



Isolation Manager

Permanent, Full-Time 37 Hours per week, Term Time Only + 5 additional days

Salary: C3 FTE: Circa £26K Actual: Circa £22K per annum

Hours: 8.00 – 16.20 Monday to Friday with one day finishing at 15.50



Isolation Manager

Temple Learning Academy, Leeds 15

Temple Learning Academy is an all-through free school Academy in East Leeds. We opened our doors to Reception students in 2015 and we welcomed our first Year 7 cohort in September 2017. From September 2021, we became an Academy with approximately 950 students across all Year groups: Reception to Year 11. We are ambitious for change, and our vision is to build a world-class all-through school that serves its local community.

Our Vision

Our vision is for Temple Learning Academy to be an exceptional, innovative community offering memorable lifelong learning experiences to enable all to achieve their full potential. Everyone will develop the moral values, confidence, skills, resilience and ambition to change the future for the better within their local and global communities.

Our Core Values

- **Creativity:** We value everyone's ideas, contributions and interests. Embracing the new prepares us for the future.
- **Resilience:** We always learn from our mistakes and keep trying until we achieve our goals.
- **Ambition:** We aim high to be the best we can be; we are confident in the pursuit of this goal and proud of our successes.
- **Inclusivity:** We value the gifts each individual brings and we respect and celebrate our talents, similarities and differences.
- **Care:** We are responsible for ourselves and have a moral responsibility for those around us locally and globally.

Our Core Expectations for Students

- Are polite, respectful and kind.
- Will arrive on time, ready to learn.
- Will meet the uniform standards, at all times.
- Will follow staff instructions, the first time of asking.
- Will move about the academy calmly and quietly.

Academy Profile

- The Academy was rated "Good" by Ofsted in May 2018.
- The Academy is virtually full in every year group, with waiting lists in some year groups.
- Prior attainment on entry into Reception and Year 7 is mixed, and below age-related expectations for the majority of students.
- The Academy serves a community in the lowest deprivation quintile.
- Approximately 66% of Academy students are in receipt of Pupil Premium Funding.
- Approximately 25% of Academy students are on the SEND Register.
- Overall, Academy attendance is currently low, with an above-average proportion of students in Persistent Absence. Attendance is strongest in Years 4 and 5, and weakest in Years 9 and 10.

Current School Leadership

- Temple Learning Academy joined the Red Kite Learning Trust in September 2018. Mr Richard Sheriff is the CEO of the Trust.
- Temple Learning Academy is formally linked with Temple Moor High School through the Executive Leadership of Mr Matthew West, the Principal of Temple Moor High School.
- The Principal of Temple Learning Academy is Mr Stuart Huddleston.
- The Academy Leadership Team includes our Principal, two Deputy Principals, two Assistant Principals, three Achievement Directors, an Inclusion Leader, an Early Years Foundation Stage Leader and an Operations Leader.

Our Curriculum

Our entire community, led by our Trustees and Governors, has an ambition for change. This demands an exciting, innovative and first-rate curriculum that delivers exceptional progress and transforms children's lives. Our curriculum is fundamentally inclusive and provides equality of opportunity for everyone: overcoming disadvantage and other barriers to learning to ensure future success for all our students as they progress into adult life and into future education and employment.

Temple Learning Academy is a genuine all-through school and our curriculum must deliver continuous progression and successful learning experiences for all students as they move through each phase of our school. All Learning Phases are equally important, and this is reflected in our Leadership and Governance and throughout our school. Our mission and our passion are about combining the best "primary" practice and best "secondary" practice, and exploring the wealth of opportunities that come from understanding children's learning and progress in our school as one continuous journey from ages 4 to 16.

All children follow a challenging curriculum, assessed against high age-related expectations that are standardised with high-performing, local partner schools and the Red Kite Learning Trust and Red Kite Alliance. During learning, children are challenged to demonstrate the "deepest" learning possible. Further stretch and challenge does not mean moving to a new area of learning; further stretch and challenge means demonstrating deeper learning in that area, moving towards "mastery" of a particular area of learning. Typically, this should involve more complex application of learning in new and challenging contexts.

Our vision is for all children to make outstanding progress academically and through the unique richness of the life of the school. All of our students will be successful because they will develop enquiring minds and master independent learning skills; they will be responsible, confident, brave, resilient and emotionally intelligent; they will be highly literate and numerate and fully equipped for work and the world around them; they will have a secure future and they will understand their role and responsibilities as local, national and global citizens. They are the leaders of the future and we understand that their unique potential has no limits.

