



# Technical Assistant

# One year fixed term

Start date: September 2026



LGS Stoneygate is a small, caring, and ambitious all-through school where every pupil is supported and challenged, both as part of a community and as an individual. We combine modern approaches with traditional educational values to create an environment where pupils can grow, flourish, and become future-ready adults who aspire to achieve beyond their expectations.

As proud members of the Leicester Grammar School Trust, we share a commitment to excellence, strong values, and educational innovation across all schools within the Trust.

Set within beautiful surroundings, we are dedicated to providing a first-class education that inspires a passion for learning, nurtures independent and critical thinking, and fosters an appreciation for academic rigour combined with personal development.

Alongside our outstanding academic curriculum, LGS Stoneygate offers exceptional pastoral care. Small class sizes and dedicated teachers ensure that every pupil receives the attention and support they need to thrive.

Our vibrant school community values individuality while encouraging collaboration. Pupils play their part in successful sports teams, perform in orchestras, and take centre stage in drama production hence experiencing the richness of school life in all its forms.

**Mrs Christina McCullough**  
Head, LGS Stoneygate

# The role: Technical Assistant

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We are looking for a Science Graduate to work primarily within our school's science and food technology department for the fixed period September 2026 to August 2027.

The post will provide an ideal training and development opportunity for a graduate looking to progress into a science or education related role. The successful candidate will have a degree-level qualification in a relevant subject, and an interest in working within a school environment.

The salary will be £16,400 (inclusive of holiday pay) for the 12 month fixed term contract. The role is 32.5 hours per week, term-time only plus 5 days (35 weeks a year).

The role will include assisting in the preparation of lessons, supporting students in lessons and ensuring that both departments function effectively. The successful candidate will play a full part in the life of the school.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupil intake. We consider the most important factor to be the right skills, abilities and attitude for the role which will ultimately improve the well-being and education of the pupils. Applicants must have the right to work in the UK.

**Close Date:**  
**Monday 23 February, 9:00am**

**Interview Date:**  
**Tuesday 3 March**

## Purpose of the job

The role of the Science Technician is to assist in the teaching of science and food tech lessons and to undertake administrative tasks under the guidance of the class teachers.

## Key Responsibilities

- Support pupils with their learning of science and food technology
- Offer a co-curricular club in these areas
- Attend department meetings as required



# Job Description

## Food

- Support the teacher in the setting up and clearing away of practical lessons
- Clearing away after practical lessons and cleaning of equipment
- Checking units and cleaning equipment and ensuring the tidiness of the food technology classroom

## Science

- Assisting with the preparation of equipment and classroom set-up for practical experiments
- Clearing away after practical lessons and cleaning of equipment
- Supporting the Science department to audit chemicals and arranging for the disposal of out of date/unused chemicals safely
- Stock checking chemicals and equipment for practical lessons and ordering as required under the direction of the Head of Science
- Maintaining health and safety standards for Science, including supporting to update COSSH forms annually

## General School Support:

- Provide general and specific assistance to pupils and staff under the direction, guidance and supervision of the class teacher
- Support with break and lunch duties
- Deliver a co-curricular club in science

## Additional Duties

- Work in accordance within current safeguarding guidance and legislation
- Use excellent organisational skills and interpersonal and communication skills to manage own workload and build relationships
- Support the School's well-being approach
- Be committed to the vision and ethos of the Leicester Grammar School Trust

It is recognised that this job description is not comprehensive and will alter for each head of department, so as to reflect her or his own interests, aptitude and involvement in the various activities and roles in operation at the school.



# Person Specification

## Essential Qualifications, Experience and Skills

- Have an honours degree in a relevant subject
- Be proactive in your approach and able to seek new ways to be creative and inspire pupils to engage in learning
- Ability to build strong working relationships with pupils, other professionals and parents
- Ability to communicate effectively and appropriately with a range of audiences, such as pupils, colleagues and parents
- Excellent time management and organisational skills
- Ability to follow instructions, policies and procedures

## Desirable Qualifications, Experience and Skills

- Good ICT skills, and the willingness and ability to learn new systems, as required by the post
- Demonstrate commitment to your own professional development
- Able to demonstrate and promote positive values, attitudes and behaviour with young people
- Understanding of safeguarding

## Personal Qualities

- Have an enthusiasm for science
- Must be prepared to participate on weekends and evenings when required
- Be trustworthy and discreet
- Willingness to work flexibly according to the fluctuating demands of the role
- Have confidence to act on own initiative where appropriate
- Model and promote good manners and an understanding of the needs of pupils of all abilities
- Ability to work as part of a team and collaboratively across the school
- Excellent interpersonal skills

Above all, the successful candidate will have an infectious enthusiasm for the value of Science in young people's lives.

