**JOB DESCRIPTION & PERSON SPECIFICATION**

**Humanities Teacher (Geography Specialism)**

Job Description

JOB PURPOSE

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| * To provide outstanding teaching and learning of humanities to ensure high attainment of their students. |

DUTIES

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| The key duties include but are not limited to the following:  **Specific DUTIES**   * To teach engaging and effective lessons that motivate, inspire and transform student   attainment.   * With direction from the senior staff, assist in the creation and development of   challenging and innovative schemes of work which are inspiring for learners and  teachers alike.   * Use regular, measurable and significant assessments to monitor progress and set   targets.   * Respond accordingly to the results of such monitoring. * Ensure that all students achieve at chronological age level or, if well below level, make   significant and continuing progress towards achieving at level.   * Maintain regular and productive communication with parents, to report on progress,   sanctions and rewards and all other communications.   * To develop an exciting and motivating extra-curricular and enrichment offer. * To manage student behaviour effectively and safely through restorative behaviour management. * To use initiative and proactiveness to assist in the smooth running of the school * Help create a strong school community, characterised by consistent, orderly and   caring respectful relationships.   * Help develop a school culture and ethos that is utterly committed to achievement. * To use IT effectively to support achievement and ensure effective communication.   **General Duties**   * To perform such other duties as may be requested from time to time, commensurate with the role * Uphold and promulgate the Focus ethos within all areas of responsibility * Contribute to, share in and promote the wider and longer term vision of FLT and OneSchool. * To promote equality, diversity and inclusion and demonstrate this within the role, adhering to the FLT Equal Opportunity Policy * Comply with and support the implementation of all School and FLT policies * To adhere to Health & Safety Policies and ensure all tasks are carried out with due regard to Health and Safety * To work with due regard to confidentiality and the principles of Data Protection, encouraging others to do the same   **PERSONAL Duties**   * To set an example of positive personal integrity and professionalism, with positive, appropriate and effective communications and relationships at all levels * Ensure high standards are maintained, progressed and promoted in all areas of work * To undertake appropriate professional development and positively participate in the appraisal of own performance * Communicate and co-operate effectively and positively with specialists from outside agencies where applicable * Attendance at staff meetings as appropriate * To ensure student conduct meets high expectations throughout the school day.   **SAFEGUARDING** |
| Focus Learning Trust and its affiliated schools are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.  The post is subject to an enhanced DBS check with appropriate Barred List checks, or the equivalent enhanced criminal records check. |

Reporting To

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| * Reporting to designated senior staff member (In School) and National Head of Department |

SUPPORT FOR THE ROLE

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| The role is supported on occasion by the Headteacher  Focus Learning Trust provides a range of support services in areas such as ICT, recruitment, HR, policies, resources and compliance. |

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| **Employee Signature:** |  |
| **Line Manager Signature:** |  |
| **Date:** |  |

ISSUED BY

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| Focus Learning Trust  Issue date: 6th June 2017 |

**Person Specification Main Scale Teacher**

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| **Education and Qualifications** | **Essential** | **Desirable** |
| Qualified teacher status | **✓** |  |
| Good honours graduate | **✓** |  |
| Commitment to personal/professional development | **✓** |  |

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| **Experience** | **Essential** | **Desirable** |
| 2 or more years of teaching experience |  | **✓** |
| Experience of Academic Mentoring |  | **✓** |
| Experience of successfully organising extra-curricular activities to support the curriculum |  | **✓** |

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| **Teaching and Learning** | **Essential** | **Desirable** |
| Proven track record of ability to raise achievement for all | **✓** |  |
| Committed to ensuring excellent standards of behaviour at all times | **✓** |  |
| Excellent communication skills | **✓** |  |
| Committed to role of tutor for a group of students and the benefits of pastoral care | **✓** |  |
| Experience of teaching a range of courses including KS3, GCSE and GCE | **✓** |  |
| Consistently good teaching practice | **✓** |  |

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| **Skills and Attributes** | **Essential** | **Desirable** |
| Ability to establish good working relationships and effective teamwork | **✓** |  |
| Ability to use ICT to maximise differentiation | **✓** |  |
| Excellent role model for staff and students | **✓** |  |
| Innovative approaches to student motivation and pastoral care | **✓** |  |
| Ability to generate ideas and drive initiatives | **✓** |  |

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| **Personal Qualities** | **Essential** | **Desirable** |
| High expectations of students and colleagues | **✓** |  |
| Highly motivated and able to motivate and inspire students | **✓** |  |
| Enthusiastic and committed | **✓** |  |
| A passion for teaching | **✓** |  |
| Open-mindedness | **✓** |  |
| A forward-thinking approach | **✓** |  |
| Excellent interpersonal skills | **✓** |  |
| Ability to be reflective and self-critical | **✓** |  |
| Display calmness under pressure | **✓** |  |
| Potential for further promotion | **✓** |  |
| Charismatic - having 'a presence’ | **✓** |  |
| Willingness to take on other roles and responsibilities within the department | **✓** |  |
| Not afraid of hard work | **✓** |  |