



PROSPECTUS 2021 - 2022



STRADBROKE HIGH SCHOOL

All members of our school community will be supported, nurtured and provided with opportunities to:

- Expand their horizons
- Achieve beyond their expectations
- Develop independence, resilience and confidence
- Make a positive contribution to society



Karen Millar
Headteacher

OFSTED 2018 SAID....

"THIS IS A FRIENDLY, INCLUSIVE SCHOOL".

Stradbroke High School
Wilby Road
STRADBROKE
Eye
Suffolk IP21 5JN

Tel: (01379) 384387
Internet: www.stradbrokehigh.co.uk

Fax: (01379) 388270
Email: office@shs.set.education

Age Range 11-16

The information and particulars contained in this prospectus relate to the school year indicated above and are correct at the time of publication. It should not be assumed that there will be no change affecting the relevant arrangements or some matter particularised - a) before the start of, or during, the school year in question or b) in relation to subsequent school years.

The School will ensure that every student experience learning opportunities that will allow them to excel in their personal and educational development.

We value:

- **People** - Students, staff, governors, parents and carers can expect to be treated with respect, courtesy and kindness. The well-being of everyone in the school community is of great importance to us.
- **Achievement** - Hard work, commitment, perseverance and a willingness to succeed will be fostered, enabling students to reach their full potential
- **Attainment** - Every student will be given the care, support and guidance needed to fulfil their potential.

Aim:

We aim to be a centre of excellence for learning and teaching, where all students achieve the highest standards in their education, their personal development, their behaviour and conduct.

Objectives:

- Students will have access to a broad and flexible curriculum that provides opportunities, fulfils high expectations and sustains partnership and collaboration
- Each individual's skills, talents, knowledge and interests will be nurtured and developed
- Students will be supported and guided so that they are able to reach their potential. They will be provided with advice, care and guidance and prepared for their next stage in life as mature and thoughtful young adults
- Our Extended School will be at the centre of its community, offering opportunities to all learners and creating a focus for learning for life.

OFSTED 2018 SAID...

“LEADERS AND GOVERNORS PROVIDE GOOD LEADERSHIP AND ARTICULATE A CLEAR VISION FOR THE NEXT STAGE OF THE SCHOOL’S DEVELOPMENT.

THE HEADTEACHER KNOWS THE SCHOOL WELL. HE HAS THE FULL SUPPORT OF THE TRUST, GOVERNORS AND STAFF”.

LOCAL GOVERNING BODY

Mrs Karen Lynch	Co-opted Governor, Chair of Governors
Mr Ian Flintoff	Co-opted Governor, Vice Chair of Governors
Mrs Karen Millar	Headteacher
Mr Jonathan Taylor	CEO, Sapiientia Education Trust
Mr Brian Goffee	Co-opted Governor
Mrs Amanda Havers	Co-opted Governor, Safeguarding Governor
Mrs Paula Higgins	Staff (Support) Governor
Mrs Joanna Beale	Staff (Teacher) Governor
Ms Eloise Wilkinson	Parent Governor
Mrs Valerie Fehners	Co-opted Governor

SCHOOL POLICIES

A full version of each policy is available on the school website or upon request from the school office.

STAFF NAMES AND RESPONSIBILITIES

STAFF

Mrs Karen Millar *	Headteacher, Designated Safeguarding Lead	Teaching Staff
Miss Joanna Beale	Head of Physical Education	Teaching Staff
Mrs Claire Elliott*	Deputy Headteacher	Teaching Staff
Mrs Cathy Gladwell	Teacher of Food Preparation and Nutrition	Teaching Staff
Mr Paul Gionis	Teacher of DT	Teaching Staff
Mr Guy Hindley	Teacher of Business	Teaching Staff
Miss Kathryn Hurrell	Teacher of Drama	Teaching Staff
Mrs Ruth Hurren	Head of Religious Education and PSHE	Teaching Staff
Mrs Kerrie Jones*	SENDCo	Teaching Staff
Miss Charlotte Ling	Teacher of Science, Head of House	Teaching Staff
Miss Rebecca Ling	Head of English	Teaching Staff
Mr Jonathan Meeson	Head of DT	Teaching Staff
Ms Stephanie Moss*	Assistant Headteacher, Head of House	Teaching Staff
Mr Liam Powers	Teacher of Mathematics	Teaching Staff
Mrs Helen Reed	Head of Science	Teaching Staff
Mrs Harriet Rowe	Teacher of English and KS3 coordinator	Teaching Staff
Mrs Sarah Seeman*	Assistant Headteacher, Assistant Head of House	Teaching Staff
Mrs Julia Simmonds-Mead	Teacher of Art	Teaching Staff
Mrs Juliet Spears	Teacher of MFL	Teaching Staff
Mrs Rebecca Spence	Teacher of English, Cultural Activities Development Officer	Teaching Staff
Miss Jodie Street	Teacher of Mathematics	Teaching Staff
Mr Andrew Taylor	Teacher of PE and Spanish, Head of House	Teaching Staff
Mr Russell Thomas	Head of Geography, Assistant Head of House, DofE Co-ordinator	Teaching Staff
Ms Dominique Vermorel	Head of MFL	Teaching Staff
Mr Jonathan Williams	Head of Music, Teacher of English	Teaching Staff
Mrs Claire Witmore	Head of Mathematics, Assistant Head of House	Teaching Staff
Mrs Carol Aldridge	Teaching Assistant	SEN
Mrs Sara Algar	Teaching Assistant	SEN
Mrs Sadie Ayre	Teaching Assistant	SEN
Mrs Nicola Carr	Teaching Assistant	SEN
Mrs Carol Carrington	Higher Level Teaching Assistant	SEN
Mr Ciaran Gray	Teaching Assistant	SEN
Mrs Julie Heath	Teaching Assistant	SEN
Mrs Tracey Hills	Advanced Teaching Assistant	SEN
Mrs Anne Myers	Independent Careers Advisor	
Mrs Kaye Atkinson	Finance Assistant	Support Staff
Mrs Linda Clark	Finance Officer	Support Staff
Mr Karl Coleman	IT Network Manager	Support Staff
Mrs Joanna Evenden	Science Technician	Support Staff
Mrs Paula Higgins	Exams Officer, Cover Organiser, Reprographics Supervisor	Support Staff
Mr Adrian Kosla	School Caretaker	Support Staff
Mrs Karen Proctor	DT Technician	Support Staff
Mrs Patricia Thompson	Reprographics Technician	Support Staff
Mrs Sandra Vincent	School Secretary	Support Staff
Mrs Stephanie Whatling	Administrative Assistant, Reception, Work Experience Co-Ordinator	Support Staff
Mrs Carol Wyatt	Administrative Assistant, Lettings	Support Staff

