



Job Title:	General Teaching Assistant – Chapter House
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Thorpe Underwood Estate is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

	Essential These are qualities without which the applicant could not be appointed	Desirable These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	Method of Assessment
Qualifications	<p><i>The professional, technical or academic qualifications that the applicant must have to undertake the role or the training that they must have received</i></p> <ul style="list-style-type: none"> • Grade C or above Maths and English GCSE • NVQ Level 2/3 for Teaching Assistants, or equivalent qualification 	<p><i>The professional, technical or academic qualifications that the applicant would ideally have to undertake the role or the training that they should ideally have received</i></p> <ul style="list-style-type: none"> • First Aid qualification 	Contents of Application Form Production of Certificates at Interview
Experience	<p><i>The categories of work or organisations, types of achievements and activities that would be likely to predict success in the role.</i></p> <ul style="list-style-type: none"> • Experience of working with children • Experience of observing Children • Experience of extending children's learning 	<p><i>The categories of work or organisations, types of achievements and activities that would be likely to contribute to success in the role.</i></p>	Contents of Application Form Interview References Certificates
Skills	<p><i>The skills required to perform effectively in the role.</i></p> <ul style="list-style-type: none"> • Demonstrate excellent planning and organisational skills 	<p><i>The skills that would enable the applicant to perform effectively in the role.</i></p> <ul style="list-style-type: none"> • Can use ICT 	Contents of Application Form Interview References



	<ul style="list-style-type: none"> • Able to communicate effectively with staff, pupils, parents and carers • Able to observe, support and extend children's learning • Able to work as a team as well as support the manager in leading the team 	<p>effectively to support learning</p> <ul style="list-style-type: none"> • Good presentation skills 	
Knowledge	<p><i>The knowledge required by the applicant to perform effectively in the role.</i></p> <ul style="list-style-type: none"> • Working Knowledge of the National Curriculum • Knowledge of Child Protection/ Safeguarding 	<p><i>The knowledge that would enable the applicant to perform effectively in the role.</i></p>	Contents of Application Form Interview References
Personal competencies and qualities	<p><i>The personal qualities that the applicant requires to perform effectively in the role and to ensure that the applicant safeguards and promotes the welfare of children and young people</i></p> <ul style="list-style-type: none"> • Motivation to work with children and young people. • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • To be proactive with your own professional development and in supporting others in meeting individual needs • Be a positive role model to students and staff, demonstrating effective 	<p><i>The personal qualities that would assist the applicant to perform effectively in the role.</i></p> <ul style="list-style-type: none"> • A sense of humour 	Contents of Application Form Interview References



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