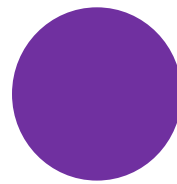
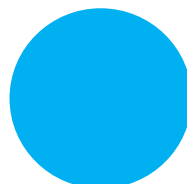
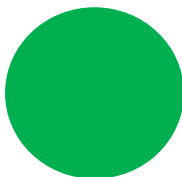
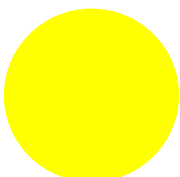
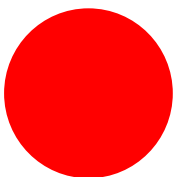




West Row Academy

Prospectus 2022 - 2023

Empowering Everyone to Achieve Excellence



Welcome to West Row Academy!

I would like to extend a warm welcome to you and your family from all of the West Row Team! Our school is located in the village of West Row just outside of Mildenhall. The school has a special standing within the village's history and this is promoted through our curriculum, ethos and values.

Our school caters for children between the ages of 4 and 11 years old and has much on offer for all who attend. Our grounds are beautiful. As well as a large playground, we have an exceptional playing field, outdoor classroom, gardening area, kitchen and even a bus.

Our pastoral support team is first-rate. Our excellent teachers and support staff take the time to know the children inside and out.

We are proud to be a member of Eastern Multi-Academy Trust (EMAT). This is a group of 14 schools throughout Suffolk and Norfolk. Being a part of Eastern Multi-Academy Trust means we have strong ties to other academies starting with our core values **empower, motivate, aspire and transform**. We work closely with the other schools and experts in our trust to ensure our pupils have the best possible start to their educational lives.

We have high ambitions for all of our pupils and aim to provide an inspirational, challenging and supportive environment where children can excel, no matter what their age, need or background. We implement the PiXL Primary Edge to support this. This is a programme of attributes and skills used to support and develop key life skills that we all need in order to be successful at home, primary school and secondary school. We call this programme LORIC (Leadership, Organisation, Resilience, Initiative, Communication).

We are an inclusive, family friendly school and welcome everyone, doing all we can to support and empower families, actively encouraging them to be involved in all aspects of academy life.

I hope that this prospectus gives you an ideas of what life is like for children at West Row Academy but if you would like to visit us to find out more please contact Becky Dring in the school office to arrange a visit or visit our website <https://www.westrow-academy.co.uk/>

We would all look forward to meeting you.

Kind regards,

Mrs E Close
Principal

Our Vision, Ethos and Values

At West Row Academy, every family we work with is part of our team. Our aim is to work collaboratively with all families, holding true to our values at all times.

Our moto is:

‘Empowering everyone to achieve excellence.’

At West Row Academy, we are driven to:

- **Empower** students to be responsible, resilient and confident learners
- Support students to be self-aware with the ability to regulate their emotions
- **Aspire** to be the very best
- Be **motivated** to be curious, challenge themselves and one another
- Make a difference to our local and global community
- Be able to take control and **transform** in an ever-changing world

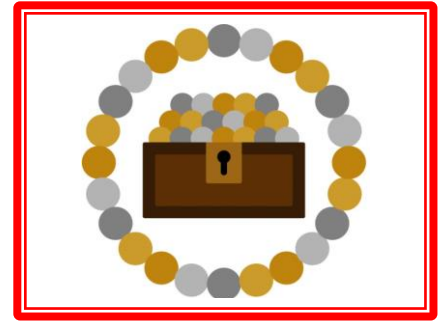


Academy History

West Row Academy opened in December 2017, becoming part of Eastern Multi-Academy Trust. The school has been an important part of the village of West Row since it was originally built in the Victorian era as West Row Community Primary School. The residents of the village hold a special place in their hearts for the school and are often involved in fund-raising and other activities.

West Row was the location of local farmer, Gordon Butcher's, famous find of 'The Mildenhall Treasure' – a hoard of highly decorated Roman silver tableware from the fourth century AD. The find was declared treasure trove and acquired by the British Museum.

West Row Academy is built on top of the site of a Roman villa so with so many connections to the Roman Empire, we thought it fitting to reflect this heritage in our Academy logo – a treasure box, full of silver and gold coins.