* denotes member of School Leadership Team

SCHOOL TERM AND HOLIDAY DATES

2020 / 2021

AUTUMN TERM 2020

Tuesday 1st September 2020 to Friday 18th December 2020

(Half Term: week commencing Monday 26th October 2020)

NON STUDENT DAY: TUESDAY 1st SEPTEMBER 2020

NON STUDENT DAY: WEDNESDAY 2nd SEPTEMBER 2020

SPRING TERM 2021

Monday 4th January 2021 to Friday 26th March 2021

(Half Term: week commencing Monday 15th February 2021)

NON STUDENT DAY: MONDAY 4th JANUARY 2021

NON STUDENT DAY: TUESDAY 5th JANUARY 2021

SUMMER TERM 2021

Monday 12th April 2021 to Tuesday 20th July 2021

(Half Term week commencing Monday 31st May 2021)

NON STUDENT DAY: MONDAY 12th APRIL 2021

ADMISSIONS POLICY

The Local Governing Body of Stradbroke High School is the admission authority for the school as an Academy. This is delegated to Stradbroke High School by Sapientia Education Trust. This means that it is the Governing Body that sets and applies the Admissions policy; they choose to use SCC Admissions Policy. A copy of the application form and guidance are available on the school website www.stradbrokehigh.co.uk or from the school office.

VISITING THE SCHOOL

To enable parents to find out all they need before deciding to send their child to us, we hold an Open Evening in the Autumn term. Parents are also very welcome to visit the school individually; please telephone to make an appointment. Such individual visits have no bearing on the allocation of a place at the school. There are 83 places in each year group.

SIXTH FORM LINKS AND POST 16 DEVELOPMENTS

We have strong links with Wymondham College, Thomas Mills High School and Hartismere High School. Over the past three years, on average 50% of our students enrolled in sixth form for A level courses. Others go further afield to Ipswich and Norwich for a full range of different educational establishments. Our Year 11 students visit the sixth forms for taster days and sixth form staff visit us to talk with students. We know that transfer to post-16 education can be daunting for students; regular contact between school staff helps to ensure pastoral arrangements are in place to smooth the process. All local Sixth Form and Post 16 providers attend our careers evening.

PRIMARY LINKS

We have excellent relationships with our feeder primary schools in the Stradbroke Pyramid. These are the primary schools in the villages of Fressingfield, Laxfield, Mendham, Stradbroke, Wilby and Worlingworth. We believe in providing a seamless education from 4 to 16. We will always seek to work well with any primary school with students transferring to us, ensuring that the best provision can be made for them.

Transferring from primary to high school is **not** a daunting process for our children because:

- Year 6 students from each feeder primary school attend a residential educational visit together so they get to know students transferring from other schools. A member of staff from Stradbroke High School often joins this trip
- There are strong links between teachers at all seven schools
- The headteachers or senior staff all meet regularly to plan joint curriculum activities
- There are special activities and taster days for Year 4, 5 and 6 students, including a Music Day and a Science and Technology Day; students know the High School well before they begin
- Year 6 students have an Intake day in July, where they meet their new form tutors and follow a timetable of lessons to give them a real taste of what it will be like to be at high school
- Throughout the year there are activities for Primary students to join in, such as Sports, Arts, English, Maths, Music and Languages
- Staff visit students and teachers to talk about their progress and transition to high school
- There are celebratory events for the whole community to attend at the High School; families feel part of school life

THE SCHOOL CURRICULUM

At Stradbroke High School we aim for a curriculum with enduring values, which seeks to respond to the demands of contemporary life and work whilst providing a modern, world-class education.

