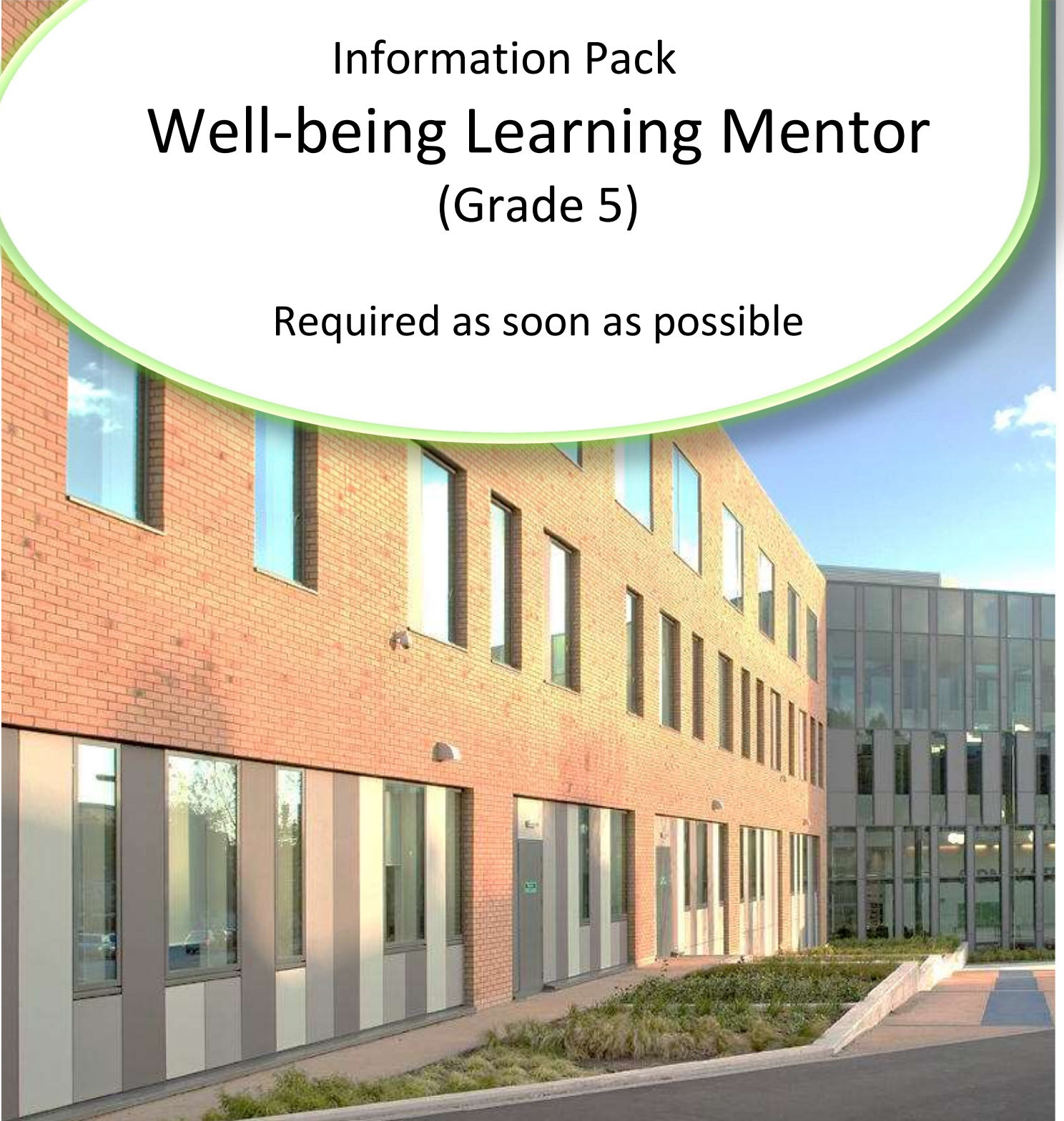


Information Pack
Well-being Learning Mentor
(Grade 5)

Required as soon as possible



Sidney Stringer Academy Multi Academy Trust consists of five schools led by Sidney Stringer Academy. The schools are Radford Primary Academy, Ernesford Grange Community Academy, Riverbank Academy (Special School), Sidney Stringer Academy and Sidney Stringer Primary Free School.

All of the schools in the trust are working together with the ambition of becoming outstanding.

As the Trust develops we are exploring the opportunities of creating shared posts and services across the schools so that we can benefit from economies of scale.



Well-being Learning Mentor

Inclusion is led by the Vice Principle who works closely with the Assistant Principal for Safeguarding and Mental Health, two Deputy Designated Safeguarding leads/Mental Health Learning Mentor, and two Learning Mentors.

