



Happy,
Positive,
Achievers!

Prospectus 2022/23

'We are OUTSTANDING!'



Hartley Primary Academy is part of Leigh Academies Trust



Leigh Academies Trust is one of the country's largest and most-established multi-academy trusts operating across Kent, Medway and South East London. It contains primary, secondary and special academies and is highly inclusive and successful. Our mission is to deliver "education for a better world" by ensuring that young people in our academies have an excellent start in life regardless of their background or ability.

Our Values

We care -
about our pupils and their families through our human scale approach to education, our staff and their well-being and the world around us, driven by our high ideals and strong moral values.

We have boundless ambition -
to achieve excellence for all and create confident young adults with high levels of resilience and integrity.

We work together -
as one team because we are greater than the sum of our parts. We foster an enterprising culture through global collaboration with partners in business and education.

We keep getting better -
using our 'can-do' attitude and research informed approach to continuous improvement and innovation.

For admission enquiries telephone:
01474 702742 or email: office@hartleyprimary.org.uk

'We are Outstanding!'



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Inquirers, knowledgeable, thinkers,
communicators, principled,
open-minded, caring, risk-takers,
balanced, reflective

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Welcome



'We are
OUTSTANDING!'



Happy,
Positive,
Achievers!

'creating a better world together'

Welcome to Hartley Primary Academy

Our vision at Hartley is that all stakeholders are **Happy, Positive Achievers!** We believe that the wellbeing of all is vital for our success, therefore the design of our curriculum is based on the children's own experiences, interests and needs. Whilst we follow the National Curriculum to ensure our children leave Hartley with the necessary skills to be successful moving forward, we do not believe that our children's knowledge and experiences should be capped by its contents and that there is no limit to what our children can learn. Learning is enriched and embedded through practical activities in and around our beautiful woodlands, pond and grassy areas. Outdoor learning is hugely valued here as it supports children's wellbeing as well as their development.

Equality is central to our ethos and our **Rights and Responsibilities** charter drives this throughout the school. The right to be respected along with the responsibility to respect others, the right to be safe and the responsibility not to hurt others, the right to learn and the responsibility to behave sensibly and not disrupt lessons, the right to be heard and the responsibility to listen and the right to be happy and the responsibility to be kind are enforced in school to enable all pupils, regardless of differences and background, to access the same learning and opportunities.

A handwritten signature in black ink, reading 'N. Galinis'.

Miss Nicole Galinis
Principal

'Pupils make an outstanding start to school in the early years. They are cared for well, encouraged to learn quickly and benefit from skilful teaching that makes exemplary use of the rich learning environment.'

Happy, Positive, Achievers!

Happy

Because we are all safe, inspired and empowered to be the best that we can be.

Positive

Because we all work together, supporting each other with self belief and self motivation.

Achievers

Because we are determined to achieve what we set out to do and more.





Shaping Lives,
Transforming Communities

Mission statement

Aims and beliefs

In partnership with parents and Leigh Academies Trust we believe that everyone at Hartley has a right to be a Happy, Positive, Achiever, where:

- Learning is a process of discovery in which children are involved in determining the learning process, enjoy learning, seek to extend their learning and aspire to raise their own standards.
- Children will be equipped with the skills to become active, independent learners via a broad and balanced curriculum, which recognises different ways of learning.
- Children and adults will be encouraged to persist and persevere with new challenges.
- Everyone will develop an awareness and understanding and respect of other cultures, faiths and beliefs and apply these to school and the community.
- Everyone follows and adults model a Rights and Responsibilities charter which embeds moral and spiritual values, including respect, honesty, tolerance and forgiveness. Children are able to reflect on Positive behaviour through our Rights and Responsibilities Charter (towards the back of this prospectus).
- Everyone is signed up to the belief that aspirations can be achieved through being happy and positive.

The welfare and safety of the children who attend our school is our paramount concern. We will promote the health, well-being and safety of the pupils in all we do. Our children have the right to protection, regardless of age, gender, race, culture or disability. They have a right to be safe in our school. The school understands the responsibilities set out under section 175 of the 2002 Education Act to work together in partnership with other agencies to help children to grow up in a healthy and safe environment.



