



*Inspiring  
Women*



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# Welcome to Chatham Grammar School for Girls

## Dear Parents and Carers

A very warm welcome to CGSG, a selective 11 – 19 girls school that is part of the newly established University of Kent Academies Trust (UKAT). The new Trust has two UKAT Academies, Chatham Grammar School for Girls and Brompton Academy. The opportunities through UKAT are plentiful and both schools will benefit from a range of key interventions provided by the lead sponsor, the University of Kent. These include: a shared sixth form provision, wider curriculum opportunities, excellent shared facilities, bespoke graduate and post graduate Student Ambassadors Mentoring Scheme and the unique UKAT Teacher Training programme.

At CGSG we offer our students a wide variety of stimulating and motivating opportunities to achieve outstanding academic outcomes, and develop high quality thinking, learning and communication skills and in so doing build a secure foundation for a positive and successful life.

We recognise the enormous social and emotional pressures that are put on young women today, and our priority and commitment is to ensure that our students develop healthy inquisitive minds, and that academic success is achieved within a nurturing environment. Essentially CGSG is a supportive, friendly place, which fosters excellent

and secure relationships between students and staff – our young people are happy, confident and resilient.

Our goal is to ensure that our students go out into the world with the ability to deal confidently with all the experiences that come their way. CGSG students enter university and the professional work place full of passion, and with aspiration, self-belief and high self esteem of what they can achieve.

In Year 7 we begin the journey to success by discovering the individual talents of our students through our Year 7 curriculum, enabling a smooth transition from primary to secondary education. Students are supported from early beginnings to successfully engage with all the changes and opportunities that life in CGSG will offer.

Come and see for yourself the rich and motivating learning opportunities in action, the enthusiasm of our teachers and students, and listen to the conversations and discussions of our young people first hand. CGSG is the place to be – an excellent choice for the future.

We look forward to welcoming you to the Academy.

**Wendy Walters BA (Hons) MA**  
**Principal**



## Curriculum and Assessment














All students at CGSG follow a core academic curriculum, which includes a comprehensive and balanced range of GCSEs and acquisition of the English Baccalaureate. This provides a platform for study at Advanced level. The curriculum offer is robust and ensures students gain places at prestigious universities across the UK and enter into a variety of high profile careers and professions in key areas such as Science, Business, Arts, Law, Sport and Finance.

Emphasis in Year 7 is on building students range of independent learning and thinking skills, and providing them with a range of curricular experiences to widen their horizons by developing their curiosity and research skills.

Our Careers Programme, starting in Year 7, is deliberately designed to challenge stereotypes and maximise aspirations, so that young women feel confident to pursue their true interests and not what society expects.

## The English Baccalaureate Core Plus

Year 7 and 8 students study the following:

	Art		Latin
	English		Music
	Maths		Ethics, Thinking Skills and RE
	Science: Physics, Chemistry and Biology		Personal, Social and Health Education
	Geography		Physical Education
	History		Technology: Computer Science, Textiles and Healthy Living
	Modern Foreign Languages: Spanish, French and German		

As students move into Year 9, they embark on their GCSE programmes incorporating all of the subjects above plus additional options including: Statistics, Psychology, Sociology, Business, Finance, Ethics, Art, Dance and Health and Social Care as well as a range of other subjects.

In the Sixth Form, students study a range of subjects at A level, and have the opportunity to follow vocationally based A level courses where appropriate.

The varied and interesting Core Programme provides opportunities for personal development and encourages students to take up new challenges and broaden their interests. Many students complete an Extended Project, which promotes independent learning and adds depth and experience to their academic achievements.

We have an excellent track record in preparing students for Higher Education and the ‘World of Work’. This year the majority of our students went on to university, studying a wide range of degree subjects at more than forty universities across the UK.

## Assessment

Students at CGSG are expected to make outstanding progress and meet challenging academic targets. Staff ensure that students are given regular and diagnostic feedback in all subjects so that they can build on their knowledge, skills and understanding. Students are formally assessed under exam conditions in all subjects and in all year groups three times a year. Exam outcomes are then sent to parents/carers.

