A thriving Catholic co-educational day and boarding school for pupils aged 3 -18

St Edmund's College & Prep School

A Career at St Edmund's College

Teacher of Mathematics



Closing Date for Applications:
Midday, Thursday 7th March 2024
Interviews to take place:
As soon as possible after the closing date

Suitable candidates may be interviewed before the closing date and we reserve the right to withdraw the position if an early appointment is made.

St Edmund's College, Old Hall Green, Ware, Hertfordshire, SG11 1DS

Telephone: 01920 82433 Email: hr@stedmundscollege.org
www.stedmundscollege.org

Education for the whole person:
Intellectual, physical, emotional and spiritual

Leading Independent Schools HMC

St Edmund's College & Prep School

Our Community





The College has an incredible sense of community among its staff which can be felt immediately. The fascination of our setting is lasting and the Good Schools Guide describes the College as: "A successful, flourishing, dependable school with real spiritual heart."

Our 400 acre site with its large leafy grounds, impressive playing fields and attractive school buildings offers modern facilities in a country setting, providing a safe and stimulating environment for young minds. With excellent transport links and only 30 minutes by train to central London stations, the College is 20 minutes' drive from junction 25 of the M25, immediately off the A10. Also within easy access is London Stansted airport, which is a 20-minute drive.

At St Edmund's we strive to:

- Provide a rounded education for the whole person – intellectual, physical, emotional and spiritual.
- Encourage students to demonstrate care and concern at home and in the wider community.
- Reflect the scholarship of St Edmund with a balanced and challenging curriculum for each individual.
- Show concern for all within the College community, demonstrate our collective commitment to be truly Christ-centred in all we do, and ensure that the students' experience of relationships within the College reflects the Gospel maxim, "Love thy neighbour as thy self".
- Build on our enriching Catholic heritage, making prayer, worship and liturgy a central part of our lives and our community.
- Create meaningful interaction between the College, home and the wider community and prepare our students to make their way in the world while making a difference to the world.

The ISI regulatory compliance inspection in November 2019 recorded that all eight parts of the standards were met.

Rooted in Christ and Catholic tradition and under the guidance of our patron, St Edmund, we aim to realise the God-given potential, in body, mind and spirit, of all members of our community through service and leadership.

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be required to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service (DBS).

St Edmund's College & Prep School

Our History



Founded in 1568, St Edmund's College is the oldest Catholic school in England, offering an all round co-education for students from 3 to 18. Our community values both academic excellence and the achievement of one's personal best, right through from our Prep school, to Sixth Form and beyond. We are proud of our academic achievements at GCSE and A Level.

Originally located in Douai, France as a seminary to train priests, the College also became a Catholic school for boys. During the French Revolution, it transferred to England and found its present home on the beautiful site of Old Hall Green in 1793.

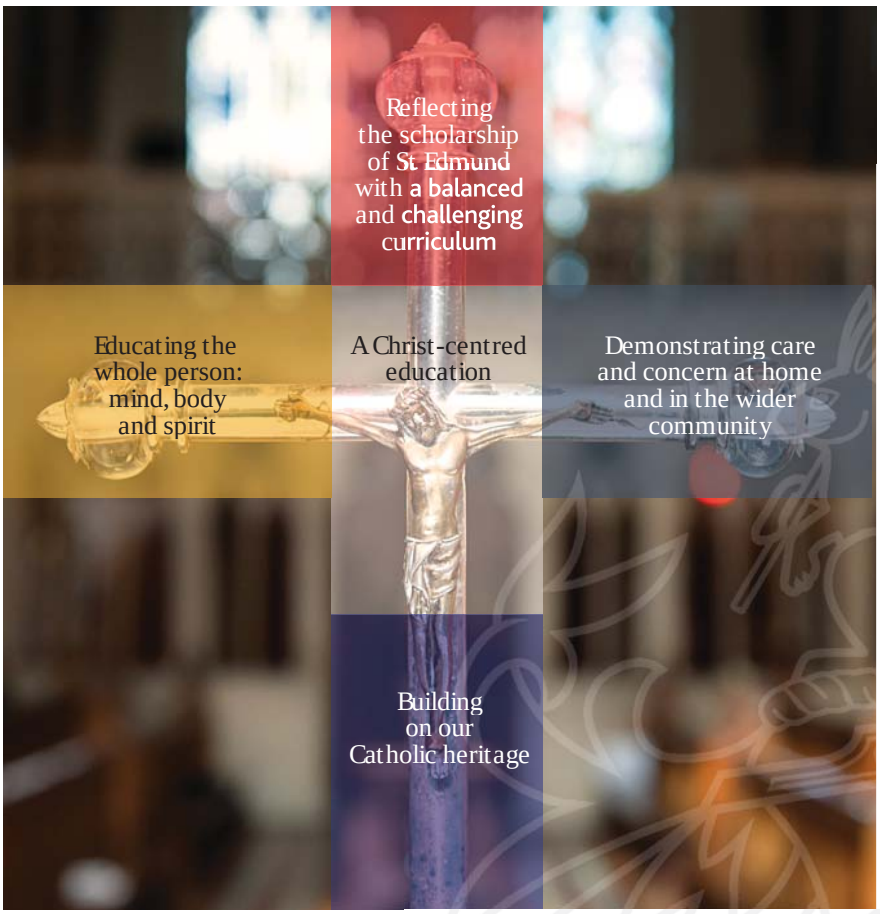
In 1874 the junior boys were separated from the rest of the College into St Hugh's Preparatory School, which became St Edmund's Prep in 2010, and in 1974 girls from the adjacent Poles Convent were admitted to Rhetoric as the first stage towards co-education, which was accomplished by the closure of Poles in 1986.

