

City of London Academies Trust

School Counsellor



Post: School Counsellor

Grade/Range: PO1 - SCP 23 to 25

Salary: Full Time salary is £35,223 to £36,417 actual salary is £30,800 to £31,844

Working Pattern: Full time, term time only

Contract: Fixed Term (Maternity Cover)

Location: City of London Academy Highbury Grove

Disclosure level: Enhanced

The City of London Academy Highbury Grove is looking for an exceptional **School Counsellor** to support our successful and supportive SEN department.

We're committed to providing first-rate training and development to all of our staff, as well as excellent career advancement opportunities within this evolving Trust.

We believe exceptional teachers and support staff create exceptional results; they transform lives and transform futures. They support every student to achieve their full potential and become a confident, resilient and compassionate individual who can make a positive contribution to society. We believe that exceptional leaders like you should be supported too, with all the opportunities you need to develop and achieve your goals.

The City of London Academies Trust (CoLAT) is driven by ambition: to deliver world-class results as we combine the heritage and tradition of the City of London with creativity and innovation. We have a proven track record of school improvement, offering students an exciting curriculum and opportunities to perform, showcase their talents and experience the world of work outside of the classroom.

If this role is of interest to you and you can contribute to our future success, an application pack is available on our website: www.highburygrove.co.uk/staff-vacancies Completed forms should be emailed to hr@highburygrove.co.uk

For more information visit: www.highburygrove.co.uk

Closing date: 9am Thursday 10 August 2023.

Applications will be assessed upon receipt and we reserve the right to interview and appoint prior to the closing date. An early application is therefore strongly recommended.

City of London Academies Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks and a willingness to demonstrate commitment to the standards which flows from City of London Academies Trust vision and values.

The role is covered by part 7 of the Immigration Act 2016 and therefore the ability to speak fluent spoken English is an essential requirement for this role.

City of London Academies Trust supports Equal Opportunities Employment.

City of London Academies Trust Company Registration No. 04504128.

Job Description

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Main Purpose

The School Counsellor is a non-teaching member of staff who reports to the Headteacher or a member of the Senior Leadership team as appropriate.

The School Counsellor will provide a professional and confidential service to pupils in order to promote emotional health and wellbeing and enable pupils to overcome barriers to learning and help them deal with difficulties they may face.

Key Accountabilities

- To offer pupils individual counselling and support and to promote and safeguard the welfare of children and young persons in general.
- To work with a diverse range of issues including bereavement and loss, transition, eating disorders and self-harm, depression, anger management and erratic behaviour, abuse of any kind, anxiety and fears.
- To provide consultation to staff whose role it is to support pupils in distress
- To liaise with the pastoral management team
- To network with personnel from other agencies with a view to easing referrals and accessing specialist consultants.
- To keep suitable case records on the counselling in a secure place
- To attend regular supervision with a suitably qualified supervisor (the cost of which will be paid by the school).
- Working in consultation with the School Child Protection policies
- To provide information on the counselling service, the role of the counsellor and the boundaries of confidentiality to pupils, staff and parents
- To report on a regular basis to the senior management on numbers using the service and give a general overview of the types of problems with which the users of the service are presenting
- To perform duties within the codes of practice and ethnics recommended by the BACP, UKCP or equivalent organisation
- To report any instance of a child suffering or likely to suffer significant harm either at school or at home to the school's Designated Safeguarding Lead or to the Headteacher so that a referral can be made to the local authority social services
- To devise and, where appropriate, deliver a programme of training to support and develop the counselling service
- To review and evaluate the service

Safeguarding Children

COLAT is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment. The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

The person undertaking this role is expected to work within the policies, ethos and aims of the Trust and to carry out such other duties as may reasonably be assigned. The post holder will be expected to have an agreed flexible working pattern to ensure that all relevant functions are fulfilled through direct dialogue with employees, contractors and community members.

English Duty

This role is covered under part 7 of the Immigration Act 2016 and therefore the ability to speak fluent spoken English is an essential requirement for this role.

Person Specification

Our Values and Vision

The City of London Academies Trust, sponsored by the City of London Corporation, aims to provide high-quality education for students and pioneer educational innovation. We are driven by the ambition to provide world-class experiences and deliver exceptional educational outcomes for the young people we serve.

All City of London schools and academies draw upon the traditions, institutions, heritage and historical successes of London to furnish each of their diverse communities with life-transforming learning experiences. In doing so, we believe that the young people we serve develop into successful, compassionate young adults, who make a positive contribution to their local, national and global communities.

Our schools are characterised by a common understanding of what makes outstanding schools, based on five key principles which are known as our 'Foundations of Excellence'.

Our Staff

Our staff have high expectations, are consistent and driven to provide the best teaching and opportunities for our students. Teachers work in a well-disciplined environment where they are able to teach creative and engaging lessons, and all staff are given exciting opportunities to develop and learn from exceptional practitioners.

Equal Opportunities

The postholder will be expected to carry out all duties in the context of and in compliance with the academy Equalities policies.

	Essential	Desirable
Qualifications		
Diploma in Counselling	✓	
BACP Accreditation, UKCP registration or BPC	✓	
Diploma or Masters level in Counselling or Psychotherapy		✓
Further therapeutic training or qualification in working with children and young people		✓
Experience, Skills and Knowledge		
Minimum of 1 year's post qualification experience	✓	
Experience of facilitating groups		✓
Experience of working as part of a multi-disciplinary team		✓
An understanding of the developmental, emotional, social and education issues of children and young people with disabilities		✓
An awareness of range of needs of people from diverse ethnic, cultural and social backgrounds		✓
Knowledge of local mental health and CAMHS Service	✓	
Knowledge of the Children's Act and legislation pertaining to children	✓	
Personal Qualities		
Good written and verbal communication skills	✓	
Ability to work independently, manage own caseload and use initiative	✓	
Positive communication and listening skills	✓	
Patience, tolerance and sensitivity	✓	
A mature and non-judgemental outlook	✓	
Enthusiasm	✓	
Confidence in liaising with parents and external agencies	✓	
Ability to work under pressure	✓	
Other		
Commitment to safeguarding and promoting the welfare of children and young people		

Willingness to undergo appropriate checks, including enhanced DBS Checks		✓
Motivation to work with children and young people		✓
Ability to form and maintain appropriate relationships and personal boundaries with children and young people		✓