

# Punnetts Town Community Primary School



Part of the Woodlands Federation



## Prospectus 2016/17



*“The pastoral support, guidance and care provided for pupils are outstanding” OfSTED*

Dear Parents and Carers,

**Punnetts Town C. P. School** is a special place. We are a small, friendly village school, within a Woodlands Federation with Broad Oak School and Dallington School. Our children and families are at the centre of all that we do. We believe that childhood is a precious time and this underpins our aim to nurture our children's creativity, encourage their social development and create a love of learning within a culture of high expectations.

We enjoy positive partnerships with our parents and wider community, and have especially close links with Little Punnetts Pre-school which allows us to offer education from 2 – 11 years on the same site.

We are always happy to welcome prospective parents to visit us and see what makes us a fun, happy and special place to learn.

With very best wishes

Inez Morse

Head of School

To make an appointment to visit us, please contact us on: Tel: 01435 830361

Email: [office@punnettstown.e-sussex.sch.uk](mailto:office@punnettstown.e-sussex.sch.uk)

## About Us



Punnetts Town is a Community Primary School; it opened in May 1879.

The school is at the western end of the village, 3 miles south east of Heathfield. Pupils attending the school live in PunnettsTown, Rushlake Green, Heathfield and the surrounding villages.

In 2006, a new extension was added to the Victorian School Building providing three new classrooms, cloakrooms and a new entrance/reception area for the school. There are a range of outdoor spaces for the children to play, including the Millenium Activity Area and a quiet area.

The School is a partner in the Heathfield Area Schools Partnership which includes the local Primary schools and Heathfield Community College.



## The Woodlands Federation



In January 2008, Punnetts Town and Broad Oak CP Schools federated and began working in partnership as The Woodlands Federation.

In September 2014 the Federation was reconstituted to include Dallington CEP School. The Federation is led by an Executive Headteacher, Mrs Shirley Frankis and each school has its own Head of School.

This partnership has enabled three geographically close, rural, primary schools to work together to improve the learning opportunities for all of the pupils. At the same time as maintaining each school's unique character within a village setting.



## Our Unique Qualities



**At Punnetts Town School, your child will be part of a school where:**

- There is a caring family atmosphere
- Children are valued and treated as individuals
- There are high expectations of learning and behaviour
- Children are encouraged to be part of a wider community
- Your child's happiness is important



**We have developed a learning environment that is:**

- Happy
- Safe
- Caring
- Inspiring
- Full of opportunities

**We are dedicated to pursuing excellence through:**

- A stimulating and well resourced environment
- Enthusiastic and energising staff
- The development and encouragement of everyone at Punnetts Town
- Raising self-esteem and awareness of others
- Encouraging respect



**We deliver an exciting and relevant curriculum through:**

- Excellent and enthusiastic teaching
- Innovation
- Encouraging reflection and thinking skills
- Providing opportunities to broaden creativity and self-worth
- Celebrating achievements with each member of our school community every step of the way

## Our Vision



### Our Vision Statement

*At Punnetts Town Community Primary School, we recognise that we are privileged to share in the responsibility for the development of the children in our care.*

*The staff and governors are committed to working together for the benefit of all the pupils in partnership with their parents. Together, we aim to realise the unique potential of each child within a caring and stimulating environment.*



### Our Challenge Week

**“Parents are supportive of the school, full of praise for the education it provides for their children.”**  
*Ofsted 2014*



### **Assessments**

In line with statutory requirements, our year 6 pupils have National Curriculum tests and assessments. These are currently in maths, writing, reading and in spelling, punctuation and grammar and assessments are also made at the end of the Foundation Stage and at the end of Key Stage 1. Teachers regularly review children's progress throughout their schooling. The results of all these assessments are communicated to parents through the Annual Summary Report.

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### **The latest published attainment at Key Stage 1 - 2015**

The teacher assessment results achieved by our pupils at the end of Year 2 were as follows:-

#### **Level 2 and above**

Reading	94%
Writing	94%
Mathematics	94%

### **The latest published attainment at Key Stage 2 - 2015**

The SAT results achieved by our pupils at the end of Year 6 reflect the full range of abilities within our small classes and demonstrate the high achievement attained by our more able pupils at level 5 and above.