Our curriculum is ambitious, well planned, and sequenced. Our curriculum design ensures that each student is provided with the opportunity and support to progress in their academic achievements as well as enriching and broadening their views and personal development, enhancing their cultural experience to become confident members of our local and wider community. It is designed to be equitable and challenging for all students, including those who are disadvantaged, have special educational needs or disabilities and of different starting points.

We are committed to supporting, nurturing, and providing all members of our community to expand their horizons; achieve beyond their expectations; develop independence, resilience, and confidence; and to make a positive contribution to society.

OFSTED 2018 SAID...

“PUPILS SAY THEY LIKE THE THREE ONE HUNDRED MINUTE LESSONS PROVIDED EACH DAY BECAUSE IT ENABLES THEM TO LEARN IN DEPTH AND SPEND TIME CONSOLIDATING THEIR LEARNING”.

OFSTED 2018 SAID...

“OUTCOMES IN 2017 REMAINED HIGH. PUPILS IN YEAR 11 MADE GOOD PROGRESS IN GCSE ENGLISH AND MATHEMATICS. THE PROPORTION OF THEM ATTAINING PASS GRADES IN BOTH SUBJECTS WAS WELL ABOVE AVERAGE. A MUCH HIGHER THAN AVERAGE PROPORTION OF PUPILS ALSO ATTAINED A HIGHER GRADE 5 OR ABOVE”.

Year 7, 8 & 9 Curriculum Subjects

Art
Design Technology
Drama
English
Geography
History
Mathematics
Modern Foreign Languages (Including French and Spanish)
Music
Physical Education
PSHE
Philosophy, Religion & Ethics
Science

Year 10 and Year 11 Core Curriculum: Subjects which all students follow

English
Mathematics
Science; Combined or Triple Award Combined (2 GCSE's) Triple; Biology, Chemistry, Physics (3 GCSE's)
Physical Education; Core
PSHE

Year 10 and 11 Option: Subjects (dependent on demand)

Art
Asdan
Drama
Food Preparation and Nutrition
French
Geography
Design & Technology
History
Life Skills
Music
Physical Education
Religious Studies
Spanish

INFORMATION AND COMMUNICATIONS TECHNOLOGY

Digital literacy is an essential skill for modern life and our school has excellent resources for use and teaching of ICT across all curriculum areas and an excellent ratio of computers to students (1 to 2). The ICT support staff are dedicated to making sure that all ICT equipment is always in working order. Most faults are rectified within 30 minutes of being reported. The school has the following ICT resources to support teaching and learning:

- All classrooms are equipped with a computer, projector, visualizer, sound system and interactive whiteboard.
- 3 dedicated ICT suites, and 20 stations in the library.
- The DT department has a suite of 20 computers equipped with A3 and A4 scanners in the Graphics classroom.
- The humanities department has 25 wireless laptops.
- The music department has 5 Apple mac computers for music production.
- There are also suites of computers in the SSC department for use by small groups.
- The school hall is equipped with a projector, screen and audio system that can show presentations and films to large groups.
- Wi-Fi coverage is available throughout the school for staff, students and visitors and offers internet access filtered to student settings. Connection details are available from the school office. If higher access to the internet is required, please contact the IT department for assistance.
- The school uses the Microsoft 365 suite which allows all staff and students to access their school resources, Microsoft Office applications and school email (Staff, Years 10 and 11 only) from any device with an internet connection.

STRETCH AND CHALLENGE PROVISION

At Stradbroke High School we provide many opportunities to stretch and challenge our students. In lessons there are opportunities for extension work and many classrooms have a challenge wall or box where there are additional activities to really stretch students beyond the curriculum. We have run extra-curricular projects with students where they can study a topic of interest outside of their usual lessons and we have organised a challenge club where students research a topic and deliver a mini lesson on their own expertise to their fellow students.

We often take a group of students to St Catharine's College, Cambridge where they have a tour of the college, meet with students and sample a lecture. We organise trips to other local universities and taken students to Wymondham College where they are able to meet with A level students and take part in some lessons. We have also taken students to a variety of different STEM events and competitions and some students have taken part in a STEM Saturday course at Ipswich High School.

We have an orchestra, a choir and a drama club culminating with performance evenings. We also regularly put on a show where students can show case their acting and musical talents. There is a brass band that meets at the school on a Friday night that many of our students attend.

There are many sports clubs both at lunchtime and after school. There are also school teams who compete in a variety of sports throughout the year.

We are developing student leadership opportunities where students from year 7 will be able to take on leadership roles which will be overseen by our Senior Student Leaders and Prefects. The Student Leaders also take responsibility for our student council.

AFTER SCHOOL STUDY

These sessions are held once a week from 4 pm to 5.00 pm. These sessions are for Year 10 and 11 students to stay and work using the facilities and resources in school. Many rooms including the library and ICT suite are open, and students are expected to study independently during the session. We have many staff willing and able to offer individual support with homework or revision near exam times and this is a valuable opportunity for students to keep on top of their GCSE workload.