## Homework

In Year 7, students complete homework in two subjects per evening, spending about 30 minutes on each one. Students write down their homework and deadlines into their planners to ensure that they stay organised and on task. Homework is not set during the school holidays. Homework club takes place on Tuesdays and Thursdays after school from 3:15pm in the library or a computer room. As students move to the next year group, the quantity of homework increases, until in Year 11 where students are expected to spend approximately 10 hours per week completing homework.

## Additional Support

Some students, regardless of the fact that they have gained a selective place, often find difficulties with their academic studies, or with settling into a new secondary environment. Sometimes emotional and pastoral support is required. CGSG has staff and systems in place to ensure your child will receive any additional support required to support their individual needs. Parents/carers can be assured of our positive response to your daughters’ needs.

## Teaching

The key purpose of our teaching is to ensure that our students make the best possible progress in all of their studies; ensuring subject knowledge and understanding is embedded, and that a range of skills are developed which will aid them in their future career and progression pathways.

Our approach to teaching delivery ensures students are challenged and motivated at all times through enquiry based learning, reflection and self evaluation. This provides opportunities to foster the key attributes of critical thinking, curiosity, creativity, problem solving and resilience, and to fully develop high order thinking, social and communication skills – all key requirements for breaking those glass ceilings that may come their way in their future careers.

## Quality Assurance

The newly established UKAT is pivotal in ensuring that we have a number of robust systems in place to monitor on-going quality of teaching, learning and assessment - ensuring you can be confident in the standards of learning at CGSG. We also encourage feedback from our parents/carers and our students to ensure we meet your expectations.

## Pastoral Care and Safeguarding

Pastoral Care is integral to the success of our young women ensuring that they are supported and nurtured as they embark on their educational pathways. A team of specialist pastoral professionals create a nurturing and supportive learning environment for our young people to feel encouraged, enthused and confident in securing the best educational outcomes for their future successes. Students feel safe, supported and inspired by the staff at CGSG establishing solid foundations as independent young women ready to embark on new exciting learning experiences.



## Uniform

- CGSG navy blazer with embroidered logo
- CGSG navy jumper with embroidered logo
- CGSG navy box pleat skirt
- Striped blouse
- Navy straight legged trousers
- CGSG PE sweatshirt
- Black shoes
- No make-up
- No nail varnish or artificial nails are allowed
- Hair must be a natural colour, no dip-dyed hair or bright colours or unusual hairstyles are permitted
- No jewellery (watches are allowed)
- Coats are permitted, but hoodies, zipped-up jumpers and non-uniform jumpers are not allowed
- Please note that the Principal should be contacted directly for agreement if a student's religion requires them to wear any alternative items. Head coverings should be plain black
- CGSG reserves the right to send students home to get changed for wearing incorrect uniform.

*\*All logo uniform items can be purchased from our uniform supplier Rainham Sports.*

## The Academy Day

Students should be onsite by 8.20am every morning. Lessons are one hour in duration.

Monday -Thursday	Lessons/breaks
8:30am	Lesson 1
9:30am	Lesson 2
10.30am	Break
10:45am	Lesson 3
11:45am (30 minute lunch at 12:15pm or 12:45pm)	Lesson 4 and lunch break
1:15pm	Lesson 5
2:15pm	Lesson 6
3:15pm	End of school day

Friday	Lessons/breaks
8:30am	Lesson 1
9:30am	Tutor Period
10.00am	Break
10:15am	Lesson 2
11:15am (30 minute lunch at 11:45pm or 12:15pm)	Lesson 3 and lunch break
12:45pm	Lesson 4
1:45pm	End of school day





Enrichment Activities

A wide range of extra-curricular clubs run after the academy day. Some of these include the Duke of Edinburgh Award, Dance, Netball, Badminton and a range of other sports clubs.

A wide range of charities are supported by the academy throughout the year, and we have a charity week ‘Rag Week’ at the end of term one. Rag Week involves students from all year groups and there are various events held every day to raise money. The charities, chosen by the students on a yearly basis, range from local to international organisations.