#### **Level 4 and above**

Reading	100%
Writing	100%
Mathematics	100%
English and Maths Combined	100%

#### **Level 5 and above**

Reading	100%
Writing	75%
Mathematics	63%
English and Maths Combined	63%



***“Teachers make lessons interesting and pupils respond well, showing a real desire to learn.” Ofsted, 2014.***

## Our Children



We believe that Punnetts Town CP School is a special place for children to learn, make friends and celebrate their achievements.

But don't just take our word for it, read what our children think about their school:

*'The teachers are always there for you and help you out.'*

*Yr 5 pupil*

*'We can make things all on our own.'*

*Reception pupil*

*'I like learning the action songs.'*

*Reception pupil*

*'There are lots of activities and things to do in the playground.'*

*Yr 4 pupil*

*'I like that in assembly everyone can hear the news and you can get your certificate.'*

*Yr 6 pupil*

*'The teachers always help you if the work is difficult.'*

*Yr 3 pupil*

*'There are good teachers and good school cooks.'*

*Yr 4 pupil*

*'I really like the people that come here. They make really good friends.'*

*Yr 2 pupil*

*'I like the way maths is taught.'*

*Yr 3 pupil*

*'I started this school in year 3 and have made many friends and joined loads of clubs and have got bags more confidence.'*

*Yr 6 pupil*

*'School is really good because everyone is good friends with each other.'*

*Yr 2 pupil*

## Our Reception Class



### Admission to Reception Class at Punnetts Town School

Our Reception pupils come from a range of nurseries and pre-school groups, including Little Punnetts Pre-School which is located within the main body of the school. We are developing a shared learning area with Little Punnetts.



All children who are due to start in Reception will have the opportunity to experience play sessions at our school before their first day.

To help children feel part of our school family, a planned transition programme takes place for every child to ensure that the very important change to primary school life happens as smoothly as possible, both for child and parents!



Our Reception class teacher will visit the children in their pre-school setting and opportunities to meet with parents are planned so that we have all the information that we need to support your child in the best way that we can.

As a Community Primary School, the County Council makes the arrangements for the admission of children to our school at age 4+. A detailed description of the arrangements is contained in the East Sussex County Council booklet 'Applying for a school for your child 2016 - 2017' \* this booklet is available from our school office.

\* A copy can be obtained from; School Admissions Section, Education department, P.O. Box 4, County Hall, St. Anne's Crescent, Lewes. BN7 1SG (tel:01273 481310.). A copy is also available for inspection in the school

## Our Reception Class



### The Foundation Stage

Our Foundation Stage pupils are located within Beech classroom. It is a distinct stage and one in which play is vital, with child-initiated activity combining with teacher-led sessions.



Learning takes place through first hand experiences, building on what the children can already do. Planned and purposeful activities provide opportunities for teaching and learning both indoors and outdoors. There is a designated outdoor play area for the Reception pupils.

The curriculum is split into three prime areas and four specific areas:

#### Prime Areas:

- Communication and language
- Physical development
- Personal, social and emotional development

#### Specific Areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design



***“The youngest children get off to a good start in the Reception class. Children are well supported in their learning and make good progress.” Ofsted 2014***

# The Primary Years



## Key Stage One

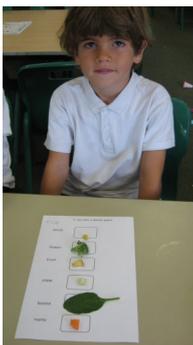
There is time for free choice play and structured play throughout Key Stage 1. This continues to allow children the opportunity to express themselves, develop new skills and build up their relationships with other children. It also gives them the opportunity to use their imagination and take the role of different characters.

Topic work becomes an increasing part of curriculum time as the children expand their knowledge and skills. This forms an essential part of the children's learning about the wider world around them.

music, using both tuned and un-tuned instruments. The year 2 children take part in the local infant music festival. In P.E. the children continue to develop their gymnastic, dance, games and swimming skills.



Science and technology form an important base for the majority of topics, whilst other topics are based on geographical, historical and religious themes.