SPECIAL EDUCATION NEEDS AND DISABILITY PROVISION

We have a large department comprising of; a Special Educational Needs and Disability Coordinator (SENDCo), a Higher Level Teaching Assistant (HLTA), an Advanced Teaching Assistant, a Post Graduate Intern Teaching Assistant and six dedicated Teaching Assistants.

We have a fully inclusive policy where all students access all areas of the curriculum through *Quality First Teaching*. In support of this the SEND provision can create differentiated schemes of work and adapt the delivery of the national curriculum to an individual student need to aid their learning. A range of literacy and numeracy interventions are run throughout the year to help support students, following the Assess, Plan, Do, Review cycle.

Additionally, we offer an alternative curriculum – Enhanced Learning – in KS4 for students who find some courses beyond their level of understanding. This is designed by school to help support the students with their GCSE exams; commonly English, Maths and Science but this can be specified to the students needs. This time is also designed to help support students moving into adulthood by developing life, communication and citizenship skills, these are tailored to suit their individual needs.

Ina addition, within the SEND department we run break and lunch time clubs for a variety of activities which range from, homework support, games club, PE club to Art and craft club. These are all based in our specially designed room – the Specialist Support Centre (SSC).

SEND POLICY

The policy reflects the SEND Code of Practice (2014), as well as the school's aims and objectives, teaching and learning policies and the National Curriculum inclusion statement:

- To create an environment that meets the special educational needs of each student
- To ensure that early identification, assessment and provision is made for a student with special educational needs
- To make clear the expectations of all partners in the process, including the governing body, teaching and support staff, parents and students
- To identify the roles and responsibilities of staff in providing for students' special educational needs
- To enable all students to have full access to all elements of the school curriculum and ensure that they have a voice in the process
- To encourage and nurture all students to become independent learners
- Ensure successful preparation for adulthood

VISITORS IN SCHOOL

We like to encourage as many outside speakers as possible to come in and talk to our students. Our MP, Dr Daniel Poulter, has come in on a number of occasions to talk to some students about political issues and medical ethics. We also have ex-students coming in to talk about their university experiences and we encourage links with industry wherever possible. Representatives of various professions have visited and spoken with students.

TRIPS AND VISITS

Trips and visits are an important part of our programme. We have taken a number of students to visit a variety of universities including the University of Essex and the University of Cambridge which we see as a great way to raise aspirations. We have attended a number of Science challenge days at various universities as well as a Philosophy day at Reading University. Each subject area also arranges opportunities for their gifted students such as art trips to London, Design Technology trips to Norwich University of Arts, Music trips to classical concerts, English trips to Poetry readings and Shakespeare performances, many Science and Maths challenge events and PE department trips to Wimbledon, Cricket 20/20 and Football development tours.

Our students are provided with lots of opportunities to participate in trips. These include Foreign Residentials, Concert and Theatre productions, Sports Development and Team Building activities, Cultural visits across the curriculum, DoE Award Scheme. Almost daily sports fixtures are arranged with other schools throughout the school year.

OFSTED 2018 SAID...

“THE SCHOOLS VERY SMALL SIZE MEANS THAT PUPILS ALL KNOW EACH OTHER AND THAT THEY ARE KNOWN WELL BY STAFF. THEY FEEL VERY SAFE, FREE FROM BULLYING AND LISTENED TO”.

WORK EXPERIENCE

All Year 10 students spend time with employers within the Work Experience programme. This is an opportunity for them to experience life in the workplace. Students choose the type of work they are interested in and then the school liaises with employers and students to secure a placement. The school maintains contact with a loyal group of local businesses who are prepared to offer their time to our students.

CAREERS ADVICE

We offer students independent careers advice and guidance through a range of sources such as one-to-one interviews, careers and enterprise days, careers fairs and work experience. The careers section of our Library is regularly updated to support students in their research.

MUSIC LESSONS

The school offers a range of peripatetic music lessons for just a nominal charge. These include drums, strings, brass, woodwind and piano.

CHARGING FOR SCHOOL ACTIVITIES

Governors reserve the right to make a charge for:-

- Music Tuition
- Materials used in the production of an item which parents may wish to own
- Activities outside school hours deemed to be optional extras
- Voluntary contributions for trips and visits and cost of board and lodging of any residential visit
- Examination fees under special circumstances
- Revision guides
- Items that have been lost or damaged

Full details of the Charging and Remissions Policy are available from the school.

PARENT PAY

The school offers an online payment system, 'ParentPay', for activities and resources (excluding school meals). Payments can be made securely 24/7.

OFSTED 2018 SAID...

"INSPECTORS FOUND PUPILS RESPECTFUL TOWARDS STAFF AND EACH OTHER. THEY WEAR THEIR UNIFORM, PE KIT AND BADGES OF RESPONSIBILITY WITH PRIDE".