Attitudes to Learning

At Temple Learning Academy we have the highest expectations for all students, staff and stakeholders. We are a special learning community where everyone feels safe, happy, healthy and well cared for. We are an inclusive, diverse, all-through school where every child and every adult feels inspired, challenged and fulfilled in our pursuit of lifelong learning. We have a shared understanding of our core rights and responsibilities, and we nurture a culture that protects and celebrates the wonderful uniqueness of each and every person.

Red Kite Learning Trust

Temple Learning Academy is a very open, forward thinking and outward facing school and, as such, joined the Red Kite Learning Trust in 2018. Red Kite Learning Trust have a philosophy deeply rooted in professional generosity and in helping young people excel within their own schools, and beyond. Consequently, we feel confident that we have found the right partner to help us improve standards still further for all our students, and secure our long-term vision of becoming a Centre of Excellence at the heart of our community.

The Red Kite Learning Trust was formed in 2015 with three founding schools: Harrogate Grammar School, Oatlands Junior School and Western Primary School in Harrogate whose aim was, and still is, to work together to ensure 'Excellence for All'. Since then, our Trust has welcomed more schools joining:

- In Harrogate, Rossett Acre Primary and Coppice Valley Primary
- In Pudsey, Leeds: Crawshaw Academy
- In Leeds East: Temple Learning Academy joined with 6 other schools as a collective group in Summer/Autumn 2018. Other schools included: Temple Moor High School, Austhorpe Primary, Colton Primary, Whitkirk Primary, Temple Newsam Halton Primary and Meadowfield Primary.

We are seeing the benefits for young people by working more closely together, collaborating, gaining insight and expertise and sharing the specialist skills and knowledge of all schools. We look forward to our Trust steadily developing further over the years and delivering excellence for all.

Red Kite Alliance

We are also members of the Red Kite Teaching School Alliance, a partnership of Yorkshire schools (secondary, special and primary schools) collaborating to help each other improve the outcomes for young people and ensuring all our young people have the opportunity to achieve their potential. This school-led approach brings benefits to all the schools involved and helps continue to develop and improve. Our students benefit from the Alliance's work as it impacts directly on the quality of teaching they receive.

Through the Red Kite Teaching School and SCITT (School Centred Initial Teacher Training), we work with other schools and partners to train and develop new teachers. The Teaching School

helps us to keep pace with national development and places us at the very forefront of teaching practice. We deliver outstanding training for school staff within the Alliance, at every stage of their careers, including a full range of school leadership development opportunities.





Our Vacancy

Are you looking for a new and worthwhile role where you can have a genuine impact on the positive outcomes of our children? Are you compassionate, friendly and approachable? We are offering YOU the opportunity to join our dedicated team in a truly rewarding role, supporting our students and guiding them to achieve their full potential!

As an Isolation Manager you will;

- ✓ Provide supervision of students in Isolation, maintaining high levels of expectation and good standards of behavior by following the behavior for learning system within the school
- ✓ be passionate about achieving the very best for all our pupils, supporting the highest standards of learning and behavior
- ✓ be flexible and hard-working and the “right fit” for joining our high-performing team of staff
- ✓ have the skills, knowledge and understanding needed to work as an Isolation Manager

In return we can offer:

- ✓ an overarching ethos of equality, celebration of diversity and a belief in the individuality and unique potential of each child
- ✓ a highly supportive environment within a dedicated team of colleagues
- ✓ a unique opportunity to work and train with colleagues in different phases of our all-through provision
- ✓ opportunities to develop and grow professionally through work with our partners Red Kite Learning Trust as Red Kite Alliance
- ✓ a team of like-minded people who are passionate about supporting some of the most vulnerable students in our school community

Reward Package & Additional Benefits

We offer a comprehensive package of reward including: your membership of our outstanding pension provision via the Teachers' Pension Scheme or Local Government Pension Scheme; our 'Employee Benefits Programme' which provides a range of options including our Cycle to Work Salary Sacrifice scheme, allowing all staff to:

- ✓ Benefit from huge savings on the cost of a new bike and/or safety equipment, supported by the Trust up to a total value of £2000
- ✓ Spread the cost over a year and make a significant saving on Income Tax and National Insurance contributions on the total salary sacrifice value
- ✓ Choose from over 500 brands from over 2000 partner stores across the UK

Many more staff benefits are available, via an online rewards portal, in areas including: shopping, family, automotive, financial, professional, home & garden, sport, health, beauty and travel.

