

**JUNIOR SCHOOL FORM TEACHER (Year 4)
Maternity Cover (Ideally Full Time)
Required for January 2020**

Person Specification

A dynamic, energetic, well qualified and highly committed person who shows a love of subject teaching is required to teach inspiring lessons setting high standards for academically able, highly motivated girls. As a Form Teacher, the post holder must foster a caring atmosphere and show commitment to the well-being, social and academic progress of each girl. The successful candidate will have an ability to teach a range of subjects across KS2.

Key Skills/Qualities

- Ability to cope with the fast pace of life in the Junior School, while placing a premium on close team work, flexibility and good communication skills
- Willingness to take part in curriculum development of the school
- Ability to remain calm, a good sense of humour and the necessary enthusiasm to enjoy the challenges of the role are essential
- All members of staff are expected to make a contribution to the varied extra-curricular life of the school
- The ability to integrate technology to produce exciting and academically stretching and content rich lessons

Line Management

The post holder will be responsible in the first instance to the Deputy Head Lower School and, ultimately, to the Head of the Junior School.

Main Responsibilities

Form Teacher

The post holder is likely to be a form teacher to a class of approximately 24 KS2 girls. He/she will be responsible for teaching a range of subjects to the class and their pastoral care thus monitoring the social and academic progress of each girl in the class. Music, PE, Drama and MFL are taught by specialist teachers and further specialist teaching is introduced as the girls move up through the Junior School.

The Junior School's Aims

The Junior School shares its aims with the Senior School. We aim to provide an ambitious, stimulating education for girls aged 4-11. This is done in a safe and supportive learning environment with strong pastoral care, which prepares girls to be confident pupils when they enter the Senior School aged 11. Junior girls are encouraged to be self-motivated, independent thinkers.

The Organisation of the Junior School

The self-contained Junior School was opened on the campus in 1988 and a purpose built First School was added in 1994. The Junior School has its own Assembly Hall, Library, Science Laboratory, ICT Suite and Art and Design Room. The Junior School girls share the extensive Senior School sports facilities.

The Junior School comprises 2 parts: the First School (Reception, Y1 and Y2) and the Lower School (Y3, Y4, Y5 and Y6). 40 girls are admitted into 2 parallel Reception Classes at 4+. At 7+ there is an additional intake of 8-10 girls into Year 3. Years 3 to 6 are generally made up of two forms each of 24 pupils.

The entry is selective, the pupils are academically able and the pace of work is fast. It is expected that girls will move from the First School to the Lower School and from the Junior School to the Senior School, though this is not automatic. There are two classes in each layer so the ability to contribute and work as part of an effective team is vital.

The Curriculum

The syllabuses are broadly based on the National Curriculum Programmes of Study but not bound by them.

There are four PE lessons timetabled in the Lower School and these lessons are taken by the specialised PE staff. PE lessons vary according to age group and season and all girls have a weekly swimming lesson throughout the year.

Each class has two timetabled music lessons each week. These are taught by a subject specialist. Individual instrumental lessons are available on request from Year 3 onwards.

Girls are given a homework timetable and a small amount of work is set every day. Girls should practise and consolidate skills learnt in class for homework. It is also an opportunity to encourage independent learning and research skills.

Curriculum evenings occur at the beginning of the Autumn Term and are an opportunity for parents to meeting their daughter's new Form Teacher and socialise with other parents informally. The post holder would be expected to attend these evenings. There are two parents' evening during the academic year and reports are currently written in the summer term. During the school year there are other occasions when parents attend whole school concerts, plays and soloist concerts as well as functions designed to strengthen the sense of school community.

Trips

During the course of the year girls are taken on a variety of expeditions that enhance the curriculum. These include the British Museum, The National Gallery and Hampton Court. Year 4 have an overnight Bushcraft adventure, Year 5 have a three day residential trip to Shropshire and Year 6 spend a week in France on a language and activity course.

Extra-Curricular Activities

Alongside the academic subjects, a wide-ranging programme of extra-curricular 'clubs' take place during the week. All girls are encouraged to take part in these and may choose from such activities as netball, dance, drama, digital photography, Spanish or percussion. Staff are invited to run after school extra-curricular clubs of their own choice. As an example we currently we have members of staff running speed stacking, debating and Flamenco dance club.

Professional Development Opportunities

There is a strong culture of professional development at the School. In addition to the openly advertised internal promotion and professional development posts, the School also offers a number of external opportunities.

Following the opening of two partnership schools, North London Collegiate School, Jeju (in South Korea), and North London Collegiate School Dubai, staff in the UK have opportunities to be involved in monitoring visits to South Korea and Dubai, and to be involved in the recruitment and training of

their staff. A number of exchange opportunities are available to staff, both to Korea, and to partner schools in the USA and Australia.

The School works closely with The Prince's Teaching Institute, which provides residential, subject-specialist training to the maintained sector. The Prince's Teaching Institute activities currently reach 360,000 children in England and Wales. In 2014/15, 704 Secondary Schools, which is 16% of all Secondary Schools in England and Wales, have sent a teacher to a PTI course. Currently there are nine subject streams designed and led by NLCS staff, and the School pays for a number of staff from NLCS to attend the courses.

As part of the larger Senior School we benefit from being able to attend lectures and presentations from an eminent number of speakers, including John Bercow, Margaret Beckett, Brian Sewell, Tom Holland and Lord Winston.

Terms and Conditions

North London Collegiate School has its own salary scale.

For this post the remuneration is currently between £35,599 to £60,249 pro rata according to qualifications and experience. A salary review is conducted each year.

The School is a member of a BUPA group scheme; subscription is open to all staff. Staff may pay into the Teachers Superannuation Scheme. NLCS terms are shorter than the maintained sector.

Some staff accommodation is available on site. There is free use of the School's coach service and exclusive use of the indoor swimming pool, fitness suite and sports hall. Staff children who are selected to join the school enjoy 25% fee remission (for up to two daughters).

Applications

Letters of application should be made in writing to the Headmistress, Mrs Sarah Clark.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment as part of their duties. The successful candidate will be asked to apply to the Disclosure and Barring Service for an Enhanced Disclosure.

The closing date for applications is: Monday 16th September 2019 at 12.00pm
Interviews will be held on Monday 23rd September