ATTENDANCE

Stradbroke High School is committed to providing an education of the highest quality for all its students and recognises this can only be achieved by supporting and promoting excellent school attendance for all. This is based on the belief that only by attending school regularly and punctually will young people be able to take full advantage of the educational opportunities available to them. High attainment depends on good attendance.

The whole school community, students, parents and carers, teaching and support staff and School Governors have a responsibility for ensuring good school attendance and have important roles to play. The purpose of the policy is to clarify everyone's part in this.

ASSESSMENT, RECORDING AND HOMEWORK POLICY

Stradbroke High School prides itself on the quality of education it provides for its young people. Within that ethos, challenging students through assessment and keeping parents informed is important if they are to be pushed to achieve their full potential.

Homework is a fundamental part of learning and as such is seen as a vital aspect of school life.

All students are regularly assessed through class tests, mock examinations and practical assessment. These results are shared so ways to improve further are identified.

ONLINE SAFETY

Online Safety depends on effective practice in each of the following areas:

- education for responsible ICT use by staff and students
- a comprehensive, agreed and implemented Online Policy
- secure, filtered broadband controlled by the School
- a school network that is compliant with National Education Network standards and specifications.

OFSTED 2018 SAID...

"PUPILS' ENJOYMENT OF SCHOOL IS SHOWN IN THEIR REGULAR ATTENDANCE. THEIR BEHAVIOUR AND ATTITUDES ARE EXCEPTIONALLY GOOD".

EQUALITIES and ACCESSIBILITY PLAN

Stradbroke High School staff and Governors are committed to the promotion of equality. This involves tackling the barriers which could lead to unequal outcomes so that there is equality of access and that diversity within the school community is celebrated and valued.

It is our belief that equality at our school should permeate all aspects of school life and is the responsibility of every member of the school and wider community. Every member of the school community should feel safe, secure, valued and of equal worth. At Stradbroke High School, equality is a key principle for treating all people the same, irrespective of their gender, ethnicity, disability, religious beliefs/faith tradition, sexual orientation, age or any other of the protected characteristics. (Single Equalities Act 2010).

Arrangements for the admission of students with disabilities is the same as for all students. The school has disabled toilets, a lift to allow access to the upstairs classrooms and all doors are wide enough to accommodate a wheelchair.

Our Equalities and Accessibility Plan covers all aspects of the work of the school, including students, staff, the governing body, parents, external bodies, contractors and visitors

INTERVENTION

Intervention helps our students make up the shortfalls in their learning. Effective intervention enables them to make fast progress in the key areas of literacy and mathematics so that they can close learning gaps and meet or exceed expectations.

Tailored intervention support

This includes:

- teaching in main lessons that meets students' specific learning needs
- additional programmes that are designed to accelerate learning in key aspects of English and mathematics
- opportunities to apply and consolidate new learning across the curriculum.

Priorities in intervention

Intervention is action planned to improve the progress of targeted students who have been identified as underachieving and who are at risk of not fulfilling their potential. Intervention implies that these students will receive some additional or different provision at certain times, but effective intervention requires that the needs of these students are also met through tailored teaching in main lessons. The top priority is to provide intervention for a target group who:

- are below the level expected for their age
- have the potential to reach the expected level.

OFSTED 2018 SAID...

“RECORDS CONFIRM BEHAVIOUR IS GOOD. ALL FORMS OF BULLYING ARE RARE”.

STUDENT BEHAVIOUR AND DISCIPLINE

The Governing Body considers this to be vital to the quality of teaching and learning in the school. In framing the practical measures which follow this statement, staff and students have been guided by these overarching principles:

- Students and adults have the right to be respected
- Discipline should be administered within a clear framework of rules and boundaries
- Good behaviour is best promoted through purposeful learning
- Unacceptable behaviour can be changed.

SAFEGUARDING

The purpose of Stradbroke High School's safeguarding policy is to provide a secure framework for the school in safeguarding and promoting the welfare of those students who attend our school. The policy aims to ensure that:

- all our students are safe and protected from harm
- other elements of provision and policies are in place to enable students to feel safe and adopt safe practices
- staff, students, governors, visitors, volunteers, and parents are aware of the expected behaviours' and the school's legal responsibilities in relation to its students.

We have a Designated Safeguarding Lead in school; Mrs Karen Millar (Headteacher) and three Deputies; Mr Andrew Taylor, Ms Stephanie Moss, Mr Russell Thomas.

Our school fully recognises the contribution it can make to protect children from harm and in supporting and promoting the welfare of all children who are registered students at our school. The key elements of our policy are prevention, protection and support.

Our policy applies to all students, staff, parents, governors, volunteers, and visitors.

The regulations about reporting alleged abuse are very strict; if a student makes an allegation, we are required to pass it on to the relevant agencies. We will inform parents immediately of any action we take, unless there are special circumstances in which it is judged that the child's safety is at risk if parents are informed.

An information sheet detailing how to report concerns regarding Safeguarding issues is available from our reception.

All visitors to school are asked to sign in and out and wear a visitor's badge. Anyone without a badge will be challenged and may be asked to leave the school site.

