



Job Description and Person Specification

Job Title: Class Teacher for Grade 1 to Grade 4

Job Purpose

Class Teachers have responsibility for delivering the majority of the curriculum to their assigned class. Each year group operates as a tight-knit unit, ensuring that all children receive the same opportunities and that all Class Teachers feel supported by a strong team. Subject-specialist teachers for Arabic, Music, PE and Swimming enhance the teaching and learning. In addition, Class Teachers are further supported by a team of Teaching Assistants.

Appointment Details

Post title: Class Teacher

Start Date: August 2025

Contract type: Fixed Term, Full time

Location: Muscat, Oman

Key Responsibilities

School Values and Ethos

- To actively promote our unique vision and the Cheltenham Potential through enthusiastic participation in all areas of school life.
- To share and support the School's commitment to provide an all-round, outstanding education for all our pupils.
- To always set high expectations, which inspire, motivate and challenge pupils.
- To have the highest aspirations for our pupils' development and achievements, both in and out of the classroom.
- To offer excellent pastoral care for all pupils.
- To respect and support Omani culture.

Safeguarding Responsibilities

- To comply with all safeguarding policies and procedures and ensure that any safeguarding concerns are reported in line with policy.
- To demonstrate a personal commitment to safeguarding and wellbeing.
- To engage fully in all safeguarding training as required.

Curriculum

- To teach a broad, balanced and relevant curriculum and contribute to the preparation and writing of schemes of work, teaching materials, teaching programmes, methods of teaching and assessment.
- To facilitate and encourage high quality learning which provides children with the opportunity to achieve their full potential.
- To deliver well-planned, engaging and creative lessons, ensuring that the needs of all children are met.
- To differentiate appropriately, using approaches that enable every pupil to access the learning and make excellent progress.
- To demonstrate excellent subject knowledge in all relevant areas.
- To set pupils challenging learning and developmental goals, and to draw upon varied strategies, resources and technologies to support pupils in achieving these goals.
- To follow school procedures for assessing, recording and reporting on children's achievements and to use this information effectively to convey progress in report writing and record keeping.
- To provide pupils with regular written and oral feedback and encourage them to reflect and respond to their feedback.
- To participate fully in the school's extra-curricular and school activity programme.

Management

- To follow and implement school policies and procedures in and out of the classroom.
- To provide a safe, purposeful and well-managed learning environment
- To make effective use of teaching assistants to support children in their learning.
- To value the home-school partnership, working closely with other members of staff to establish and manage good relationships with parents.

Professional Standards

- To attend assemblies, departmental meetings, parents' evenings, school functions and other staff meetings.
- To attend professional development and staff training opportunities.
- To recognise the importance of being an exemplary role model to all children within the school.

- To maintain high standards of professional behaviour in accordance with the school ethos, including timekeeping and personal presentation.
- To take personal responsibility for evaluating and reflecting upon your teaching in order to continually develop and improve your practice.
- To always maintain professional and productive relationships with colleagues.

Other

- To fulfil any reasonable additional responsibilities as requested by the Principal.

Person Specification (E is Essential, D is Desired)

Experience and Qualifications

- A Bachelor's Degree. (E)
- UK Post Graduate Certificate of Education (or equivalent) if B.Ed not held. (E)
- Qualified Teacher Status. (E)
- A proven track record of excellent teaching as a qualified teacher for at least three years, with experience teaching the age group you are applying for. (E)
- Excellent working knowledge of the UK National Curriculum. (E)
- Knowledge of the Cambridge Primary International Curriculum. (D)
- A strong academic background, stature and experience that will command the respect of pupils, parents, colleagues and the wider community. (E)
- An understanding of the demands of a UK independent day school environment. (D)
- A commitment to academic progress and the welfare and safeguarding of pupils. (E)
- Knowledge and understanding of recent educational developments and best practice. (E)
- Experience working with children who have English as a Second Language is desirable. (D)

Personal Qualities

- Ability to stretch the pupils, whilst also ensuring the curriculum is accessible to all. (E)
- Ability to inspire children with a love of learning. (E)
- Ability to understand the needs, challenges and opportunities of an international school community. (E)
- Strong personal-relations and team-working skills. (E)
- Ability to use ICT to enhance learning. (E)
- Energy, charisma and dynamism with the vision and drive to create productive learning environments and excellent outcomes for all children. (E)
- Ability to work with and apply all school policies. (E)

- Rigorous can-do attitude, positive team player with a sense of humour. (E)
- Be willing to work hard and with enthusiasm, avoiding a “nine-to-five” approach. (E)

Safeguarding and Data Protection

Cheltenham Muscat is committed to safeguarding and promoting the welfare of children and expects all staff to respect this commitment. The post is subject to applicants providing a satisfactory current Police Clearance Certificate. In addition, candidates are requested to provide a police clearance certificate from each country they have worked in. Two satisfactory professional references will also be required.

If successful and if applicable for visa purposes, applicants will need to supply relevant degree certificates, university transcripts and proof of being a ‘full time’ student. Some of these documents will need to be attested by you at the Ministry of Foreign Affairs and Oman Embassy in the candidate’s home country.

By applying to this post, you agree to your data being held and processed by Cheltenham Muscat and its affiliates. If you are appointed to the post you also agree to additional information, including sensitive data such as bank details and medical information, being held by Cheltenham Muscat and its affiliates.

Applicants should also note that any offer of employment is subject to social media checks.