

Pioneer Educational Trust Person specification: Site Controller		
Section	Essential Criteria	Desirable Criteria
Education & Qualifications	Level 2 in Maths & English (or equivalent)	Trade (e.g. plumbing, carpentry, electrician) qualification
	Relevant First Aid qualification (or commitment to securing relevant qualification)	
	Evidence of continuing professional development (CPD)	
Experience	Experience in basic building repairs and maintenance and grounds maintenance	Experience of working in an educational setting
	Experience in at least one trade skill (e.g. carpentry, plumbing, electrics)	Operational understanding of compliance in an education setting
		Experience of leading and managing a team
		Experience of working in a caretaking role in a school setting
Knowledge & Skills	Competent use of Microsoft packages such as Word, Outlook, Excel and PowerPoint, and other IT/MIS systems	Basic knowledge of relevant Health & Safety law and other legislation in relation to Facilities & Estates
	Able to communicate concisely, orally and in writing to a range of individuals	Working knowledge of heating and ventilation systems and security systems and procedures
	Able to organise work independently and in collaboration with others	Basic knowledge of relevant Child Protection regulations
Professional behaviours	Be prepared to work flexibly to fulfil the duties and responsibilities of the post to support core functions in accordance with the needs of the school	
	Able to effectively manage a varied and agile workload	
	Commitment to the highest standards of child protection, understanding of safeguarding responsibilities and to follow Pioneer's safeguarding policies and to the Trust's ethos, aims and its whole community	
	Promote and embed equality, diversity, inclusion and belonging as an integral aspect of working	
	Demonstrate integrity and credibility	