SEX AND RELATIONSHIP

Stradbroke High School prides itself on the care, support and guidance it provides for its young people. Within that ethos, preparing students to understand the importance of sex and relationship education is vital if they are to lead safe and fulfilled lives.

At Stradbroke High School all students are provided with an extensive programme of Sex and Relationship Education (SRE), to help prepare them to be safe and healthy in their future relationships.

Sex and Relationship education is delivered formally through the curriculum each year in PSHE (Personal, Social, Health and Economic Education). We also cover anatomy of the female and male reproductive system, fertilisation, and pregnancy in our Science curriculum. Additional support and guidance is also offered through a range of other services including the school nurse.

OFSTED 2018 SAID...

"MEETINGS WITH PUPILS FROM BOTH KEY STAGES, INCLUDING VOSH, THE VOICE OF STRADBROKE HIGH SCHOOL, CONFIRMED THAT THEY FIND SCHOOL SAFE AND STIMULATING".

SCHOOL ORGANISATION AND ETHOS

Care, guidance and support systems are outstanding features of the school. The school achieves this by the attention it gives to students' pastoral needs. Adults know the students well because of the emphasis on building strong relationships. Safeguarding procedures are very well coordinated and reflect the strong links the school has with outside care agencies.

OFSTED 2018 SAID...

"THEY MONITOR AND EVALUATE PROVISION, AND ENSURE THAT PUPILS RECEIVE HIGH QUALITY PASTORAL CARE, ARE KEPT SAFE AND ENGAGE FULLY IN SCHOOL LIFE. THIS IS CLEARLY EVIDENT IN THE SCHOOLS VERY POSITIVE ETHOS AND CULTURE OF CARE AND RESPECT FOR ONE ANOTHER".

REPORTS AND PARENTS' EVENINGS

To comply with DCSF statutory requirements we issue full annual reports in all subjects. Each report contains current attainment information to allow parents to see how their child is progressing academically. Form Tutors comment on overall progress and pastoral development.

In addition to the full reports issued annually, parents also receive a short report detailing academic progress, GCSE predictions and targets.

Parents' Evenings take place across the school year and are informal occasions at which parents can select the subject teachers whom they wish to see, or tutors can arrange to meet specific parents; we ask parents to make every effort to attend.

The Reports and Parents' Evenings are rotated during the school year, so that each term there is an opportunity for parents to receive a report, either written or verbal, on their child's progress.

CONTACTING THE SCHOOL

Head of House, Mr Taylor (Waveney), Miss Ling (Blyth), and Ms Moss (Dove), together with your child's tutor, are the most important points of contact between school and home. If you have a problem, please do not hesitate to contact them.

Mrs Millar, Headteacher and Mrs Elliott, Deputy Headteacher are also always pleased to see parents to discuss any questions or problems.

COLLECTIVE WORSHIP

Acts of collective worship are non-denominational in character. They are an important part of our community life, when we celebrate success, examine current issues and provoke thought.

BEHAVIOUR, RULES AND DISCIPLINE

We work hard to promote a positive, caring attitude amongst our students. This is done through many curriculum activities, as well as assemblies, personal development lessons and relationships in general. Departures from the Behaviour and Learners' Codes are acted upon immediately. Form tutors play a vital role in the guidance and support of students in their tutor group.

We have a full range of rewards with which to promote and encourage students, both for good classroom work and good community behaviour. These rewards include merits, certificates and award assemblies.

Any disciplinary action will have regard to the circumstances of the misdemeanours, and the age and attitude of the student concerned. Discipline is tempered with counselling, to promote more positive and thoughtful attitudes.

We have a range of sanctions, including detention, extra work, and special monitoring reports. Whenever necessary we ask the parent/carer to help in solving problems, and we will always let parents/carers know when a serious situation arises. On the rare occasions, when it is appropriate, students may be excluded from school.

STUDENT VOICE OF STRADBROKE HIGH SCHOOL – Student Leadership

Every student has the opportunity to be a representative on Student Voice. This is organised by a senior member of staff. This body brings suggestions, criticisms and comments to the staff. In this way students' ideas and opinions can be a real part of the decision-making process. The Senior Student Leaders chair this group.

TUTOR GROUPS

On entry to Year 7, students are placed in vertical tutor groups which each have around 25 students. The form tutor is responsible for each young person's general welfare. Whenever possible, tutors stay with their group for the five years of a student's school career, allowing a strong bond to develop between students, parents/carers and their tutor. This is an important part of our care, support and guidance of students. Each tutor group is attached to a House, overseen by a Head of House and supported by an Assistant Head of House.

PHOTOGRAPHS AND OTHER VISUAL IMAGES

On joining the school parents and students are asked whether or not they are willing to have their child photographed as/when appropriate (e.g. for press releases, for coursework, for displays). We also arrange for the school photographer to visit every year and photographs are offered to all parents at a reasonable price.

This request is compliant with GDPR 2018 legislation.