1568

ST EDMUND'S COLLEGE 1568 - 2018
450 YEARS OF OUTSTANDING CATHOLIC EDUCATION

St Edmund's College & Prep School

Five Year Strategic Plan







The Governors' and Headmaster's aim is to raise our standards even further, with continued investment in staff, buildings and resources, and they have developed a Five Year Strategic Plan, which is inspired by the College's Five Mission Aims:

- Christ Centred Education
- Scholarship of St Edmund
- Education of the Whole Person
- Home and the Wider Community
- Catholic Heritage

ST EDMUND'S COLLEGE
& PREP SCHOOL

What Advantages do our Staff Enjoy?





There are many advantages enjoyed by most independent schools and their staff: a disciplined environment, the opportunity for teachers to express their passion for their subjects, good resources, smaller class sizes and greater professional freedom for all members of our staff community. Relationships between students and staff, both teaching and non-teaching, are extremely strong.

We hold professional development to be of the utmost importance, and have a generous training budget for that purpose, as well as an established appraisal system.

The College offers the following benefits:

- Excellent catering facilities including school lunches during term time when the kitchens are open, cakes and biscuits during break times in the staff common room and hot drinks machines.
- Use of the College sports facilities when not in use by students, including the gym.
- For children of staff:
  - Discretionary discount on College Fees, subject to completion of the admissions process.
  - After school club and breakfast club charged at cost.
  - Parties for children of staff including at Easter and Christmas.
- Free parking.
- Cycle to Work Scheme.
- Access to free counselling and health advice helplines.
- The College has its own pay scale, above national averages.
- Membership of TPS.

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ST EDMUND'S COLLEGE & PREP SCHOOL

Catholic, co-educational, day and boarding school for children aged 3-18

A Career at St Edmund's College

Teacher of Mathematics

Job Description

Reporting to:	Head of Mathematics
Summary of the role:	Required from September 2024, a graduate mathematician to join a highly successful department consisting of eight full-time mathematicians. St. Edmund's is a flourishing and expanding school and we are therefore looking for someone with drive, ambition, and the ability to teach to an outstanding level. The ability to teach A Level Further Mathematics is an advantage. ECT's are welcome to apply.
Probationary period:	1 academic year
Main duties and responsibilities:	• Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact. • To teach classes as allocated by the Head of Department, following College and departmental policies. • To ensure that you meet the entitlement of all pupils to have access to a rigorous learning experience, which is differentiated to their needs. • To ensure that assessment is an integral part of your everyday teaching and that you keep full records of work done, including evidence and pupils' self-assessments. • To maintain standards of student behaviour and discipline within the classroom and elsewhere in school. • To help to maintain the highest possible standards of order, efficiency, stimulation and attractiveness in the learning environment, particularly in the classroom. • To contribute to the provision of student enrichment activities within the Mathematics Department. • To maintain the structural and aesthetic appearance of your classroom(s), reporting all problems to the Head of Department. • To encourage the pupils to develop personal qualities such as initiative, self-confidence and independence. • To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures detailed in the College's Code of Conduct. • The post holder may be required to work outside of normal school hours on occasion with due notice.
Safeguarding Responsibilities:	• The post will involve close contact with, and a high degree of responsibility for, children and young adults. The majority of this will be regulated activity. • Safeguarding and promoting the welfare of children is everyone's responsibility. As with all College staff members, you will therefore be responsible for providing a safe environment in which children can learn.

Other	• Undertake other duties of an appropriate level and nature as and when requested by the Headmaster, Bursar and any other member of the core SLT. • Performing the 'Role of Teacher' job description, as set out in the College's Academic Handbook.
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The College is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Candidates will be required to undergo relevant Safeguarding Checks.

We will seek references on short-listed candidates that will include questions about past disciplinary actions or allegations in relation to behaviour with children and may approach previous employers for information to verify particular experience or qualifications before interview.

This role is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

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Person Specification

	Essential	Desirable	Method of assessment
Qualifications	• Good (Honours) Degree with Mathematics as a major component. • Post Graduate Qualification in Education / QTS status or equivalent.	• Evidence of CPD related to Mathematics.	Production of the Applicant's certificates
Experience	• A good knowledge of a wide range of teaching methods and how to implement these effectively and appropriately in the classroom. • A good command of subject knowledge. • A good understanding of internet safety. • Experience of working with young people in a school setting. • Experience of teaching GCSE Mathematics.	• Experience of teaching A Level Further Mathematics.	Contents of the application form Interview Professional references
Skills & Knowledge	• An effective and empathetic communicator able to inspire communicate well with pupils at a range of levels. • A strong team player - motivated and committed to the department's aim to achieve ever better results. • Has the ability to treat all with respect. • Possesses effective communication skills, both written and spoken, for dealing with pupils, parents and staff. • Possesses good organisational skills. • Pays attention to detail. • Has the ability to work with flexibility & with initiative. • Is self-motivated.		Contents of the application form Interview Professional references

	• Sets high standards for self and others. • Is fully committed to the department and will contribute to the development of the department within the context of the College. • Is able to motivate. • Is willing to hold people to account. • Has the ability to engage in the wider life of the school.		
Personal competencies and qualities	• Motivation to work with children and young people. • Ability to form and maintain appropriate relationships and personal boundaries with children and young people. • Emotional resilience in working with challenging behaviours. • Positive attitude to use of authority and maintaining discipline. • Is responsible, honest & reliable. • Is personable, willing & helpful. • Is independently strong and confident, as well as being a team player. • Has the ability to work calmly under pressure with a professional disposition. • Is an organised and methodical thinker. • Is pragmatic.		Contents of the application form Interview Professional references

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