



Moseley School  
and Sixth Form



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and Sixth Form

# Isolation and Placement Room Supervisor



inspiring excellence in character and scholarship



# Moseley School and Sixth Form

Dear Colleague,

We have an exciting opportunity for an Isolation and Placement Room Supervisor. The ideal candidate will already possess the knowledge and experience to make this role successful and be able to provide the best support for our students.

The role is vital to us being able to continue our journey to excellence as a school. We are looking for the best leader to continue the work we have already put in place to develop our RAISE values – Resilience, Ambition, Independence, Supportive and Effective communication. These are the foundations upon which our school vision is built to enable our staff and students to the best futures possible.

Our ideal candidate will strive to make a significant difference to the life chances of our students. You will have an important role in building on the good standards already achieved at Moseley School and Sixth Form. We are very proud of the achievements our students make academically and in many other aspects of their lives, whether that be through participation in sports clubs, the Duke of Edinburgh Award, Young Enterprise, The TAP Project, or their passion for fund raising and helping out in the community.

We aspire to provide the very best educational opportunities and outcomes for all our students; Ofsted recognised that we continue to be a good school when they inspected in September 2021.

We welcome visitors to the school. Please contact us if you would like to arrange a visit.

Your application must be received by 8.00am on Monday 27<sup>th</sup> November 2023.

Please note this advert may close when sufficient applications are received.

Interviews will be held on Friday 1st December 2023

Please write a letter to accompany your application form that outlines your experience and achievements that equip you for this role and how you will make an impact in our school. Your letter must be no longer than two sides of A4 with a minimum font size of 11.

Best wishes,

A handwritten signature in black ink, appearing to read 'Andrew Bate'.

**Andrew Bate**  
**Head Teacher**



## Post Information

<b>Post Title:</b>	<b>Isolation and Placement Room Supervisor</b>
<b>Salary &amp; Grade:</b>	<b>Grade 3b upper range, Point 16 – 22. £28,282 - £31,364 FTE</b> <b>Actual Salary on Point 16 £24,836</b> <b>Actual Salary on Point 22 £27,543</b>
<b>Contract Type:</b>	<b>Full Time, Term Time Only</b>
<b>Contract Term:</b>	<b>Permanent</b>
<b>Contract Start Date:</b>	<b>ASAP</b>

We have an exciting opportunity for an Isolation and Placement Room Supervisor. The ideal candidate will already possess the knowledge and experience to make this role successful and be able to provide the best support for our students.

The Core purpose of the role is to manage, organise and run an effective Isolation Room and provide support to identified students who need behaviour support and intervention in order to successfully engage them in learning and integration into school life.

### Our ideal candidate will:

- Demonstrate excellent communication skills.
- Have previous pastoral experience.
- Excellent interpersonal and organisational skills
- Form strong relationships with students/parents/carers.
- Have the ability to work effectively as part of a team.

### What we can offer you

We value our staff both as individuals and as professionals and are committed to their personal and professional development. We pride ourselves on being friendly and welcoming to everyone who visits and works with us.

We offer a wide range of programmes to enhance the employee experience and engagement, this includes:

- Employee voice through surveys and feedback sessions
- A 24-7 confidential employee assistance helpline
- An extensive CPD program to enable staff to achieve their career goals.
- Whole school termly celebrations
- Regular wellbeing resources and information, supporting National Awareness Campaigns
- Free flu vaccinations
- Free access to the school's onsite gym
- A designated car park space for each staff member
- Free duty meals
- Generous Pension Scheme
- Appraisal, leading to potential pay progression.
- Cycle to Work Scheme
- Paid and unpaid leave to support life events.

**Closing date: 8.00am on Monday 27<sup>th</sup> November 2023, Interview date: Friday 1<sup>st</sup> December 2023**



## Job Description

**Post Title:** Isolation and Placement Room Supervisor

**Salary & Grade:** Grade 3b upper range, Point 16 – 22. £28,282 - £31,364 FTE  
Actual Salary on Point 16 £24,836  
Actual Salary on Point 22 £27,543

**Contract Type:** Full Time, Term Time Only

**Contract Term:** Permanent

**Contract Start Date:** ASAP

**Reporting to:** The post holder is accountable to the Assistant Headteacher with responsibility for Systems and Standards and the Assistant Headteacher with responsibility for Student Welfare

**Core Purpose:** To manage, organise and run an effective Isolation Room and provide support to identified students who need behaviour support and intervention in order to successfully engage them in learning and integration into school life.

### The post holder will effectively:

1. Organise, run and manage the Isolation Room, ensuring it is organised and resourced each day.
2. To operate the day-to-day supervision of the Isolation Room and play a significant part in fulfilling this rota.
3. To ensure suitable intervention and support is available for students who access the Isolation Room
4. Work with support and champion the needs of an identified group of students to ensure their successful engagement in learning and integration into school life.
5. To work with and support families of identified students to help improve and develop engagement with school.
6. Support staff planning and use effective strategies to support challenging students.
7. Be a member of the pastoral team supporting selected students in achieving successful outcomes by ensuring they access a full education.

### Specific responsibilities of this role:

- Manage and oversee an Isolation Room programme designed to enable students to reflect on their behaviours.
- Organise sessions with students within the Isolation Room.
- Ensure the Isolation Room is resourced to provide work that is challenging and motivating to students to ensure a calm working environment.
- Maintain high standards and expectations in line with our school ethos and values.
- Ensure registers are updated and completed daily. Meet and greet identified students daily to set them up for a successful day.
- Ensure all logs are kept up to date and school records reflect this.





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Interviews will be held on Friday 1<sup>st</sup> December 2023.

Moseley School and Sixth Form is an equal opportunity employer and is committed to the safeguarding and to promoting the welfare of children and young people and expects all staff to share this commitment. An Enhanced DBS check is required for the successful applicant.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role. An online search will be carried out as part of due diligence on all short-listed candidates.

References will be used to support the selection panel's assessment. Any relevant issues arising from references will be raised during the interview process