Residentials and Trips

We offer a number of residential trips throughout the year. Examples of such trips are:



Language trips to France, Spain and Germany



Water sports trip to Spain



Dance trip to New York



Geography trip to Iceland



Skiing in Italy



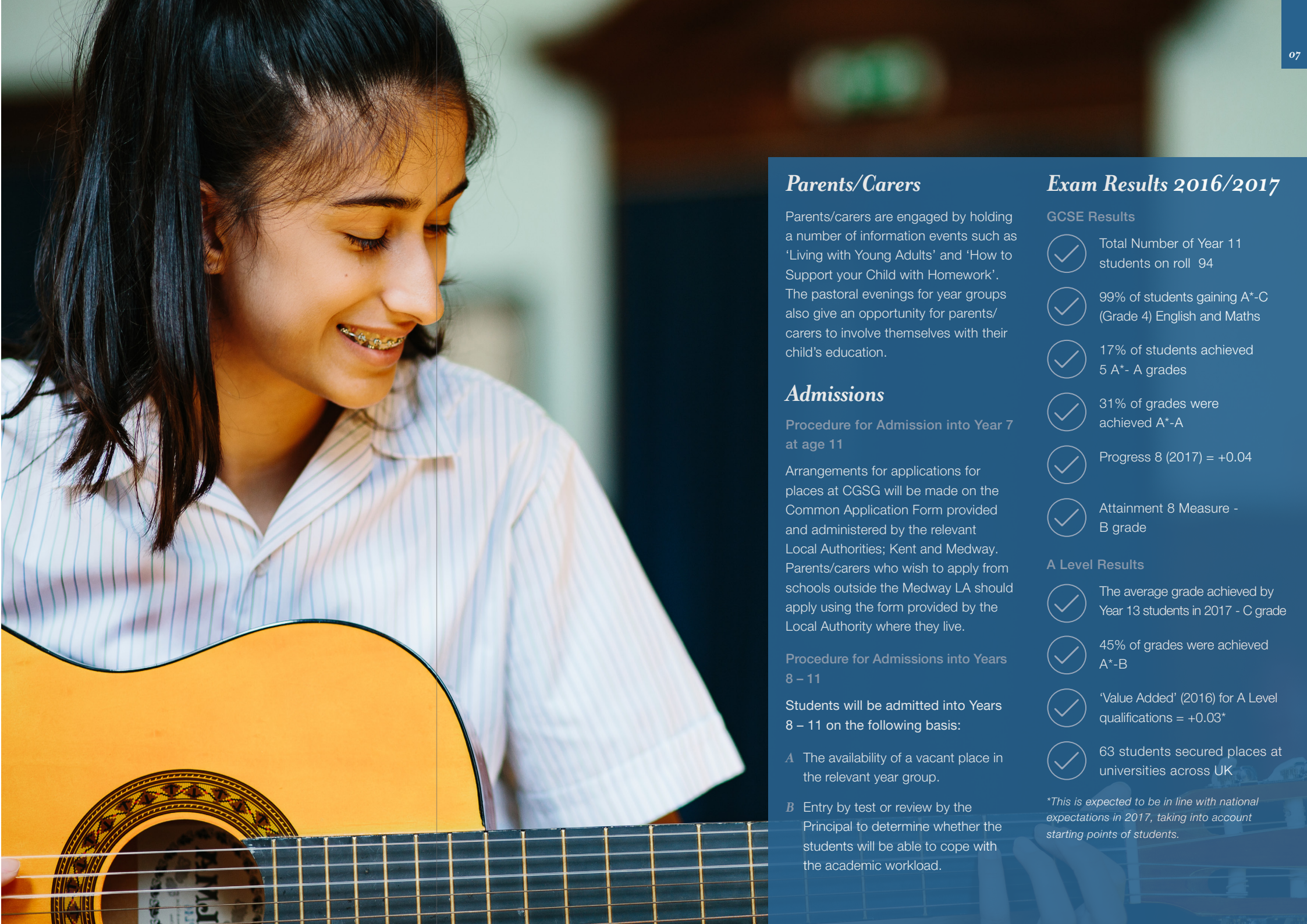
Theatre Trips



Music Concert Trips



Latin Trips



Parents/Carers

Parents/carers are engaged by holding a number of information events such as ‘Living with Young Adults’ and ‘How to Support your Child with Homework’. The pastoral evenings for year groups also give an opportunity for parents/carers to involve themselves with their child’s education.