Learning and The Curriculum at West Row Academy

Our aim is to provide personalised learning for all our pupils, based on individual learning needs and aspirations. We do this by focusing on a pupils' stage of learning, rather than their chronological age and by following 'Learning Without Limits' principals that ensure our children are taught to recognise the depth to which they understand a concept before selecting a learning task that will stretch their knowledge and skills further.

Through these principals, we offer a curriculum that is:

- Engaging, relevant and challenging;
- Encourages creativity, risk-taking and problem-solving;
- Develops highly confident, independent learners;
- Provides a focus on the development of English and Maths;
- Provides opportunities for students to engage with the local and global community;
- Encourages the appropriate use of technology;
- Supports personal growth, development and positive behaviour;
- Is progressive through the key stages and supports transition;
- Allows pupils to develop a view of the wider world and understand their place within it.



We want our pupils to recognise the power they have in managing their learning and actively encourage them to challenge themselves; have the confidence to try new things and to make mistakes (mistakes prove that you are trying)! To this end, alongside the National Curriculum, children are taught using techniques that aim to build their learning power. We use LORIC to support this.



Teachers and teaching assistants work alongside children in order to know the stage of the child's learning and what they need to do or be supported with in order to progress. Our adults do this through careful observation, conversations in lessons and marking work. Children are given advice about their next steps which empowers and support children to select the best learning challenge and help then to progress further.

With around 240 pupils attending our academy, we have nine classes. Our intake number of pupils is set at 45 in Reception.

This means we review our class structure at the end of every year. We currently have mixed classes across the academy.

Our daily timetable includes lessons which focus on English, including phonics and reading, and Maths. There are structured times for pupils to learn through the foundation subjects allowing them to develop a wide range of knowledge, skills and understanding.

There are occasions when we want to immerse the pupils in a particular aspect of learning or the wider curriculum. At these times, we may construct a celebration or enrichment day such as World Book Day, a Beliefs and Values enrichment day or a Pirate themed day.

All classes have weekly Physical Education (PE) lessons and we have a wide range of enrichment clubs providing our pupils with the opportunity to try sports such as fencing, archery, gymnastics, orienteering and dodge-ball as well as some more traditional sports such as football and netball. When pupils reach upper key stage 2, they participate in swimming lessons. We work to ensure all pupils can swim at least 5 meters by the time they leave West Row Academy.



External visits and visitors to our school, make up an important part of the curriculum at West Row Academy. Every topic includes a memorable experience, which provides our pupils with a strong foundation for their written work on and allows them to widen their life experiences. Some of our visits have included: **The Globe Theatre** in London; **Banham Zoo** and **Hunstanton Beach**. Some examples of recent visitors to the school include: **Owls**; **African Dancers** and even a **Planetarium**!



We work hard to support personal development through belonging and making links to and within our locality. Children take their learning into West Row Village and with a wealth of experts living in our community we also invite them to share their time and knowledge.

Our pupils in year 5 and year 6 are offered a residential trip. In the past this has included visiting different parts of the country: London, Snowdonia and North Norfolk. Each time pupils have had the opportunity to experience history, geography and physical challenges they would not normally have access to in our locality.

The Academy and Home

We want parents and carers to be actively involved in the learning of our children and encourage a two-way dialogue between home and the academy.

The beginning of the day is a busy time for teachers as they work to welcome pupils in. They are available at the end of the school day for parents to speak to informally (COVID pending). We hold two parents evenings each academic year for you to keep up to date with the progress of your child/children and we hold curriculum specific sessions to empower you to support your child/children at home.

Parents are invited to attend special assemblies; school plays; concerts; sports days and other special events throughout the school year. We hope that this enables you to feel fully involved in your child's learning journey.

Our Academy Community



We aim to promote a sense of community within the Academy and encourage pupils to help and support one another. Through restorative practices, pupils are empowered to express their thoughts and feelings and take responsibility for resolving problems.

Our Young Leaders Programme enables pupils to have a voice within the academy. In addition, we provide opportunities for pupils to take responsibilities within classrooms and throughout the school. These are grown in line with their age.

