

Job Description Job Title: Assistant Headteacher

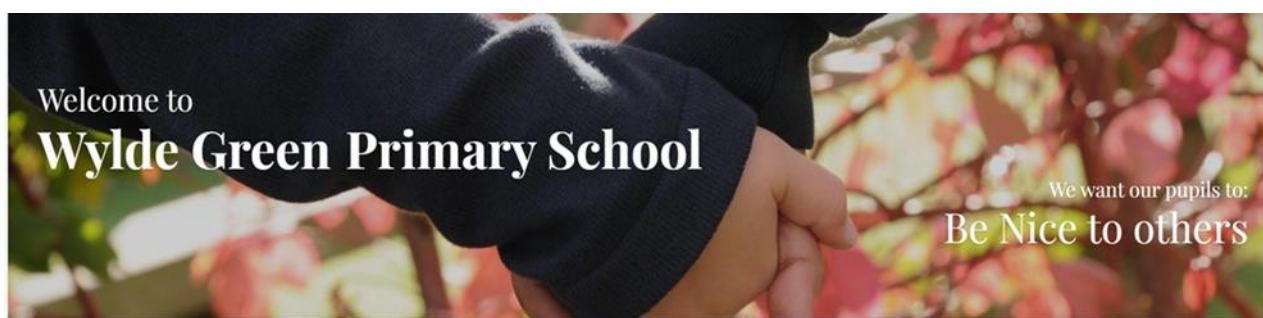
Responsible To: The Headteacher

Salary: (L5 – L9) £57,137- £63,070

Contract: Permanent Assistant Headteacher

The Assistant Headteacher under the direction of the Headteacher, will:

- Support the Headteacher and Deputy Headteacher in the leadership, development and management of the teaching and learning of pupils in EYFS and KS1
- Take a leading role in monitoring and evaluating standards across EYFS and KS1
- Be a leading professional, actively promoting effective teaching and learning practices across EYFS and KS1
- Lead the school's approach to early reading and phonics.



Shaping the Future

- Support the Headteacher and Governors in promoting and developing a vision for the future of the school demonstrating inspirational leadership and creativity.
- Play a significant role in raising standard of teaching and learning through effective self-evaluation and strategic planning.
- To lead by example through effective application of school policies and by establishing high expectation and challenging targets.
- To develop and enhance a culture of team work in which all members of the school community feel valued.

Leading Learning and Teaching

- Maintain a high profile as an example of best and leading classroom practice fostering the high expectations to which the school aspires.
- To lead, develop and monitor pupil tracking and assessment across EYFS and KS1
- To organise and lead regular key stage meetings to ensure consistency in practice across the key stages.

Securing Accountability

- Work alongside the Senior Leadership Team to secure improvement through Performance Management and to take responsibility for the effective Performance Management of staff to raise standards.
- Support staff in understanding their own accountability and promote self-reflection and evaluation.
- To work alongside the Headteacher in using a range of data sources to set aspirational and challenging targets for pupils.
- Contribute to the reporting of the performance of the school to governors, parents and other key stakeholders.

Strengthening community

- Take a leading role in promoting links between home and school and work in partnership with parents to support and improve pupils' attainment and progress involving parents as partners in their children's learning.
- Support the development of the school within the community by strengthening partnerships with other schools and groups within the local community.
- Contribute to policies and practices which promote equality of opportunity and tackle prejudice.
- Promote and model good relationships with parents.