

Success Coach – SEND

Job Description

The Role

We are recruiting for Success Coaches who will support pupils online to achieve their very highest potential in their secondary education and develop the skills and mindset required for success at school and beyond.

We are looking for experienced educators with a passion for their student pastoral care, expertise in the assessment, provision and support of SEND students in a school, and a willingness to be involved in setting up and shaping all aspects of the school.

The role reports to the Principal of Pearson Online Academy UK Global.

Key responsibilities

Coaching and Mentoring

The successful applicant will:

- Establish a positive relationship with each student assigned to you through regular one to one meetings.
- Provide personalised coaching and mentoring support to students, motivating them to make effective progress in their learning and promoting their confidence and independence.
- Help foster a community among culturally diverse students by providing opportunities for interaction and collaboration.
- Be the first point of contact for parents or mentors, assisting them in supporting their children.
- Deliver live lessons on a Skills and Mindset programme which covers the skills, strategies and mindset required for students to be successful at the school and in their life beyond it. And assist in reviewing, evaluating, and developing the programme.
- Liaise with your fellow Success Coaches to support each other and share best practice.
- Help foster an effective, enthusiastic, and safe online learning environment.
- Establish standards for student behaviour that promotes digital citizenship, ensures academic integrity and the appropriate use of technology.
- Be able to address basic technology related issues that may impact students' online learning.

Special Educational Needs and/or Disabilities

The successful applicant will:

- Oversee the provision of learning support to SEND students in the online school.
- Create effective teaching and learning strategies for SEND students and support teaching staff in their effective implementation.

- Confidently write, via consultation with SEND students and (where appropriate/necessary) parents or mentors, bespoke Individual Learning Plans for all SEND students, which feature a practicable range of reasonable adjustment recommendations for teachers to consider.
- Develop rigorous evaluation plans to assess the impact of interventions on learning outcomes for each student and conduct regular reviews of each plan.
- Conduct assessments for new students so that the school can fully support any learning adjustment needs.
- Assist with the processing of examination access arrangement requests with regards to any in-class tests/mocks and external examinations that SEND students take, in careful accordance with the JCQ's regulations.
- Liaise with parents or mentors and relevant professionals.
- Be a key point of contact for external agencies.

Pastoral and Extra-curricular

The successful applicant will:

- Help to shape and extend the pastoral and learning support offered to students at the school.
- Work closely with all staff at the school and be the focal point for student welfare across the school, taking responsibility for reporting any concerns to the Principal, and ensuring that action plans are implemented.
- Liaise closely with parents or mentors to develop a holistic view of a student's welfare and support their needs.
- Help to shape the school's extra-curricular programme and supervise a range of activities and encourage student participation in them
- Proactively work with students to support their individual extra-curricular passions.
- Ensure school policies and procedures with regard to student behaviour, daily routines, attendance expectations, homework etc are adhered to.
- Assist with the development of effective links with external agencies such as charities, that the school may choose to support.

Personal and Professional Development

The successful applicant will:

- Attend and take advantage of the Professional Development opportunities provided by the school.
- Keep abreast of developments and best practise in SEND, and continuously update their knowledge and skills for using the evolving assistive technology tools to specifically support SEND students learning online.
- Collaborate with colleagues to ensure that the school delivers the very best educational experiences to its students.
- Be proactively involved in other key areas of the school's development, particularly at this early stage of the initiative.

Requirements and Personal Attributes**The successful applicant will:**

- Have previous experience of working with secondary age students in a pastoral and learning context.
- Have experience of supporting students with a wide range of special educational needs and disabilities such as: sensory and physical needs; social, mental and emotional needs; communication and interaction needs; cognition and learning needs (e.g. general and/or specific learning difficulties, such as dyslexia).
- Have a proven track-record of successfully supporting SEND students, including conducting initial assessments and advising colleagues with effective learning support strategies.
- Have experience of implementing effective support strategies for young people.
- Have experience of supporting SEND students in 1:1 and group settings.
- Have experience evaluating the effectiveness of interventions across a school in terms of outcomes for students.
- Ideally, have experience processing exam access arrangement requests in compliance with the JCQ's regulations.
- Ideally, have strong knowledge of the UK government's SEND Code of Practice and The Equality Act 2010.
- Ideally, possess a Level 7 qualification in Individual Specialist Assessment, or an SpLD Assessment Practising Certificate, or be an appropriately qualified psychologist qualified to conduct assessments and registered with the HCPC.
- Have a Level 6 qualification in any discipline.
- Working knowledge of a range of support strategies to suit different learning styles for young people with SEND to achieve positive learning outcomes.
- Have high expectations of all students.
- The ability to enthuse and inspire students, maximising achievement, and progress at all levels.
- Flexibility, resilience, and a caring approach towards students.
- Commitment, integrity, strong inter-personal and communication skills.
- Excellent organisation and administration skills.
- The desire to continuously develop themselves.
- Willingness to learn about, and become advocates of, online learning technologies.
- Have working knowledge of assistive technology systems that are suitable for assisting with the support of online learners.
- Be passionate about levelling the playing field for SEND students.

Previous experience of SEND provision for students online is welcomed but is not a pre-requisite for the role.