- Adults and children in school are positive role models.
- A well-ordered, calm, stable working environment enables children to feel encouraged to try - confident in the knowledge that mistakes are part of the learning process.
- Parents are key important learning partners who positively support their child's development working alongside staff as part of a cohesive community.

The history of Hartley Primary Academy

Hartley Primary School was founded in 1842, then situated at Hartley Green. As the need for increased provision grew over the years, the school was accommodated in new buildings. The building we occupy presently was officially opened on 19th June 1970.

In May 2013, after a great deal of research and consultation, Hartley Primary School converted to Academy status within Leigh Academies Trust, and continues to grow and evolve.

Our buildings and grounds

Our school has spacious classrooms and is accessible for wheelchair users. Each classroom has access to a large art bay and direct access to the school grounds, which are extensive and varied.

There are 2 playgrounds, each with a trim-trail, 2 large playing fields and 2 wooded areas containing numerous mature trees. The grounds provide excellent opportunities for Outdoor Learning as well as ample space for sports and play.

Security fencing around the school is further enhanced by an access control system. Any visitors requiring access to the school site outside drop off and collection times must report to our School Office. We have a brand new library as well as libraries within each classroom which have been generously restocked.

Our wireless link enables children to use additional facilities. Class sets of laptop computers and iPads encourage independent learning and research. Each classroom has an Interactive Whiteboard which enhances the learning process as well as enabling our learners to have access to the highest quality up to date Internet resources.



‘Pupils make exceptional progress in reading, writing and mathematics.’



The International Baccalaureate Primary Years Programme



The Primary Years Programme (PYP) is designed for pupils aged 3 to 12 and is one of four programmes offered by the International Baccalaureate Organisation (IBO).

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Organisation
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The PYP focuses on the development of the whole child as an inquirer, both in the classroom and in the world outside. It is a framework guided by six transdisciplinary themes of global significance, explored using knowledge and skills derived from six subject areas, as well as transdisciplinary skills, with a powerful emphasis on inquiry.

The PYP is flexible enough to accommodate the demands of the National Curriculum as this is the curriculum that Hartley Primary Academy will follow. The PYP:

- Allows integrated development of cognitive and affective skills;
- Enables us to develop a curriculum appropriate to meet pupils learning needs;
- Develops autonomous and critical learners;
- Content is chosen by academies but is delivered within a concept driven curriculum to bring coherence across subjects;
- Assessment drives learning and teaching positively.

Hartley Primary Academy is a Candidate School* for the Primary Years Programme. This school is pursuing authorization as an IB World School. These are schools that share a common philosophy—a commitment to high quality, challenging, international education that Hartley Primary Academy believes is important for our students.

**Only schools authorized by the IB Organization can offer any of its four academic programmes: the Primary Years Programme (PYP), the Middle Years Programme (MYP), the Diploma Programme, or the Career-related Programme (CP). Candidate status gives no guarantee that authorization will be granted. For further information about the IB and its programmes, visit www.ibo.org*

International Baccalaureate Learner Profile



The Learner Profile is at the heart of our curriculum and is integrated through every aspect of the curriculum, so that pupils have the opportunity to develop their personal and social attributes on a daily basis.

IB Programmes give structured opportunities for pupils to be:

Inquirers
Knowledgeable
Thinkers
Communicators
Principled
Open-minded
Caring
Risk-takers
Balanced
Reflective



At Hartley Primary Academy we aim to create inquiring, lifelong learners who respect and care for the world they live in and all those who live in it. Our learners understand how they are connected to the world in order to take action to improve their own lives, and the lives of local and global communities, becoming global citizens themselves.

Learning is led by the children's interests and experiences, frequently stretching our children's knowledge beyond the National Curriculum. We are also blessed with an amazing outdoor learning environment which enables us to provide additional learning and development opportunities that enrich our curriculum offer for all age groups.



Our organisation

Classes

In each year group we have 2 classes; we can admit up to 30 children in each class with 60 children in each year group.

- Foundation Stage - Reception classes
- Key Stage 1 - Year 1 and Year 2
- Key Stage 2 - Year 3 through to Year 6

Class teachers are supported by a team of highly trained Teaching Assistants.

Happy, Positive, Achievers!

