

JOB DESCRIPTION

Job Title:
Reporting to:

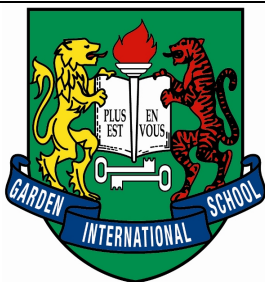
Principal
President, Taylor's Schools

JOB PURPOSE

The Principal manages the business and operations of the school and develops programmes for GIS compatible with the mission, ethos and values of the School. He/she is responsible for the academic leadership and operational management of the School and is accountable to the Board of Governors for delivering the highest standard of education and ensuring financial viability of the school. The Principal will be reporting to the President of Taylor's Schools in leading the ongoing strategic development of GIS.

KEY RESULTS AREAS/ RESPONSIBILITIES

- Provide strategic and day-to-day management of GIS.
- Reporting to the President of Taylor's Schools and working in collaboration with other members of Taylor's Schools Office (TSO) and Taylor's Education Group (TEG) to ensure GIS operates in an efficient manner and strategic aims are met.
- Ensure cohesive and integrated faculty in order to continually develop staff performance to ensure that a high standard of teaching is delivered to students.
- Articulate and enhance GIS' education aims, ensuring that the school is providing an exceptional experience for the students, and that the balance is achieved between academics, the arts, sporting activities, etc.
- Develop, implement, execute and evaluate the curriculum instructional programs as well as academic related matters and support the activities to improve student achievement.
- Build and promote a positive, supportive and safe school climate that shows interest and care for students.
- Establish an environment of collaboration, and empower and engage staff in participatory decision-making.
- Provide effective coaching and performance evaluation to challenge and mentor staff through setting aspirational and achievable goals in order to continue developing their own skills, and to share responsibility and accountability for maintaining high standards throughout the school.
- Oversee recruitment and welcoming of students, families of students, and staff and promote effective communication between them.
- Analyse and use school enrolment data to develop an effective plan, direct, monitor or evaluate allocation of fiscal resources which includes planning and submitting annual school budgets.
- Create a culture of excellence that can build effective relationships with various constituent groups which make up the school community; the students, staff, parents, alumni and the local community.



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JOB SPECIFICATIONS

- Minimum 15 years of relevant work experience with demonstrable, successful experience as a school leader preferably in a medium to large international school at the Principal/ Headteacher level.
- Broad experience in delivering an international education based on the British curriculum.
- Strong academic credentials including but not limited to knowledge of curriculum, instructional practice, student learning styles, innovative educational practices and student assessment.
- Strong collaborative management style, and ability to develop and participate effectively in teams.

Applicants should demonstrate

- Ability to create and communicate a clear and compelling view for the future of the school.
- Evidence of positive personal contributions to the school ethos.
- Excellent communication skills - both verbally and written.
- Personal resilience and the ability to engender the best in others.
- A global perspective / internationally minded.
- Passion and energy when working with others.
- Awareness of the challenges facing a private international school in an increasingly competitive market