

Job Description & Person Specification

Job Title:	Swimming Teacher on a casual contract
Context:	As a school we operate a seasonal swimming programme. We have a covered, heated swimming pool. Currently this operates from the end of March to October half term each year - term time only. We require a swimming teacher who can work a minimum of 3 days per week depending on needs.
Terms and Conditions	Casual contract – paid hourly
Salary:	Swimming instructors are appointed to the Unqualified Teachers pay scale range. £24,414 - £35,953 FTE in line with the current Whole School Pay Policy and <i>Teachers' Pay and Conditions Document</i>
Reports to:	PE curriculum leader / School Sports Co-ordinator (SSCo) & Head teacher
Supervisory responsibility	The postholder may be responsible for the deployment and supervision of the work of teaching assistants / apprentices / parental volunteers relevant to their responsibilities

Main Duties: Your primary role will be to teach children of aged 4 to 11 with differing abilities to develop swimming skills, technique and confidence in the water according to the National Curriculum Requirements. The mission is to ensure all children at Lovelace learn to swim at least 25m before leaving primary school (25m front crawl, 25m back stroke and knowledge of breast stroke).

The swimming teacher will:

- Plan and deliver lessons ensuring adherence to the scheme of work and lesson plans and to assess pupils effectively giving feedback and guidance to secure improvement
- Adhere to the [Teachers' Standards](#) in the context of the teaching of swimming
- As a qualified lifeguard / lifesaver, make sure safety standards are followed in sessions and undertake risk assessments dynamically and be up to date with the special requirements of operating safely during a Covid pandemic
- Ensure safe provision of all equipment and ensure it is used correctly
- Identify participants' abilities and encourage them to reach their full potential
- Plan and deliver high quality swimming sessions appropriate to the level / age / needs of the swimmer
- Provide explanations and demonstrate swimming techniques



Learning Together Succeeding Forever

Lovelace Primary School

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Acting Headteacher: Mr M Sedgwick BSc PGCE

Executive Headteacher: Mr Ashraf Ali

- Correct faults in swimming techniques and identify ways to improve performance
- Follow all school accident reporting procedures
- To be a positive role model, creating a positive and fun environment in which to motivate and encourage children and adults to participate in swimming
- Set ground rules for each session and demonstrate effective behaviour for learning skills
- Evaluate sessions and give feedback to class teachers / SSCo
- Regularly assess each participant's ability and progress and arrange for the award of the appropriate certificates using our online portal
- To attend regular meetings with the Sports Coordinator as and when necessary
- To agree to abide by a code of conduct and carry out duties in accordance with BASS and site policies, including equal opportunities, safeguarding children, health and safety at work, etc.
- Ensure all swimmers and persons on the poolside know health and safety procedures and evacuation procedures
- Fully understand Safeguarding and Child Protection issues around swimming and swimming pools
- Update and manage registers and records of progress / achievement. Contribute to annual reporting to parents of swimming achievements
- Liaise with the School Sports Co-ordinator regarding training and preparation for any swimming squads for borough galas and competitions
- Organise and supervise any teaching assistants or parent volunteers who attend to support
- Keeping up to date with relevant CPD

Personal Qualities, Skills & Qualifications:

- ASA Level 2 Certificate in Swimming Teaching
- Hold a valid National Reach Rescue Award / Pool Attendant Qualification or National Pool Lifeguard Qualification. Ensure the lifeguard qualification is always current. (Failure to do so will result in an instant termination of your contract)
- Enthusiastic and positive attitude towards swimming
- Good communicator - welcoming all pool users in a friendly and professional manner
- The ability to inspire confidence and motivate swimmers
- Perseverance and patience
- The ability to encourage children and put them at ease
- An understanding of how to differentiate and provide access in a teaching session
- Ideally hold a valid first aid certificate
- Professional, punctual and well-organised person responsible for the implementation, development and organisation of swimming classes