Governance of Hartley Primary Academy

As part of the Leigh Academies Trust the school is governed by the Trust Board which oversees matters across the many different providers within the Trust. The Longfield Board has particular responsibility for Hartley Primary Academy and Longfield Academy.

The names of the Leigh Academies Trust governors can be found on the Leigh Academies Trust website: <http://www.leighacademiestrust.org.uk/aboutus/governance>

Our representatives on the Longfield Board are listed in the appendices.

The school council

Each year group selects 2 representatives to attend the School Council. Children at Hartley Primary Academy have a voice which is heard and acted upon. The School Council meets regularly, children are consulted and their views are very important.



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Squirrel Breakfast Club

We have an excellent Breakfast Club which runs from 7.30 to 8.45am each day. Children have a nutritious start to the day with the opportunity to choose from a variety of fun activities with their friends. Please ask at the School Office for more details if you are interested in enrolling your child.

The Parent Teacher Association (PTA)

We have a very active PTA at Hartley which raises funds to support the school and organises events for both children and adults. Over the years the PTA has provided the school with a great deal of equipment as well as giving much needed support in numerous other ways. The PTA plays a key role in raising significant funds to provide additional educational resources, playground equipment, ICT hardware, Interactive Whiteboards, annual software subscriptions and so on. This year the PTA have purchased a large outdoor classroom. The PTA organise a number of social events throughout the school year for our children and their families including: summer and Christmas fairs, movie nights and school discos. All our parents are automatically part of our PTA.

Outdoor learning

We are very fortunate to have our own outdoor learning classroom and we take advantage of our facilities throughout the school year.

Our Foundation Stage pupils take part in Forest Schools twice during the year. Our children in Years 1 to 6 use the classroom for investigations, experiments and creative study.



Involving parents in our learning

We welcome suggestions from parents as to how we can support you in supporting your children. From time to time we run workshops to support parents in helping their children at home.

Swimming

It is a mandatory requirement of the National Curriculum that children are given the opportunity to learn to swim at least 25 metres. Swimming will be offered during a term in the Juniors and Years 1 and 2. Parents are asked to contribute to the cost of transport and tuition. No child will be prevented from going swimming for financial reasons and no child can be excused without medical evidence.

Children regularly participate in inter-school Matches and tournaments managed through our affiliation with Take Pride.

Extra-curricular activities

The school offers a range of extra-curricular activities. These include visits to:

- Museums
- Theatres
- Field study centres
- Activity Centres (Residential - UK Based)

Visitors to school:

- Theatre groups
- Charity representatives
- Authors and Storytellers
- Community visitors
- Musicians
- People from the world of work

Clubs (which vary during the year):

- Football
- Netball
- Science
- Rounders
- Recorders
- Art and Craft
- Fitness
- Outdoor Learning
- Tap Dancing
- Mindfulness/Colouring
- Story Club
- ICT
- Singing
- Board Games



Well-being

Happy, Positive, Achievers!

Equality and accessibility

The staff at Hartley Primary Academy are committed to providing the full range of opportunities for all pupils regardless of gender, disability, ethnicity, social, cultural or religious background. All pupils have equal opportunities to succeed and be the best that they can be through access to the curriculum and learning environment. Through our curriculum and ethos we challenge ignorance, prejudice and stereotyping and prepare children for life and work in a global community.

Arrangements for pupils with physical or sensory impairment

Prospective parents are asked to discuss with Foundation Stage teachers, our Key Stage 1 Leader and the SENCO the details of the impairment. If the school is able to offer a suitable placement, adjustments to the physical environment or minor adaptations may be made.

We would wish a child once they are offered a place to be able to access the curriculum fully and take a complete part in the life of the school.

Pupil welfare

Every effort is made by all members of staff to assist children with any kind of difficulty they may have.

Please talk to your child's teacher and contact the School Office for an appointment for any areas which need in-depth discussion.

If there is an emergency the Principal will make every effort to see you immediately. We have staff fully trained in Paediatric First Aid and all teachers are regularly trained to be 'First Aid Aware'.

Charities

We support a number of charities. In recent years we have supported the Ellenor Foundation, Darent Valley Lions, Porchlight, Children In Need, the Kent Air Ambulance, Trussell Trust Food Bank, Macmillan Cancer Support, Link to Hope and The Royal Brompton Hospital. Other charities the children wish to support have also been a focus for fund raising.