HOMEWORK

All students will do homework, the amount varying according to their needs. Homework is to help them to work independently and to reinforce knowledge gained in the classroom. Parents are asked to take an interest in and to encourage children to do homework, but if they find that work set is taking a longer or shorter time than it should, please notify us. As students move towards the end of Key Stage 3 and into Key Stage 4 the amount of work at home will increase. Work set will be written in the student planner and parents are asked to play their part by looking regularly at the planner and signing it weekly. It will be checked by tutors on a regular basis. Planners are also used as a means of communication between parents and teachers.

SCHOOL TRANSPORT

The responsibility for ensuring that children attend school regularly rests with you as parents, but the Education Authority has a duty to help with providing transport. The school accepts responsibility for behaviour on buses and takes action if poor behaviour is reported. Students are welcome to cycle to school, although their safety on the way to and from school is the responsibility of parents. Students wishing to cycle to school are encouraged to pass their cycling proficiency test. We are obliged to state that cycles are left on our property at the owner's risk; this also applies to cars and other vehicles. If Year 11 students wish to come to school by moped, they must have a permission document and sign up to a code of conduct before they can come to school on their moped. This code of conduct demands the highest standards of safety from riders.

ABSENCE

We publish student attendance statistics each year. In so doing we distinguish between authorised and unauthorised absence. Authorised absence is absence authorised by the school; parents or guardians may not authorise absence. We will normally authorise the following categories of absence: illness, medical and dental appointments, family bereavements and special occasions, days of religious observance, interviews for a job or school, work experience and educational visits.

We will not authorise the following categories of absence: shopping during school hours, minding the house, looking after brothers or sisters. Parents must contact the school by phone, note or email, giving reasons for absence, on each day of absence. This should be in advance if the absence is known, or on the first day of unplanned absence. Where no note is received, a reminder will be sent. If still no explanation is received the absence will be classified as unauthorised. Fixed Penalty notices can now be issued for certain unauthorised absences. Parents may apply to school in **exceptional circumstances** for permission to take an annual family holiday. We would urge parents to take holidays outside term time - all absence from school disrupts a student's education. Parents must complete the **exceptional circumstances** Application Form at least one month in advance. The likelihood of this request being authorised is slim due to the tightening of Government legislation around school attendance. The school works closely with our Educational Welfare Officer who regularly attends school to check on student attendance.

WEATHER CONDITIONS

Occasionally weather conditions arise which make it necessary to close the school early in the interests of the safety of the students. It is essential that each student knows what to do on returning home in such an emergency: families normally make arrangements to leave a key with a neighbour, or for a student to go to a nearby friend's house to await parents' returning home. When we close early we do not allow students to phone home, unless there is an important reason for doing so. Should parents require information, please dial the school number and choose the school Information option. If possible, we will endeavour to text/email parents/carers with information of any school closures.

If it is necessary to close the school due to severe weather conditions, please listen to BBC Radio Suffolk or any other local radio station. Notice of the school closure will also be placed (by 7am) on the school website: www.stradbrokehigh.co.uk and on Suffolk County Council website:

<http://www.suffolk.gov.uk/EducationAndLearning/Schools/ProceduresForSchoolClosures.htm>.

MOBILE PHONES AND OTHER ELECTRONIC DEVICES

Students must not bring mobile phones to school. However, if they are essential for out of school reasons, mobile phones must be left in the school office during the day for safe keeping but can be collected before the student goes home at the end of the day. If a student is found in possession of a mobile phone in school, they will be punished and the phone will be confiscated. Parents will be asked to collect the phone. On school trips, staff will always have phones for emergency use and to keep in contact with school. Students are discouraged from bringing any electronic devices into school. They are not insured and it is not necessary to have them in school. This includes cameras and other electronic devices that can record images and/or sound. It is our duty to protect all our students and this includes images of them being published on social networking sites. As a result, **cameras or any device that can record images are not allowed in school for safeguarding reasons.**

LOST PROPERTY

Any potential difficulty with lost property is easily avoided if all items are marked with the owner's name. Any items found are dealt with by Mrs Thompson in the Reprographics Room.

ACCIDENTS

Routine first aid in the course of the school day will be dealt with by members of staff, but in an emergency medical advice will be sought. Parents will be notified as quickly as possible and so it is important that parents provide the school with a telephone number where they can be contacted during the day.

MEDICAL MATTERS

A personal details form is given to all new students to enable parents to inform the school about any particular health circumstance. Perhaps even more valuable is a personal meeting between parents and staff; parents are invited to contact us whenever there is a health matter to discuss. School staff will only administer medicines to students if they have written parental permission with precise details of timings and dosage. In these circumstances parents still have continuing responsibility for their child's well-being.

In line with GDPR 2018 legislation this information is classed as sensitive and will be treated as such based on our privacy notice.

