**Director of Finance and Operations**

**Location: Burnage Academy for Boys, Manchester**

**Start date: As soon as possible**

**Salary: £65,010 to £71,729 Leadership Scale L14-18**

**Hours: Full Time, Full Year, Permanent / 26-31 days holiday (dependent on service)**

Burnage Academy for Boys is seeking to appoint a tenacious, professional and invested Director of Finance and Operations to lead key areas of the school business and join our cohesive staff team.

This role has both a strategic and an operational element to it in that you will be establishing systems and ensuring compliance, whilst also undertaking key hands on tasks within school, within your areas of responsibility, such as producing budgets, management accounts, reports for the leadership team, governor reports and statutory returns.

The role will need a pragmatic individual who through their work really wants to make a difference to the opportunities we can provide the students in our care, ensuring they will be the best they can be. You will need significant senior financial management and strategic leadership skills, along with experience of building and empowering strong and agile teams enabling a positive and collaborative culture within our trust.

You will be an independent, strategic thinker but also someone who is not afraid to get hands on when the need arises. You will be expected to bring a modern, business-like approach to the leadership of the trust’s business functions, running these as highly competent and efficient services. We are really looking for someone who will look after every penny of our academy funding as they would their own, ensuring value for money is at the top of the agenda.

You will need excellent communication skills, diplomacy, approachability and a personable style of leadership, as well as the ability to work effectively with both internal and external stakeholders.

If you feel you have the qualities we are looking for please complete the application form available at [www.burnage.manchester.sch.uk](http://www.burnage.manchester.sch.uk) or to discuss this role further, please contact Karl Harrison, Headteacher via his PA Theresa Finerty on 0161 432 1527.

**The deadline for applications is 9am on 22nd January 2024**

**Interviews will be held week commencing 29th January 2024**

*Burnage Academy for Boys is committed to safeguarding children; successful candidates will be subject to an enhanced Disclosure and Barring Service check*

# Dear applicant

# Thank you for your interest in the post of Director of Finance and Operations at Burnage Academy for Boys.

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Burnage Academy for Boys is a Single Academy Trust established in April 2014, rated as Outstanding by Ofsted. We are consistently one of the top performing schools in the country with exceptional outcomes for all children, including those disadvantaged.

We aim to provide a rich educational experience through which young people of all ages, abilities, backgrounds and talents can develop successfully as individuals, as students and as future citizens. We take the greatest pleasure in achievements of all our students wherever their successes lie.

# This is an exciting time to join our Trust, as the successful applicant will play a key role in shaping our future. The opportunities are challenging and potentially extremely rewarding. We are seeking a highly skilled person who can demonstrate more substance as opposed to shine, and who embodies integrity, imagination and enthusiasm for this challenging role.

We are an inclusive school community that works together: we value one another and we value the contributions we each bring to our school. The successful candidate for this post will need to have a proven track record of complex financial management and a clear vision for leading and sustaining school business improvement.

We hope you are excited by the prospect of this role, working with committed colleagues, to lead genuine transformation. If this is you, we very much look forward to receiving your application to join our team.

Karl Harrison

Headteacher

Burnage Academy for Boys

**Next steps**

**Further details**

For further details about this role, to arrange an informal conversation with Karl Harrison, please contact Theresa Finerty on 0161 432 1527 and she will arrange a convenient time.

**To apply**

Applicants are requested to submit a completed application form via recruitment@burnage.manchester.sch.uk

**Closing Date**

The closing date for applications is **9am** on **22nd January 2024**

Shortlisted candidates will be notified by **23rd January** **2024**

Interviews will take place during **week beginning 29th January 2024**

*Burnage Academy for Boys is committed to safeguarding and promoting the welfare of all children and young people and preventing extremism; all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people.*

*The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS) and obtain any other statutorily required clearance.*

*Employment will also be conditional on the receipt of at least two acceptable references (one of which must be from the current/latest employer) and evidence of the formal qualifications required for the role.*