Parents; the wider trust (EMAT); local businesses and members of the local community support us in fund-raising for example through cake sales, Christmas Fairs, discos, summer fetes and many other events.

Pastoral care is the provision we create to ensure the physical and emotional welfare of each pupil. This begins at home and is supported in school. Our academy pastoral team and Early Help offer is overseen by our Pastoral Lead and SENDCo, Miss Buckle. Our skilled class teachers, are the first point of support for our pupils, as they know them the best and can support them in settling in the classroom and beyond. It may be necessary for our class teachers to request further support from the wider team.

The Wider Community



Being part of the local community is very important to us. We have strong links with local nurseries and pre-schools, which helps to ensure a smooth transition and start to school life. We have growing links with local businesses and community figures, which helps pupils to feel secure and to develop their own aspirations.

Local businesses have supported the development of our bus and we have visits from the local Fire Department and Police Department. In addition, our

unique location close to United States Air Bases enables us to make good links with Air-force Personnel. These personnel often given their time generously to support school fund raising activities and allow children to experience different cultures.

In turn, we work to support our local and wider communities through charity events. This has included collecting for the foodbank, Kings Project, supporting the refugee collection and raising money for a local special care unit for babies.

Facilities

The Academy benefits from an attractive Victorian building on the outside and modern school amenities on the inside. West Row Academy has nine classrooms, a discovery centre housing our library and computing equipment, a large hall and extensive outdoor grounds, which enable the children to have the freedom to play and learn surrounded by nature.



Meals

At West Row Academy, our school meals are provided by Chartwells. At the end of April 2022, the kitchen team were inspected by the Food Standards Agency as part of an unannounced visit. Emma and her team in the kitchens achieved a fabulous five-star rating!

If you would like your child to try the school lunches, you can view the termly menu on the website.

Pupils may select from the following meal choices on a daily basis:

- Vegetarian hot meal;
- Meat hot meal;
- Grab and Go (a cold pack up with the selection of ham or cheese);
- Jacket Potato (with either cheese, beans or tuna);
- Vegan menu.

Children in Key Stage 1 (year 1 and 2) and Early Years are entitled to free school meals every day. However, you may be entitled to free school meals too. If you are uncertain if you are eligible for the free school meals scheme, and you would like to find out more, you can:

- Visit the Pupil Premium section of our website;
- Apply online at: <https://www.suffolk.gov.uk/children-families-and-learning/schools/school-meals-uniforms-and-trips/apply-for-free-school-meals/>
- Telephone: 0345 606 6067
- Email: freeschoolmeals@suffolk.gov.uk.

If you would like a confidential conversation to find out more, you can also contact Becky in our office. Becky is skilled in dealing with these situations sensitively and is always happy to help.

- email Becky at office@wes.eastern-mat.co.uk
- or phone Becky in the office on 01638 715680

Academy Dates and Times

It is important pupils arrive on time so they are settled and ready to begin the day. We have a ten-minute drop off slot for pupils to arrive. Due to new guidance from the Department for Education, our times have slightly altered from the previous academic year for some phases. This is to ensure children are in school for 32.5 hours a week.

As part of our safeguarding routines, we ask that parents and visitors to classrooms sign in and enter through our school office. Please do not be offended if you are challenged by a member of our team.

A full break down of the term dates for the current academic year can be found on our school website: <https://www.westrow-academy.co.uk/>

EYFS

8.40am - 8.50 am - Gates open for arrival
8.50 - 9.05am – Settling in and register
9.05am – 9.20am – Collective Worship / Assembly
9.25am - 10.00am - Whole class phonics, reading and writing session
10.00am - 10.30am – Exploring / guided activity
10.30am – 10.50am – Break time
11.00am – 11.30am – Maths
11.30am – 12.00pm – Continuous provision
12.30pm – 1.30pm – Lunch time
1.30pm - 2.00pm – Registration and Topic work (covering a wide range of topics)
2.00pm - 2.45pm - Continuous provision
2.45pm - 3.05pm - Tidy up, story time
3.10pm - Home time, collection from the front of school

KS1 (Year 1 and 2):