SCHOOL UNIFORM

GIRLS

- School Blazer, navy blue with School logo embroidered on pocket
- School Tie
- White blouse, stiff collar, traditional shirt style
- School Jumper, navy blue with School logo embroidered on chest (optional)
- Black straight or 'A' line skirt, one rear vent, no pleats. No more than 3" above or below the knee (not stretch jersey material)
- Black trousers, classic style, straight leg (no jeans, jeggings, leggings, stretch material, jersey or skinny trousers)
- Black flat shoes with covered toes (no boots)
- Black or natural socks or tights

BOYS

- School Blazer, navy blue with School logo embroidered on pocket
- School Tie
- White shirt, stiff collar, traditional shirt style
- School Jumper, navy blue with School logo embroidered on chest (optional)
- Black trousers, classic style, straight leg (not jean style)
- Black shoes

PE KIT

- PE sports polo shirt, navy blue with sky blue flash –unisex with embroidered School logo
- PE shorts or skort to match navy blue polo shirt with sky blue flash
- Micro fleece with embroidered School logo (optional)
- Base Layer Navy or Black (optional)
- Blue sports socks with sky blue turn-down
- Training shoes
- Football boots
- Leggings with school logo (optional)

GENERAL UNIFORM GUIDELINES

- No makeup allowed
- No student will be allowed in school who, in the Head's judgement, has an inappropriate hair style or colour (natural colours only)
- If a student comes to school without the regulation uniform they should have a note from their parents stating the reason for this, which should be signed by the form tutor and countersigned by the Deputy Headteacher or Head of House.

JEWELLERY

- One ring
- One chain or discreet necklace worn inside the shirt/blouse
- One pair of small studs or sleepers (for lower ear lobe only)
- Jewellery must be removed in certain lessons for safety reasons. Any other visible body piercing, including tongue studs, must be carried out so that the wound has healed in the holidays to allow removal of the stud for safety reasons.

Our uniform is available from our supplier, Birds of Dereham – www.schoolwear-uk.com

THE SCHOOL DAY

We follow a ten-day timetable which consists of three lessons per day.

Week 1 & Week 2:

9.00 - 9.15	Registration/Assembly
9.15 – 10.55	Period 1
10.55 - 11.15	Break
11.15 - 12.55	Period 2
12.55 - 2.00	Lunch
2.00 - 2.05	Registration
2.05 – 3.45	Period 3

Equipment for the School Day

In order that lessons proceed as smoothly as possible, students should check before coming to school that they have: a pen, a pencil, a small metric ruler (15cm or 30cm), a pencil eraser, some coloured pencils, a pair of compasses and a protractor. Advice on the use of calculators will be given to students in the first weeks of term. Students are expected to take very good care of their own exercise and text books.

Lunchtimes

Mid-day Meal

A mid-day meal of a high standard is cooked each day in the school kitchen and is available for all students. A menu with prices is prominently displayed. Our meals comply with the new government standards and we do not have vending machines on our premises. Students may bring in packed lunches or may go home for lunch if they live close to school (if written permission is received).

Free School Meals

If you receive benefits your child may be entitled to free school meals.

Please apply on the Suffolk County Council website: www.suffolk.gov.uk/freeschoolmeals

VILLAGE EXEATS

With the exception of those students who go home daily for lunch, no student may leave the school premises between 9.00am and 3.45pm without written permission; such permission will be granted only at the request of parents. Verbal messages conveyed by students are clearly open to abuse and will not be accepted. Parents who request this permission must be prepared to accept responsibility for their child for the full lunch period. When students are dropped at school, either by parents or school transport, they must immediately enter the premises and remain on site at all times.

ACTIVITIES AND CLUBS

- Many activities and clubs take place at lunchtimes and others after school. Subjects across the curriculum offer clubs including: Amplifier project, Christian Chill Zone, DT club, French club, and music rehearsals. As well as the Library, other classrooms are open at lunchtime for work or social activities. Many staff run lunchtime or after school clinics to help students on an individual basis. There is also a homework club for all years.
- PE Clubs are an integral part of school life. Student participation in this wide variety of extra-curricular activities is regularly high.
- After school study is available to KS4 students to enhance their learning in all subject areas.

DUKE OF EDINBURGH AWARD



Stradbroke High School is pleased to offer the opportunity for Year 10 students to work towards the Bronze Duke of Edinburgh's award during Year 10.

The award was launched by HRH the Duke of Edinburgh in 1956 with the purpose of broadening the experience of young people. Doing their DofE can be a life-changing adventure for your child. On the way, they will follow their own exciting and challenging programme of activities to help them reach their full potential. They will learn new skills, help others, have fun, make friends, and gain a great sense of achievement. Employers, Colleges and Universities recognise the value of the DoE and what holding one says about the award holder.

Students are invited to enrol with the award scheme from the end of the September when they start Year 10 and will follow a weekly training programme of camp craft, teamwork, navigation and first aid skills, which will prepare them to undertake their expedition section. This takes place on a one day walk followed by two overnight weekend expeditions during the spring and summer terms.

For those willing to take up the challenge and make the regular commitment to work on physical skills, try a new hobby and help others in a volunteering role, the DoE programme is a rewarding adventure, which students will remember fondly for the rest of their lives.

FACILITIES AVAILABLE TO THE COMMUNITY

Our links with the local villages is long established. The sports facilities, which include a floodlit multi-use games area and sports hall, are available for hire up to 6 days a week and are currently used by several local clubs for badminton, football, dance, and exercise classes.

The main hall and some classrooms are also available for hire during weekday evenings.

Please contact the school office for further details.