The Trust provides a 24/7 'Employee Assistance Programme' to aid and support staff and their families. This service provides the additional and independent support which may be needed through times of, for example: bereavement, divorce, separation, significant illness of loved ones, financial issues/difficulties, or parenting issues.

JOB DESCRIPTION

Role: Isolation Manager

Contract type: Permanent, Full Time

Responsible to: Assistant Principal

Salary: C3 FTE: £25,481 – 27,041 Actual: £21,697 - £23,052 per annum

Hours: 8.00 – 16.20 Monday to Friday with one day finishing at 15.50

Inclusion Manger Role

- The isolation manager will be responsible for the supervision of students in Isolation. They will ensure that students are not falling behind their peers in terms of academic progress during their time spent in Inclusion.

MAIN DUTIES AND RESPONSIBILITIES

- Supervision of students in our Isolation facility.
- Monitor the work of students to ensure that they are not falling behind their peers in terms of academic progress during their time spent in Inclusion.
- Be involved in the development and learning of the work from the student's classroom teachers and/or provision of work from the banks of work that are available in Inclusion.
- Ensure that the quality and appropriateness of student work is maintained.
- Ensure that the work students complete whilst in Inclusion is marked and feedback is provided throughout the day to enable continual progress to be made.
- Ensure that good order is maintained at all times
- Create and maintain a good relationship with students, tolerance, patience and excellent classroom management skills are essential.
- Provide written reports and verbal feedback to Heads of Year, Principal, Senior Leadership, Teachers and parents as appropriate
- Note:** This job description reflects the present requirements of the post and is not intended to be exhaustive. As duties and responsibilities change and develop, the job description will be reviewed and may be subject to amendments to reflect the changing needs of the service and statutory requirements.

Isolation Manager - PERSON SPECIFICATION

Responsibilities	ESSENTIAL	DESIRED
Supervision of students in Isolation	✓	
Provision of appropriate work for students in Isolation, involving the acquisition of work from students' classroom teachers and/or provision of work from the banks of work available in Isolation, ensuring quality and appropriateness of the work at all times.	✓	
Marking students' work and providing feedback to students in Isolation to enable continual student progress to be made.	✓	
Play an appropriate role in the pastoral structure of the school.	✓	
Maintain high levels of expectation and good standards of	✓	

behaviour by following consistently the Behaviour for Learning system within the school.		
Participate in arrangements for further training and professional development.	✓	
Participate in arrangements for the performance management and appraisal of teachers and support staff.	✓	
Commitment to the safeguarding of our students.	✓	
Aptitudes	ESSENTIAL	DESIRED
Communicate effectively with staff, students and parents	✓	
Work to deadline	✓	
Organise and develop effective systems	✓	
Relate well to young people.	✓	
Engender trust and respect from students and colleagues	✓	
Prioritise and plan to ensure completion of tasks.	✓	
Take initiative and work independently	✓	
Take responsibility for personnel CPD needs	✓	
Work well as part of a team	✓	
Evaluate achievements and deliver improvement.	✓	

KNOWLEDGE/SKILLS & QUALIFICATIONS	ESSENTIAL	DESIRED
Previous experience gained in a school environment and previous Exams/Invigilating experience.		✓
GCSE (or equivalent) Maths and English (Grade C/4 or above)	✓	
Good general education.	✓	
SAFEGUARDING CHILDREN	ESSENTIAL	DESIRED
Full commitment to safeguarding and promoting the welfare of children and young people	✓	
Discretion at all times in the disclosure of information about the Academy and a clear awareness of confidentiality	✓	

'Essential Requirements' indicate the minimum requirements and applicants lacking these attributes will not be considered for the post. The points detailed under 'Desirable Requirements' are additional attributes to enable the applicant to perform the position more effectively or with little or no training. These may be used to distinguish between acceptable candidates.

Application Details

This is a superb opportunity to join our team at Temple Learning Academy! We understand the importance of securing the right role and believe our Academy will not disappoint you. We are confident that our Trust and TLA, offer an outstanding environment to both work and learn.

If you would like to arrange a visit before you apply, you are welcome to do so. If you have any questions about the role or to arrange your visit, please contact Rahul Sharma: Sharmar@tla.rklt.co.uk in our HR team who will be happy to help.

For more details and access to our on-line application form: www.rklt.co.uk/vacancies

Closing date: 9am, 6 December 2021. Interviews will be scheduled for 09

December 2021

We look forward to hearing from you!

