

Nene Park Academy



JOB DESCRIPTION Subject Leader – Film and Media MPS/UPS + TLR 2c Start Date: September 2019



Post Title : Subject Leader – Film and Media
Responsible to : Assistant Principal
Allowance : Teachers Pay Scale (MPS/UPS)

RESPONSIBILITIES

The duties and responsibilities outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Principal, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Subject Leader:

- Arrange a schedule of rigorous assessment to monitor student performance.
- Analyse reporting and assessment data to inform future planning and interventions so that all students achieve their potential
- To ensure resources and teachers are effective and allow all students to reach their potential.
- Review and adapt schemes of learning to maximise progress and attainment.
- Monitor delivery of content across all key stages.

To support and develop Film and Media Studies within the Academy:

- To plan and teach Film and Media Studies effectively and creatively across the age and ability range.
- Contribute positively to the Film/Media department, focusing upon high expectations, strong identity and positive attitudes.
- To monitor and track students across the age and ability range.
- To ensure pupils are assessed as per department and Academy policy and use the assessments to motivate pupils and set targets to enhance student learning.
- To attend assemblies and team meetings.
- To promote Film and Media Studies in the Academy and manage and contribute to extra-curricular and enrichment activities in Film and Media Studies.
- To support the Film and Media Studies team with resourcing by contributing to schemes of learning and associated resources.

To support the development of pupils at Nene Park Academy to ensure that all pupils achieve their potential during their time at the Academy:

- To report to parents on pupil progress as per department and Academy policy.
- To be a form tutor.
- To communicate on a regular basis with parents/ guardians.
- To undertake supervision duties at break time, before school and after school, as directed by Senior Leadership.

The job description is subject to review and may be changed following consultation with the post holder.

The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. All staff will be subject to an enhanced check with the Disclosure and Barring Service.