The Academy operates a system of weekly referral meetings to identify students needing support and the learning mentors are an important and successful part of intervention which we are able to offer.

Learning Mentor

Learning Mentors are led and supervised by the Assistant Principal Safeguarding and Mental

Health. The person appointed will join this team. You will be offered an excellent induction programme and strong support from colleagues and supervision. There is a purpose built learning mentor base which is welcoming and supportive. It is open to students before and after school as well as at break and lunchtimes. You will also work closely with teaching and support staff, as well as outside agencies to support students generally in overcoming barriers to learning. Additional training will be offered if required.

Why work at Sidney Stringer:

- 100% attendance - 1 day off following year
- Staff Development- new leadership challenge programme and subsidies for Masters' degree courses

- Free tea and coffee
- Social committee with subsidised events
- Occupational health and counselling support
- £50 a day for taking trips at weekends/
Holidays

- Cycle Scheme
- Free parking
- Free Flu jabs
- Long service awards



JOB DESCRIPTION – Well-being Learning Mentor

Sidney Stringer Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment.

Job title: Well-being Learning Mentor

Accountable to: Assistant Principal of Safeguarding and Mental Health

Grade: 5

Hours: 37 hours per week Monday to Thursday 8.30 am to 4.30 pm Friday 8.30 am to 4.00 pm (195 days per year)

Job Purpose

To provide support to the Assistant Principal of Safeguarding and Mental Health to:

- Provide high-quality well-being interventions to students experiencing a wide range of emotional difficulties.
- To provide support, guidance and advice to parents and carers as well as colleagues and professionals in school.
- To support with the effective identification of students needed pastoral input through triage and use of the referral systems internally and external to the school.
- Contribute to the safeguarding and promotion of the welfare and personal care of children and young people

Key Tasks and Responsibilities

- To be responsible for well-being interventions to students as needed.
- To be responsible for advice and support to staff.
- To be responsible for maintaining appropriate and confidential records including updating CPOMS and any other school system.
- To undertake triage assessments
- To complete high quality referrals to external agencies as required
- To liaise with the Designated Safeguarding Lead on a frequent basis.
- To provide regular audit information such as numbers, age range and types of problems to the Academy Leadership Team.
- To have a thorough knowledge of the Mental Health provision locally and nationally.
- To continually review and evaluate the service.

To undertake any other duties that may be reasonably deemed part of the role.

Safeguarding

The jobholder is accountable for the way in which they exercise authority, manage risk, use resources and protect students from discrimination and avoidable harm. All staff, whether paid or voluntary, have a duty to keep young people safe and to protect them from physical harm. When an individual accepts a role that involves

working with children and young people they need to understand and acknowledge that the responsibilities and trust are inherent in that role.

- The jobholder is expected to observe their obligations in accordance with the Academy's Child Protection Procedure, and to report any concerns that they may have regarding a child or young person's welfare to the appropriate person. A copy of the Academy's Child Protection Procedure can be obtained from the jobholder's line manager.
- ***The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.***

Rehabilitation of Offenders Act 1974

This job is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Appointment to this job is subject to an enhanced DBS disclosure being obtained, and any relevant convictions cautions and reprimands being considered. Any convictions cautions or reprimands of relevance, obtained by the jobholder after enhanced DBS clearance has been acquired, must be disclosed to the Principal by the jobholder. Failure by the jobholder to do so, or the obtaining by the jobholder of a relevant conviction caution or reprimand, may be managed in accordance with the Academy's Disciplinary Procedure.

Health and Safety

The jobholder is required to exercise their duty of care by taking responsibility for their own health and safety and the health and safety of other people who may be affected by their acts or omissions (failure to act). Full guidance regarding health and safety is set out in the Academy's Health and Safety Policy and in any risk assessments relevant to the jobholder's role or circumstances. Both can be accessed via the jobholder's line manager and must be observed.

Confidentiality and Data Protection

The jobholder is expected to comply with the provisions of the General Data Protection Regulation (2018) Any information they have access to, or are responsible for, must be managed appropriately and any requirements for confidentiality and security observed. Information must not be disclosed to any person or Authority, for example a parent or the Police, without observing the correct procedure for disclosure as set out in the Academy's Data Protection Policy.

Equality and Diversity

Sidney Stringer Multi Academy Trust is committed to equality and values diversity. As such the Academy is committed to fulfilling its Equality Duty obligations, and expects all staff and volunteers to share this commitment. The Duty requires the Academy to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, advance equality of opportunity and foster good relations between people who share characteristics, such as age, gender, race and faith, and people who do not share them. Staff and volunteers are required to treat all people they come into contact with, with dignity and respect and are entitled to expect this in return.

