



JOB DESCRIPTION

Teacher of Maths (1 Year Contract from 1st September 2019)

Reports to: Head of Faculty

Updated: May 2017

1.0 Job Purpose

To teach all ability levels at KS3 & KS4 ensuring the overall standard, quality and success of classes is outstanding.

2.0 Principal Accountabilities

- 2.1** Teach outstanding lessons and assess students' work, providing appropriate feedback
- 2.2** Contribute to curriculum development and participate in planning in the subject
- 2.3** Undertake continuing professional development
- 2.4** Contribute to departmental assessment, recording, reporting and monitoring to ensure consistent quality across the subject, faculty and school
- 2.5** Contribute to whole school improvement planning
- 2.7** Assist Faculty Leaders in completing exam review documentation
- 2.8** Complete any related duties, tasks and responsibilities as may reasonably be allocated by the Head Teacher or Line Managers
- 2.9** Carry out general and specific professional duties as defined in the 'Teachers Terms and Conditions' document

3.0 Dimensions

Staffing

There is no direct responsibility for staff but TA and support staff can be with students.

Relevant Statistics

800 Students and all study Maths.
9 staff in the Department

Facilities

Modern and well equip teaching rooms

4.0 Knowledge, Skills and Qualifications

The post holder will:

- be organised and efficient
- meet deadlines for tasks specified by their Line Manager
- hold a degree and recognised qualification for teaching the subject
- be experienced in the teaching of students of all abilities
- have effective classroom skills to ensure lessons are well planned and that good learning takes place
- be enthusiastic and committed to raising standards of attainment for all students
- have excellent behaviour management skills to ensure good student discipline ensuring the focus is always on learning
- have good organisational skills to ensure a good learning environment
- have good recording, assessment, ICT and report writing skills
- have good interpersonal skills to work with students, teaching and non-teaching staff and parents
- have imaginative ways of contributing to the school's extra-curricular programme.
- have knowledge and understanding of recent developments in the teaching of the subject
- have knowledge of the Jersey Curriculum (Similar to the UK national Curriculum) for KS3 and have a broad understanding of the Maths specification at KS4
- have knowledge of current development trends in teaching and learning including how to integrate e-learning and teaching in to schemes of learning

5.0 Context

Scope for Impact

The post holder will be expected to:

- contribute fully to all aspects of school life
- manage resources efficiently
- attend and contribute to meetings in order to assist good communications and sound decision making
- be a good team member
- have high standards of professionalism.

Contacts

Faculty staff	- to contribute to good departmental policy and practice
Support staff	- to inform regarding work requirements, practices and procedures

6.0 **Constraints**

Health and Safety at Work Act (Jersey)
States of Jersey and Education Department policies
School Policies: Available on the Desktop
Staff Handbook
School Calendar

7.0 **Verification**

I confirm that the contents of the job description are a true reflection of the job as at today's date.

Signed _____ Date _____

(Employee)

Signed _____ Date _____

(Headteacher)