Please note this job description outlines the main duties and responsibilities of the position and is designed for the benefit of both the post holder and Leicester Grammar School Trust in understanding the prime functions of the post. It should not be regarded as exclusive nor exhaustive as there may be other duties and requirements associated with and covered by the post.

Original certificates will be required as proof of qualification. All other attributes will be assessed using the contents of the application form, at interview and with professional references



# Your Benefits

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Competitive salary and generous teacher pension options with TPS or Aviva APTIS



Access to Employee Assistance Programme via Life and Progress, offering telephone counselling, financial and legal advice, plus face to face counselling



Reduced rate Benenden Health subscription with no waiting periods; access to 24 hour GP and prescription service



Free lunches during term time plus free tea and coffee and hot chocolate



Medicash Health Care



Free car parking on-site



Beautiful walking trails around the school's extensive site



On site gym and swimming pool available for colleague use at LGS



Discount on school fees



Cycle to Work Scheme



Use of the school's extensive library facilities at LGS



# The School

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Situated in forty acres of beautiful grounds in Great Glen, LGS Stoneygate embodies many of the best long-established characteristics of a prep school, namely, good academic standards combined with the opportunity to take part in a wide range of artistic, musical, sporting and cultural activities.

Academic teaching goes beyond the National Curriculum. The school encourages all children to reach their potential and to experience a wide range of educational opportunity. Academic progress is only part of the picture, however, and children are encouraged to develop their social skills in a caring and friendly environment.

Each individual member of the school community, whether child or adult, is valued. Above all, there is plenty of laughter, enjoyment and happiness in the school along with a collective sense of purpose and confidence.

## Aims:

The Leicester Grammar School Trust seeks to be an inspiring centre for co-educational excellence in academic and personal development, within a Christian ethos.

In order to fulfil this mission, LGS Stoneygate aims to:

- Inspire intellectual curiosity and creativity
- Provide a broad, balanced and stimulating curriculum and co-curricular programme
- Enable pupils to achieve their academic and personal goals
- Nurture self-esteem, well-being, and kindness within and beyond the school community
- Equip our pupils as confident and proud global citizens who foster inclusion, collaboration and charity across cultures

## LGS Stoneygate



# School campus and facilities

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Our beautiful older buildings stand alongside modern science labs, a food technology suite and inspiring art studio, which allows us to offer a unique educational experience where we seek to prepare our pupils for the modern world.

The school hosts vast sporting facilities including netball courts, astro turf, orienteering course and a state of the art sports hall. We also share Trust facilities, including a 25 meter swimming pool and modern fitness suite.



# Equal Opportunities

Leicester Grammar School Trust is an equal opportunities employer and is committed to equality of opportunity for all staff. The Trust takes very seriously its duty to safeguard children, to remove discrimination, to advance equality of opportunity and to foster positive and caring relationships, by integrating safety and equality into each school's core priorities and functions.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupils. We consider the most important factors to be the right skills, abilities and aptitude for the job which will ultimately improve the education and well-being of our pupils. We also encourage applications from staff at all stages of their career, and regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage / civil partnerships.

Applicants must have the right to work in the UK.

## Safeguarding

Leicester Grammar School Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

Applicants must undergo safer recruitment checks, including checks with past employers, online searches and the Disclosure and Barring Service (DBS). This role involves engaging in regulated activity relevant to children, it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

This role is exempt from the Rehabilitation of Offenders Act 1974 and the Trust is therefore permitted to ask you to declare all convictions and cautions (including those which would normally be considered "spent") in order to assess your suitability to work with children.

If you are successful in being shortlisted for this role, you will be required to provide information about your suitability to work with children by completing a self declaration form. In this form you will be required to provide details of all spent and unspent convictions and cautions. However, you will not have to disclose a caution or conviction for an offence committed in the United Kingdom if it has been filtered in accordance with the DBS filtering rules.





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