Artwork also plays a valuable role in topics and in its own right. Information regarding topics is given to parents at the start of each school term.

The children are also encouraged to explore sound, rhythm and melody in



## The Primary Years



### Key Stage Two

Throughout Key Stage 2 the threads of the curriculum from Key Stage 1 continue.

Cross curricular topic work allows the children to develop a greater understanding of the world, geographical and historical topics are covered more deeply. They are also encouraged to develop independent and co-operative ways of working.



The children have greater opportunities to use different mediums in art and to develop their musical skills. They also take part in music performances and festivals such as the Big Dance Extravaganza in Tunbridge Wells.



We build on what the children as learners already know and have a culture of high expectation.

Understanding is developed through enquiry, creativity and group problem solving. Children are taught skills for life. The children gain a greater understanding of playing team sports and take part in a variety of games within school and



against other local schools. We offer children the opportunity to take part in swimming, tag rugby, gymnastics, football tennis, hockey, netball and multiskills. The children help to plan and perform a Harvest Festival, a Leavers' Service at the end of the year and also take part in Christmas carol singing and a KS2 Summer Production.

We take a keen interest in children playing musical instruments and have





## Sporting Aims and Provision

All children are encouraged to take part in sporting activities. Our aim is to promote enjoyment, healthy exercise, sportsmanship, co-operation and teamwork. Being a smaller school, children have a greater opportunity to take part.



We encourage participation to the best of each child's ability. Excellence in all sport is celebrated at every opportunity in school and in both local and national competitions.



Children are taught to support and encourage one another - both in victory and defeat. As part of the P.E. Curriculum, different games and skills are taught throughout the year. We compete in a variety of sports including cross-country running, dance,



football, netball, tag-rugby, stoolball and swimming.

The school has a large, level playground enabling us to deliver high quality P.E. We aim to widen children's sporting achievements by taking part in a variety of tournaments, festivals and individual games with other schools. These may be competitive, against other teams, or purely for enjoyment.

We compete in inter-school cross-country running, football, tag-rugby, netball, and swimming. We are working with Heathfield Community College and other local primary schools to develop sporting links between schools.

We have been awarded the Sainsbury's School Games Sports' Mark Award 2016 at Gold Level.



## Educating Minds, Bodies and Souls



### Extra Curricular Activities

We value the importance of offering children a wide range of educational and sporting activities out of school hours. We believe that our children benefit from these additional activities, gaining valuable skills and discovering new strengths that will give them a solid foundation for their future ahead.

Extra Curricular Activities and Clubs over the last year have included the following:

- Cross Country Running
- Recorder lessons
- Gymnastics
- Cookery
- Guitar Lessons
- Tag Rugby
- Football
- Netball
- Multi-skills (sports activities)
- Art
- Stoolball
- Warblers (church-based activities)
- Clubs run by outside organisations in the school and open to our school pupils include Judo and Street Dance, and Irish Dance.



Music lessons are offered by the East Sussex Music Service and are taught by peripatetic teachers at the school during or outside school hours. Other private music teachers also provide music lessons.



In addition to the educational visits made in connection with cross-curricular topics, groups of Year 5/6 pupils take part in residential visits with an outdoor and adventurous theme. We have held very successful joint year 4 residential (with Broad Oak and Dallington), which we intend to repeat this year.



## Our Community – Communication with Parents



### Communication with Parents

As a small village school, we pride ourselves on knowing each individual family that forms our school community and working together in partnership is crucial to the well being of the children in our care.

Your first point of contact is always your child's teacher.

### Parent/Teacher Consultations

Parent Teacher Consultations to discuss pupil progress and welfare are held in the Autumn Term and in the Spring Term. Towards the end of the Summer Term the Annual Summary Report is sent home giving a written account of progress during the school year, results of end of Key Stage National Curriculum (NC) assessments and pointers for future development.

### Communication

Opportunities for shared learning are held throughout the year. These are opportunities for teachers and children to share with parents their work and achievements. A 'Learning Journey' is sent home at the start of each term to inform you of the term's curriculum to help support learning at home.

