



Person Specification – Teaching Assistant

Qualifications, Training and Experience	Essential	Desirable
Excellent Maths, English and ICT skills (Degree, A levels and / or GCSE C equivalent or higher in Maths, English and Science)		✓
Teaching Assistant Qualification		✓
Recent experience within a primary age range learning environment		✓
A commitment to continuing personal professional development	✓	
First aid qualification(s)		✓
Knowledge, Aptitude and Skills	Essential	Desirable
Demonstrate the ability to work effectively as part of a team.	✓	
Have a strong understanding of classroom roles and responsibilities.	✓	
Show a strong working knowledge of national curriculum and other relevant learning programmes		✓
Understand the principles of child development and learning processes and in particular barriers to learning		✓
Be able to lead parts of lessons in the absence of a teacher and maintain safe supervision of children in a whole class context		✓
Show excellent organisation skills to aid the preparation of resources and support others	✓	
Observe, monitor and provide constructive feedback to pupils	✓	
Demonstrate a secure working knowledge of relevant policies and codes of practice and awareness of relevant legislation		✓
Contribute to plan effective actions for pupils at risk of underachieving	✓	
Build and maintain effective relationships with pupils, treating them equitably with respect and consideration	✓	
Understand the roles of parents and carers in pupils learning and demonstrate ability to liaise with parents and carers sensitively and effectively	✓	
Provide necessary personal care to children	✓	
Successfully complete first aid training as required	✓	
Demonstrate ability and willingness to identify own training needs and participate in training and evaluation of own learning	✓	
Proactively engage with the appraisal procedures of Roxbourne Primary School	✓	
Be responsible for promoting and safeguarding the welfare of children and young people within the school	✓	
Understanding of behaviour management strategies		✓
Computer skills to support learning and maintain electronic information systems	✓	
Ability to deal with sensitive information in a confidential manner		✓

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ROXBOURNE PRIMARY SCHOOL

Torbay Road, Harrow, Middlesex HA2 9QF

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Email: office@roxbourne.harrow.sch.uk

Website: www.roxbourneprimaryschool.co.uk



Acting Headteacher: Mr R Benserghin

Personal Qualities	Essential	Desirable
Demonstrate <u>integrity</u> with the ability to be both <u>discreet</u> and <u>calm</u> in the challenges of a Teaching Assistant post	✓	
Demonstrate a professional regard for the <u>ethos, policies and practices</u> of Roxbourne Primary, and maintain high standards in your own <u>performance, attendance and punctuality</u>	✓	
Embody a <u>team-player</u> with the emotional intelligence to bring the best out in children and adults	✓	
The ability to <u>communicate</u> effectively with a wide range of people, including children, staff, parents, governors & external agencies	✓	
Flexibility, <u>initiative</u> and the ability to maintain a <u>positive</u> approach	✓	
The ability to <u>manage self & time well</u>	✓	
<u>Empathy</u> with young people facing barriers to their learning	✓	

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