Admissions

Procedure for Admission into Year 7 at age 11

Arrangements for applications for places at CGSG will be made on the Common Application Form provided and administered by the relevant Local Authorities; Kent and Medway. Parents/carers who wish to apply from schools outside the Medway LA should apply using the form provided by the Local Authority where they live.

Procedure for Admissions into Years 8 – 11

Students will be admitted into Years 8 – 11 on the following basis:

- A The availability of a vacant place in the relevant year group.
- B Entry by test or review by the Principal to determine whether the students will be able to cope with the academic workload.

Exam Results 2016/2017

GCSE Results

- ✓ Total Number of Year 11 students on roll 94
- ✓ 99% of students gaining A\*-C (Grade 4) English and Maths
- ✓ 17% of students achieved 5 A\* - A grades
- ✓ 31% of grades were achieved A\*-A
- ✓ Progress 8 (2017) = +0.04
- ✓ Attainment 8 Measure - B grade

A Level Results

- ✓ The average grade achieved by Year 13 students in 2017 - C grade
- ✓ 45% of grades were achieved A\*-B
- ✓ ‘Value Added’ (2016) for A Level qualifications = +0.03\*
- ✓ 63 students secured places at universities across UK

*\*This is expected to be in line with national expectations in 2017, taking into account starting points of students.*



### Charging Policy

CGSG is committed to providing a free education for young people. Consequently activities taking place wholly or mainly during normal teaching hours must be available to all students regardless of parents' ability or willingness to help meet the cost. However, the Trustees reserves the right to charge under the following circumstances:

- Trips which are not part of the Core Curriculum. Where a non-essential trip is proposed, parents/carers will be asked to make a contribution. If insufficient funds are collected, then the trip will be cancelled and the contributions will be refunded in full
- Where a parent/carer wishes a child to learn a musical instrument
- Excessive printing by students. Although a generous limit is provided each term for all students, the academy reserves the right to charge parents/carers 2p per 'black and white' print if that limit is exceeded
- Where a student causes damage to academy property as a result of negligence or breach of the Academy's Code of Conduct.

The Academy's Charging Policy is available on request and is posted on the website.

### Complaints Procedure

If you are unhappy with the academy for any reason, you have the right to complain and we will deal with your concerns in line with the Complaints Policy on our website.

**You may want to complain if you think:**

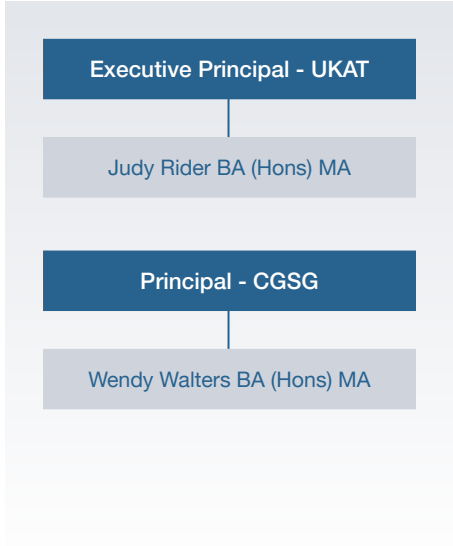
- We have not treated you fairly or politely
- We have done something badly
- We haven't done something we should have done
- We have done something we shouldn't have done.

**When we deal with a complaint we will:**

- Do our best to resolve the issue at the earliest opportunity
- Deal with the people concerned courteously and in a sensitive and helpful manner
- Put things right where it is clear that we have not given the service we ought to have given
- Analyse complaints so that we can take your views and suggestions into account and plan better for the future.

In summary, if you are dissatisfied with our response to your complaint, then this can be escalated to Senior Leadership Team, the Principal and then the Executive Principal of UKAT c/o CGSG.

### Statutory Staffing Information





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## *More Information*

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If you would like more information or have any other queries, please do not hesitate to contact us on **01634 851262** or log on to our website at **[www.chathamgirlsgrammar.medway.sch.uk](http://www.chathamgirlsgrammar.medway.sch.uk)**.

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