



Job Description

Job Title: Class/Subject Teacher - Generic

Hours/week: Minimum normal working hours are 07.00 – 15.00

Job Purpose:

The Class Teacher will:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs and adhere to school requirements;
- maintain and promote the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and senior staff;
- ensure that the current conditions of employment for school teachers are met.

Duties:

The Class Teacher will:

- implement agreed school policies, procedures and guidelines;
- fully support initiatives decided by the Executive Principal and other delegated staff;
- plan appropriately to meet the needs of all students, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for students' learning;
- provide a stimulating and welcoming classroom environment, where all students feel valued and of value;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning or as frequently as required;
- report to parents on development, progress and attainment of students as required;
- maintain good order and discipline amongst students, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation as required;
- communicate and co-operate with specialists from outside agencies when necessary;
- lead, organise and direct support staff within the classroom (if appropriate);
- participate in the performance management system for the appraisal of their own performance, or that of other teachers.

Person Specification – Class / Subject Teacher - Generic

FACTOR	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> ✓ Degree or equivalent in relevant subject(s) ✓ Qualified Teacher Status ✓ Fluent English speaker ✓ Eligible to work in Qatar 	<ul style="list-style-type: none"> ✓ Commitment to Continual Professional Development ✓ British Educational background/experience
KNOWLEDGE & EXPERIENCE	<ul style="list-style-type: none"> ✓ A clear philosophy on how and why the subject should be taught ✓ Sufficient knowledge to challenge more able students to achieve high outcomes ✓ Strategies to deliver differentiated lessons appropriate to the needs of all ability ranges ✓ Up to date knowledge of current developments in UK pedagogy 	<ul style="list-style-type: none"> ✓ Experience of using technology in the classroom ✓ Experience or awareness of pastoral and academic monitoring roles and responsibilities as a form tutor
SKILLS & ABILITIES	<ul style="list-style-type: none"> ✓ An understanding of how to use <i>assessment is for learning</i> strategies to enhance and maximise student performance ✓ Ability to motivate students and instill a love of learning ✓ Skilled practitioner and clear communicator 	<ul style="list-style-type: none"> ✓ Ability to adapt and react positively in any given situation ✓ Willing and able to offer enrichment and / or extra curricular activities and opportunities
PERSONAL QUALITIES	<ul style="list-style-type: none"> ✓ Flexible yet resolute when dealing with students ✓ Possess high moral and ethical values ✓ Good personal and interpersonal skills ✓ Able to work independently and collaboratively ✓ Supportive, positive approach to challenges ✓ Zest for life and a passion for teaching 	<ul style="list-style-type: none"> ✓ Creative and innovative when approaching challenges, offering solutions rather than obstacles