

YEAR 1 CLASS TEACHER RESPONSIBILITIES - WANDSWORTH PREP SCHOOL

General Duties	<ul style="list-style-type: none"> • Provide well-planned, engaging and creative learning experiences and support for children • Follow and implement school policies and procedures • Contribute to the school process of self-evaluation and development, as well as having regard for your own professional development • Play an active role in the general life of the school • Assume responsibility for an extra-curricular activity as appropriate • Carry out supervision duties as appropriate • Work under the direction of the Head Teacher as a member of a team to provide a happy and secure learning environment for all children in the school • Share learning with parents regularly and organise learning events such as assemblies or productions
Planning and Setting Expectations	<ul style="list-style-type: none"> • Contribute to the creation of a strategic plan which identifies Key Stage priorities and targets for ensuring that pupils achieve high standards and make good progress • Think creatively and imaginatively to anticipate and solve problems and identify opportunities • Participate in regular staff meetings, discussions and management systems necessary to ensure the coordination and development of the work of the school as a whole
Teaching and managing pupil learning	<ul style="list-style-type: none"> • Provide inspirational and creative teaching which secures high standards of learning and behaviour • Carry out the professional duties of a teacher as set out in the DfES Teachers' Standards Framework • Support the creation and maintenance of a climate which promotes and secures good teaching, effective learning, high standards of achievement and good behaviour • Create an attractive, motivating and informative environment and, where possible, ensure that pupil's learning is closely linked to first hand, practical experience • Have proven skills working with children of all abilities and needs, using positive behaviour management techniques, in line with our school ethos • Actively promote the application of literacy, numeracy, computing and i-pads across the curriculum • Help to ensure that pupils develop study skills in order to learn more effectively and with increasing independence

Desired English Responsibility if candidate had appropriate skills

**English
Coordinator
Reception,
Year 1 and
Year 2 class**

- Working alongside KS2 English Coordinator organising English events: World Book Day, Poetry Cafe, LOLLIES award, competitions, author visits etc
- English resources - audit of English resources, particularly coloured reading band books, ordering of new English resources
- Following annual action plan in line with the whole school development plan and budget for English to be monitored closely alongside the office
- Reading moderation - running records/PM assessment: coordination
- Writing moderation - working alongside KS2 English coordinator in organising this termly and ensuring that all staff know and implement the writing assessments termly.
- Coordination of parent English workshops alongside SLT and KS2 English Coordinator