Cs/tech/2021

8th September 2021

Dear Applicant,

Thank you for your interest in the post of Technology Technician at Manningtree High School.

We require a skilled person to provide comprehensive technical support to staff and students working in the Technology and Vocational subject areas. The successful candidate will maintain equipment and assist in the smooth running of the department. They will ensure the efficient preparation and organisation of lesson materials as required, prepare and clean/clear lesson materials and will share responsibility for H&S within the Department in conjunction with Head of Department.

32.5 hours a week 8.30am to 3.30pm 5 days per week, term time only.

Scale 4 Points 6-7 (£10.21 - £10.41 per hour)

We would be delighted to hear from you if you can contribute to our future success in technology.

Enclosed with this letter please find:

• Application Form

* Job description

• Department Information

Manningtree High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants for positions at our school must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

We look forward to receiving your application. Closing date: **9am 17th September 2021**

Yours sincerely

Mrs Carol Sinclair

Director of Operations