Training and Development

Sidney Stringer Multi Academy Trust has a shared responsibility with the jobholder for identifying and satisfying training and development needs. The jobholder is expected to actively contribute to their own continuous professional development, and to attend and participate in any training or development activities required to assist them in undertaking their role and meeting their safeguarding and general obligations.

This job description reflects the major tasks to be carried out by the jobholder and identifies the level of responsibility at which the jobholder will be required to work, as at the date on which the last review took place.

This job description may subject to review and/ or amendment at any time to reflect the requirements of the job. Any amendments will be made in consultation with any existing jobholder, and will be commensurate with the grade for the job. The jobholder is expected to comply with any reasonable management requests.

Job Description Reviewed By: T Felton (October 2023)

Person Specification

Area	Essential	Desirable to various extents
Qualifications	<ul style="list-style-type: none"> • GCSE English and Maths grade C or above • A qualification in a mental health intervention (CBT, DBT, Education mental health practitioner, children’s wellbeing practitioner, solution focused therapy, Mental health nurse etc.) 	<ul style="list-style-type: none"> • Teaching or youth, health or social work qualification • Signs of Safety/Early Help/ Protective Behaviours Training would be an advantage. • Counselling training
Experience	<ul style="list-style-type: none"> • A proven track record of relevant work with young people in one of a range of fields including education, youth work, health and social work 	<ul style="list-style-type: none"> ▪ Experience of working in an educational setting
Knowledge	<ul style="list-style-type: none"> • An understanding of the challenges facing young people from a disadvantaged community • ICT literate 	<ul style="list-style-type: none"> ▪ An understanding of Coventry’s ‘Early Help Framework’
Skills	<ul style="list-style-type: none"> • The ability to identify and set targets for development for individual pupils • The ability to devise, implement and monitor individual action plans for pupils • Good inter-personal skills • Good communicator – both oral and written 	
Attitudes	<ul style="list-style-type: none"> ▪ Having a desire to work in a school ▪ Willingness to join and contribute proactively to a well-established and high performing team ▪ Willingness to engage constructively with, and relate to, a range of young people who may be disaffected from school or disengaged from the learning process, and with their families/carers ▪ Willingness to work effectively with teachers and senior managers in school ▪ Willingness to work effectively and network with a wide range of support services ▪ A commitment to improving the lives and learning opportunities of young people 	

	<ul style="list-style-type: none">▪ A willingness to participate in in-service training and professional development	
Personal Qualities	<ul style="list-style-type: none">▪ An attractive personality to whom students respond▪ Energy and enthusiasm▪ Self- motivated and hard working▪ Able to work independently but also a good team member▪ A sense of humour▪ A sense of balance and perspective▪ High degree of emotional intelligence and sensitivity▪ Resilience in managing challenging situations	

Well-Being Learning Mentor

Grade 5 - £21,257– £26,164 pa (actual salary after pro rata)
37 hours per week – Term time + 5 days
8.30am – 4.30am (Monday – Thursday)
8.30am – 4.00pm (Friday)

You will be employed by the trust which consists of five schools led by Sidney Stringer Academy. The schools are Radford Primary Academy, Ernesford Grange Community Academy, Riverbank Academy (Special School), Sidney Stringer Primary Free school and Sidney Stringer Academy.

We are creating a new post and are seeking to appoint a **Mental Health/Learning Mentor** to work at Sidney Stringer Academy. This is an exciting opportunity to join a strong and effective team of pastoral leaders and to work closely with our teaching staff to ensure that our provision is outstanding.

A specialist in mental health support is required to be a Learning Mentor and to work with students and families in conjunction with the Assistant Principal Safeguarding and Mental Health, a team of Learning Mentors, the Learning Support Faculty and the school Pastoral Team. The objective is to engage students at risk of disaffection and exclusion. A major feature of the role will be working with students to promote healthy minds and also to support students and families in managing mental health issues.

How to apply

If you are ambitious for yourself and want to be part of a great team at this really exciting time then we would like to meet you.

For further details, an application form, and to apply, please visit our website:

www.sidneystringertrust.org.uk

If you would like further information please contact

Tracy Felton (Assistant Principal Safeguarding and Mental Health)-
tfelton.staff@sidneystringeracademy.org.uk

Please return completed application forms to the HR Recruitment Team
recruitment@sidneystringeracademy.org.uk [No hard copies to be sent in the post].

We look forward to receiving your completed application form.

Closing date: 03 November 2023

Interview date: 10 November 2023

Interview dates to be confirmed

Any offer of employment to the above post will be subject to receipt of a satisfactory disclosure from the Disclosure and Barring Service.