Principal's note to parents

And finally - how you can continue to help your child:

- Read regularly to your child and encourage a love of books. Continuing to read daily with your child throughout their school career. This is the most fundamental and effective way of supporting their learning.
- Sleep - make sure your child goes to bed at a reasonable time and does not access electronic gadgets at least an hour before bedtime.
- Support homework but allow your child to work through problems with gentle encouragement and do not spend too much time completing tasks, balance is essential.
- Attendance - odd days off and lateness do affect children's progress academically and socially.
- Support us in our code of behaviour.
- Respect the professionalism, integrity, knowledge, experience and expertise of the teachers and teaching assistants working with your child.
- Help in school with reading, outings, sports, DT, artwork, swimming, needlework and cookery and share any skills you have to inspire the children and have fun with them.
- Become an active member of our PTA.
- Attend not only parents' evenings but also meetings to discuss the curriculum.
- Become an active, engaged and positive member of the community we are all a part of.

This is the most valuable partnership, thank you for taking time to read this Prospectus.

Rights and responsibilities at Hartley!

WE AGREE...

We have the right to be safe

- We have the responsibility not to hurt others.
- We will not hurt other people's bodies or feelings, or play fighting games at play time.

We have the right to be respected

- We have the responsibility to not offend or be rude to others.
- We will not be rude, use bad language or be disrespectful to children and adults.

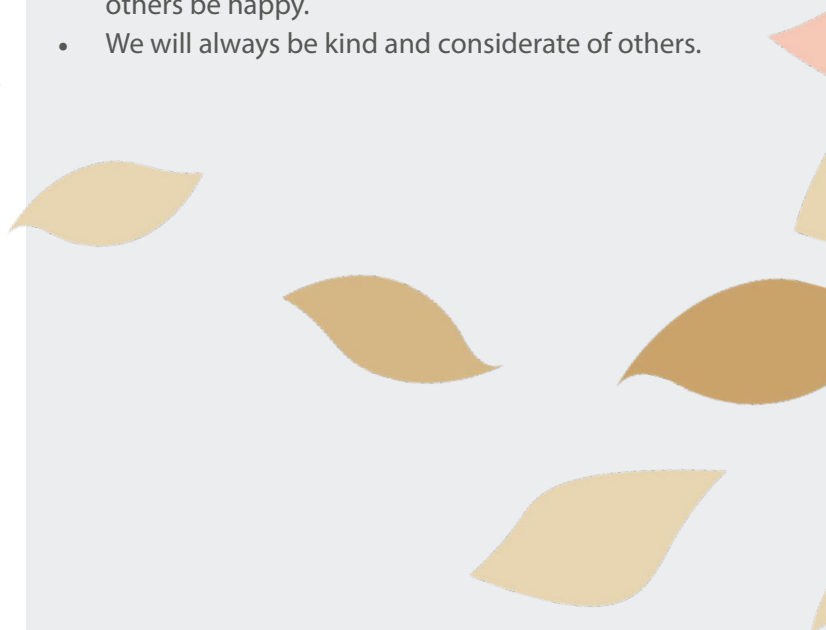
We have the right to learn

- We have the responsibility to behave sensibly and keep a good learning environment.
- We will not disrupt learning time with behaviour that is not welcome by others.

We have the right to be heard

- We have the responsibility to listen.
- We will not talk over other people or argue with staff, we will listen and be polite at all times.

We have the right to be happy

- We have the responsibility to be kind and to help others be happy.
 - We will always be kind and considerate of others.
- 

'Pupils make
exceptional
progress in
reading, writing
and mathematics.'



We hope you've enjoyed reading through our Primary
prospectus and we can't wait to hear from you!
e: office@hartleyprimary.org.uk



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Achievers!



Further INFORMATION

Please visit our academy website

[Hartley Primary Academy](#)

Please visit our facebook page 

[@HartleyPrimaryAcademy](#)

[Roundash Nursery](#)

Located within the grounds of Hartley Primary Academy



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Happy, Positive, Achievers!



LEIGH
Academies Trust

Education for a better world

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