*St. Joseph’s Catholic and Anglican High School*

**JOB DESCRIPTION: TEACHER I/C OF ART**

**Scale*:* MPS /UPS + TLR 2a - £4645**

**w.e.f. 1ST September 2019**

**Responsible to**: Headteacher

**Mission Statement of St. Joseph’s**:

Our mission as a shared faith school is

to guide the whole school community to achieve their full potential,

grow in their journey with God,

and live a Christian life.

This we will do in Christ’s love by the example of St Joseph.

**Context**: This post contributes to continuous improvement in young people’s learning experiences. Specifically, as a Subject leader, this will be achieved through excellent attendance, punctuality with deadlines and high quality performance in relation to planning, preparation, assessment and teaching. You are responsible for the quality of pupils’ work, behaviour, appearance, attendance, punctuality and engagement with learning in your classrooms. You will be supported by the Headteacher in contributing to whole school systems of self evaluation improvement and planning.

**Responsibilities:**

To lead high-quality teaching, promote high standards of learning and achievement for all pupils, and ensure the effective use of resources, within an atmosphere in which pupils feel challenged, but valued and secure.

As a Curriculum Leader, you will assist the Headteacher and Leadership Team in the overall management and development of the school, supporting its strategic improvement within the following areas:

**1] The Distinctive Nature of St. Joseph’s Christian School**

You will demonstrate support for the Mission Statement and actively uphold the aims of the School, to promote a learning community guided by the example and teachings of Christ.

**2] Self-Evaluation & Quality Assurance**

You will contribute effectively to a range of professional processes, including Departmental Development Planning, Self Evaluation, Performance Management, and Subject-Reviews, including Work Scrutiny and Pupil Voice. You will identify strategies, applying the outcomes of Data analysis, to raise achievement for all learners in your classrooms.

**3] Student Support and Inclusion**

You will fully embrace the inclusive principles of presence, participation and achievement for all pupils. You will ensure the differentiation of experiences, thus ensuring that the needs of all pupils are appropriately met. Within your classrooms, you will effectively utilise Teaching Assistants and ensure that Individual Education Plans, teaching strategies and materials are used with pupils to best meet their needs.

**4] Learning and Teaching**

You will demonstrate excellent and up to date practise, embedding Assessment for Learning and personalised learning programmes, and embracing new initiatives as they emerge. You will take account of pupils’ prior levels of attainment and their targets. In so doing, you will track, monitor and report on pupil progress. You will complete reports by published deadlines. You will lead and direct Schemes of Work. You will set appropriate and demanding expectations for pupils’ learning, motivation and presentation of work. You will maintain notes and plans of lessons undertaken and records of pupils’ work. You will mark, monitor and return pupils’ work, including homework, within a reasonable timespan and according to School Policies. Whenever possible, you will set work for classes when you are absent.

**5] Implementing New Technologies**

You will employ teaching methodologies which maximise the capacity of ICT to engage pupils, personalise their learning, and raise achievement.

**6] The Learning and Teaching Environments**

You will make a positive contribution in actively promoting ‘Behaviour for Learning’ in your department. You will ensure that your classrooms are effective learning environments, which are welcoming and which celebrate the success of pupils of all abilities. In matters of Health & Safety, you will follow School Policy.

**7] Resource Management and Development**

You will use resources effectively and responsibly, and where appropriate, liaising with relevant colleagues on the planning of Units of Work for collaborative delivery.

**8] Community & Partnerships**

You will contribute to the range of collaborative partnerships which operate within the School, including work with parents, our Family of Schools, and associated Primary Schools within our cluster. You will attend Parental Consultation events to inform parents of the progress of their child. You will respond appropriately to new initiatives that enhance the school’s service to local and wider communities.

**9] Leadership and Professional Development**

You will be the leader of learning in your classrooms. You will be proactive in pursuing your own professional development and in ensuring the Performance Management and Professional Development of your team.

*The details contained within this job description reflect the content of the job at the date it was prepared. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Governors of St Joseph’s Catholic and Anglican High School will expect to revise the job description from time to time and will consult the postholder(s) at the appropriate time.*