



The Federation of All Saints and St Margaret's Catholic Primary Schools

Job Description for a FT KS1/2 Teacher to cover maternity leave

The prime purpose of the class teacher's role is to work with the Headteacher and governing body by:

- i) Ensuring you provide the highest possible standards of teaching, learning, spiritual and moral development of the pupils in your charge.
- ii) Ensuring at all times the activities for which you are responsible serve as a witness to the Catholic faith in Our Lord Jesus Christ.
- iii) Helping to develop the school as an evangelising, catechetical and educational community.

The general duties and responsibilities of the role are:

- i) To carry out the statutory tasks as; laid down in the current School Teachers' Pay and Conditions of Service Document in the light of the procedures and guidelines adopted by the governing body.
- ii) To contribute to the Catholic life of the school community, rooted in the Eucharistic community it serves.

The teacher will exercise his/her ministry through the following job description of general and specific educational and managerial responsibilities under the immediate direction of the Headteacher.

The job description may be amended at any time following consultation with the Headteacher, and will be reviewed annually.



DIOCESE OF
NOTTINGHAM

Federation of:

All Saints Catholic Voluntary Academy
Church Street, Old Glossop, SK137RJ
enquiries@allsaintsrc.derbyshire.sch.uk
Company Number 7937154

St Margaret's Catholic Voluntary Academy
Glossop Road, Glossop, SK136JH
enquiries@st-margarets.derbyshire.sch.uk
Company Number 7937154



**St Ralph
Sherwin**
Catholic Multi Academy Trust



1. Classroom Practice

- Ensure the highest possible quality learning environment in the classroom which reflects the Catholic nature of the school
- Ensure that all teaching and learning is conducted in an atmosphere of affirmation, encouragement, realistic challenge and sensitive reflection
- Affirm and encourage parents in their role as the first educators of their children and ensure effective communication with parents is maintained
- Assess and record each pupil's progress systematically in line with current school procedures and use the results to inform planning
- Mark and monitor classwork and homework, providing constructive feedback and set targets for further progress
- Frequently, positively evaluate your own teaching to consolidate strengths and improve effectiveness when appropriate.

2. Other Professional Requirements

- Establish and maintain effective working relationships with professional colleagues, acknowledging the need for mutual support
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of your post
- Take responsibility for your own professional development and on-going formation
- Safeguard self from the destructive dangers of over-work and at all times seek to retain a healthy balance in your professional and personal life
- Have a secure knowledge and understanding of the subjects taught
- Be familiar with all school policies including child protection procedures, health and safety policies and current SEN codes of practice



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