



Peripatetic Music Teacher

Responsibilities

You are employed as a visiting part-time teacher within the Music Department of Talbot Heath School to delivered instrumental lessons.

Teachers deliver thirty lessons (30 minutes in length) across the three school terms, in line with the school calendar and teachers are required to be available to teach at these times. The initial timetabling of these lessons is organised by the Director of Music at the start of the academic year and then managed weekly by the visiting music teacher. Teachers are required to maintain digital registers and up to date Lesson record Forms for each pupil they teach. The ability to use technology effectively is therefore essential to the position.

Lessons missed by the teacher due to illness are to be made up in the designated 'make-up' times at the beginning or end of terms (as specified on the timetables). Missed lessons may also be made up at other appropriate times (in consultation with the Director of Music and the Assistant Head, Academic Management) provided that this does not cause the pupil to miss any other school lesson or activity.

Lessons missed by the pupil through illness are not required to be made up by the teacher. If a pupil misses a lesson due to a recognised school event, the cost of that lesson is refunded to the parent, but you will still receive the fee for that lesson.

Parents are required to give a full half-term's notice of their intention to withdraw a pupil from instrumental lessons. If sufficient notice is not given, teachers are still entitled to the fees for those lessons.