Curriculum evenings and workshops are held from time to time to keep parents informed about developments and approaches being utilised in our teaching, or to explain new initiatives.

Regular newsletters are sent out with the aim of keeping parents and carers fully informed about school life.

The school has a community notice board located in the atrium to help keep parents

and carers informed of school and local activities.

### Parent Volunteers

At Punnetts Town Community Primary School we place great emphasis on an active partnership between home and school. We have working groups for parents that help on a regular basis or for special projects, visits or sporting activities. An extra pair of hands is always useful in a busy primary school. Staff and children welcome this help; it strengthens the bond between home and school and it assists in the quality of education we are able to offer. Parents find it can also help them learn new skills and it is fun! Sometimes, for local visits or sporting events, members of staff or volunteer parents transport pupils by private car, these are all kept on a register, updated annually. The school has a code of conduct for all volunteer drivers.



***"Pupils are proud of their school and keen to welcome visitors."  
Ofsted, 2014***

## More About Us



### School Meals

School meals are prepared and cooked in the School Kitchen. The menu is planned with healthy eating in mind; we can provide a vegetarian option. If a different diet is required for a medical reason parents can consult the School Cook and inform the school office. Bookings for meals are made on a daily basis; this flexibility enables families to opt for the meal choice that suits them best on a day-to-day basis. All pupils in Years Reception, 1 and 2 are entitled to a free school meal.

### Morning Snacks and Drinks

Children up to the age of 7 years (Years R to 2) are provided every day with a mid-morning snack, fruit or vegetable through the NHS 5-a-day project. Older pupils are encouraged to bring a healthy snack to school or they can purchase fruit. Children up to the age of 5 years are provided with free milk. Children over 5 years may purchase milk, at a subsidised price, for their mid-morning break. All children are encouraged to bring a bottle of water to school



## What We Do Well—Recent Highlights



### Highlights

Whilst our activities change from year to year, the list of events below has been included to give you a flavour of life at Punnetts Town School and the extra interests that have enriched the children's education.

### Special Activities

The children had visits and demonstrations from outside groups including:

- 'Big Draw' Workshop
- Harmonica Workshops
- East Sussex Libraries 'Big Friendly Read'
- RNLI Assembly
- Carol Singing Practise
- Double Bass Assembly
- Mental Health Specialist
- 'Just Different' workshops
- Outdoor Science Day
- Bone and Body Structure Specialist
- High Weald History Talk
- NSPCC
- Roman Day
- Wellie Walk Workshop
- Oak Class Egyptian Day
- Rocket Science
- Demelza House—Hand washing workshops
- Tea Party for Queen Elizabeth 2nd's 90th birthday
- Chestnut Tree Charity Event—Bluebell Walk

### Achievements

We are very proud of the achievements of the children at the school over the last year:

- Our netball team played against local schools.
- The Maslin Cup was presented to six Punnetts Town pupils over the school year, in recognition of exceptional achievements or contributions to the school or the wider community
- One of our pupils donated her hair and raised £257 for the charity Little Princess Trust that makes wigs for children who have lost their hair to cancer.
- Our team took part in a Heathfield Area schools Stoolball Match with a local school.
- We raised £400 at our Macmillan Cancer Care Coffee Morning.
- Other charity events included— Sports Relief and Children in Need
- The swimming team took part in the Heathfield Area Schools Partnership Swimming Gala and won the Fair Play Award.
- Our cross-country team took part in the Heathfield Area run with two pupils getting through to the finals.
- We entered the HASP boys' football tournament, and girls' football tournament.

## What We Do Well—Recent Highlights (continued)



### School Trips

In recent years the following trips were arranged by class teachers to enhance the children's knowledge of subjects taught within the curriculum:

