and responsibilities:

- Provide 'on-call' support for students requiring intervention during the school day.
- Monitor individual students' progress, achievements and development needs, reporting to the responsible CAPA staff as appropriate.
- Act as Key Worker to identified students, taking a lead role in their support and progress through regular intervention and through liaison with other staff, parents/carers and relevant agencies.
- Assist in the development and implementation of Individual Education / Behaviour Plans and Personal Care Programmes for individuals and groups of students
- Use strategies, in liaison with relevant staff, to support students to achieve learning goals.

- Establish constructive relationships with students, providing feedback to them in relation to progress and achievement.
- Undertake supervision and manage the behaviour of students within the procedures of the CAPA, providing detailed and regular feedback as appropriate.
- Promote student independence in learning and the development of social and emotional skills, reinforcing students' self-esteem through praise and encouragement, setting challenging and demanding expectations and promoting independence.
- Assist with the implementation of programmes designed by other professionals such as educational psychologists and speech and language therapists.
- Assist relevant staff in liaising with other professionals and reporting information from/to parents/carers, contributing to meetings to discuss a specific student's progress as appropriate.
- To administer baseline and other appropriate tests, as directed.
- Assist at the appropriate level, and within the protocols of CAPA, with the provision of general care and welfare of students which may include:
 - Assisting with students' injuries and, where appropriately qualified, administering first aid.
 - Assist with the identification and monitoring of students' general health and welfare.
- Be aware of and comply with policies and procedures relating to child protection, safeguarding, health and safety and security, confidentiality and data protection, reporting all concerns to appropriate CAPA staff.
- Support and contribute to the overall ethos/work/aims of the CAPA.
- Work across CAPA sites or on Individual Programmes.
- Assist with the supervision of students outside of formal lesson times, including before and after school and during lunch time.
- Assist with group activities within and away from the CAPA learning areas such as educational visits.
- Participate in personal and professional development activities to meet the changing demands of the job and encourage and support other staff in their development and training.
- Attend and participate in relevant meetings, CPD sessions, etc., as required.

- Use specialist skills to de-escalate difficulties involving students and physically intervene if required, within the CAPA's guidelines and in accordance with 'Team Teach' training.
- Arrange / organise educational and recreational activities off-site as requested.
- Arrange / organise outside agencies to carry out work in the CAPA, as requested.
- Assist in facilitating detentions, during and after the school day.
- Track and support students who are being reintegrated back into mainstream school, in liaison with relevant staff and agencies.
- Any other duties and responsibilities within the range of the salary grade.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

Elements of this job description and changes to it may be negotiated at the request of either the Director of Education, Head Teacher or the incumbent of the post.