- Oak Class to Railwayland Live at Lewes
- Elm Class residential trip to the Swattenden Centre.
- Elm Class visit to Newhaven Fort
- Beech and Hazel Class Visit to Warbleton Church
- Oak Class visit to Birling Gap
- Oak Class to Music Concert at Uckfield
- Year 1s and 2s to Dinosaur Day
- Elm Class Visit to Ashdown Forest
- Oak Class to Moieties
- Beech and Hazel Class to Heydown Farm
- Hazel Class to Brighton Toy Museum and the Booth Museum
- Year 5/6 visit to Coneyburrow Wood
- Year 6 to 'Safety in Action' at Bowles Outdoor Centre
- Beech Class Stay and Play Sessions
- Hazel and Beech Class Windmill Walk
- Year 5s—Heathfield Community College Science Activity
- Elm Class visit to 'Connect with the Countryside' at Ardingly
- Music Enrichment, Able Writers Workshop, DT Challenge and IT workshops.
- 'Christmas Unwrapped' - year 6s
- 'Easter Cracked' - year 6s 'One-Way Experience' at Welcome Church—Elm Class
- Hazel Class Visit to Heathfield Fire Station
- Whole School Visit to the Pantomime at Tunbridge Wells Assembly Halls
- KS2 HASP Poetry Competition

### Events

- Whole School Maypole Celebration Event
- 'Dress as a Clown Day' - Demelza House
- MacMillan Coffee Morning (Yr 6 waiters and waitresses)
- Big Dance Extravaganza at Tunbridge Wells
- Federation Day—3 school collaboration.
- Christmas Decoration Morning
- Nativity at Warbleton
- Christmas Bazaar, Easter Café and Summer Fairs (FPTCPS events)
- Harvest Festival Family Service at Heathfield Chapel
- Christmas Carol Service
- Sports Day
- 'Welly Walk' on our Weald Hero country walk.
- Key Stage 2 Summer Performance
- Heathfield Area Schools Carols at Tunbridge Wells Assembly Halls
- Science, Art and Royalty Days
- Cookery weeks
- Take-over Day

## How to Contact Us



### School Contact Details

**Address:** Battle Road  
Punnetts Town  
Heathfield  
East Sussex  
TN21 9DE

**Telephone:** 01435 830361  
**Fax:** 01435 830924

**E-mail:** [office@punnettstown.e-sussex.sch.uk](mailto:office@punnettstown.e-sussex.sch.uk)  
**Website:** [www.punnettstown.e-sussex.sch.uk](http://www.punnettstown.e-sussex.sch.uk)

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**Executive Headteacher:** Mrs Shirley Frankis  
**Head of School:** Mrs Inez Morse  
**Bursar/Secretary:** Mrs June Stone  
Mrs Julie Crump  
**Joint Chair of Governors:** Mrs Simone Foy and  
Ms Sam Gleadow  
**Local Education Authority:** East Sussex County Council

**Woodlands Federation** Punnetts Town CP School is federated with Broad Oak CP School and Dallington CEP School

**HASP:** Punnetts Town CP School is a member of the Heathfield Area Schools' Partnership (HASP)





# Woodlands Federation

Woodlands Federation was set up in 2014 as the first primary three-school federation in East Sussex. Our aim is to secure a good education in all of our communities; each school retaining its own individuality, whilst seeking to work together to improve the educational experiences for all our children.

Our goal is for every school in the Woodlands Federation to **drive for, and achieve, excellence within three years.**

We will review our schools' development plans regularly to ensure they enable us to achieve our goals and objectives.

You are assured a warm welcome at any of our three schools.



## Woodlands Federation board of governors:

**Simone Foy** Joint chair, Parent governor, chair Learning Standards committee

**Sam Gleadow** Joint chair, Co-opted governor, chair of H&S committee

**Steve Clark** Vice Chair, Foundation governor, chair of Finance Committee

**Shirley Frankis** Executive Headteacher

**Alison Doig** LA governor

**Alison Moody** Co-opted governor

**Kevin Rennie** Co-opted governor

**Rev'd Marc Lloyd** Foundation governor

**Mandy Woodthorpe** Co-opted and Safeguarding governor

**Tony Welford** Co-opted governor and vice-chair Finance committee

**Richard Lloyd** Parent governor

## Associate governors:

**Jackie Hewess** Head of school Broad Oak

**Paul Cox** Head of school Dallington

**Inez Morse** Head of school Punnetts Town

## Staff governors:

**Dave Molyneux** Broad Oak

**Harriet Wisbach** Dallington

**Su Black** Punnetts Town



In partnership, we learn and grow together.