8.40am - 8.50am - Gates open for arrival
8.50am - 9.05am – Settling in and register
9.05am – 9.20am – Collective Worship / Assembly
9.20am – 10.20am – English
10.30am – 10.50am – Break time

10.50am – 11.10am – Phonics
11.10am – 12.10pm – Maths
12.30pm – 1.30pm – Lunch time
1.35pm – 2.40pm – Foundation subjects
2.40pm – 3.10pm – Tidy up, story time
3.10pm - Home time, collection from the front of school

KS2 (Years 3, 4, 5 and 6):

8.40am – 8.50am - Gates open for arrival
8.50 - 9.05am - Settle and early morning work
9.05am – 9.20am – Collective Worship / Assembly
9.20am – 10.10am – Maths / English
10.10am – 10.30am – Break time
10.30am – 11.00am – Love to read, Guided reading / Arithmetic
11.00am – 12.00pm – English / Maths
12.00pm – 1.00pm – Lunch time
1.00pm – 2.55pm – Foundation subjects (usually 2 in an afternoon)
3.00pm – 3.15pm – DEAR - Drop everything and read time
3.15pm - Home time

Uniform

West Row Academy has a distinctive uniform which we expect all children to wear. All pupils should wear the correct uniform unless there is a valid medical or cultural reason they cannot wear a particular item or need to wear an additional item.

The uniform consists of:

- Grey trousers or shorts / Grey or black skirt / A pinafore dress / A red and white chequered or striped dress;
- White shirt, polo shirt or blouse;
- Red academy sweatshirt with the academy logo or red cardigan;
- Plain white short or knee-length socks / Black or grey tights;
- Black shoes or black trainers.

Please label everything your child wears / brings.

Physical Education (PE) Kit:

All pupils need an outdoor kit: pupils spend a lot of time outside for PE throughout the year and PE is not often 'rained off'. We want everyone to be excited at the prospect of getting out there and not shivering at the thought. We have included a waterproof top and this mustn't be a child's coat.

This kit is required throughout the year:

- Light-weight waterproof jacket (kagool);
- Jogging bottoms (black);
- Sweatshirt (red or black – no logos, no hood)
- T-shirt (white with school logo or plain white with no logo)
- Shorts (black)
- Plimsolls or trainers (trainers cannot be worn inside, but bare feet are fine — check these fit)
- Socks (if your child is likely to be wearing tights)
- Tape for earrings (see below)
- Hair scrunchie (for shoulder-length hair)

Please label everything your child wears / brings.

Children also need a school book bag and PE bag.

Put all of the PE kit in a named PE bag. This needs to be separate from the rucksack or book bag a pupil brings into school. PE kit needs to stay in school for the duration of the half-term. Do not send it in weekly or just a PE day. If a kit needs washing, please send it back in directly. This will avoid kits being forgotten and our children missing out. We ask pupils to store their kit neatly when changing and no kit can be shared.

Jeans and jewellery are not considered suitable for school wear or PE kit.

A stud or very small sleeper earring are the only type of jewellery we permit. For safety reasons these must be removed for PE and swimming activities or you must provide tape to cover them. Pupils must be able to use the tape themselves. Removing earrings or taping ears at the start of the day is an option if your child cannot do this. Staff are not able to remove earrings. Pupils are allowed to wear a watch to school, but they must take full responsibility for it. Watches must also be removed for PE lessons.

For safety, shoulder-length hair should be tied back; provide a scrunchie in the PE kit, or tie it back before the start of the day to ensure pupils are safe.

Uniform can be ordered from:

Corporate Tiger Ltd

Address: 82c/d James Carter Road, Mildenhall, Suffolk. IP28 7DE

Website: https://corporatetiger.co.uk/?product_cat=west-row-primary-school

Telephone: 01638 717172

My Clothing Website

<https://myclothing.com/west-row-academy/8064.school>

Telephone: 0800 059 0594

If you would like more help with any of the above information, please contact Becky Dring in the school office.

Clubs and Activities

We feel that an important part of Academy life is to have the opportunity to try different things. We want to encourage pupils to do this and provide a variety of clubs and activities. Some activities are held after school and may carry an additional cost.

Our clubs vary from term to term and some depend on the season and the pupils interests. In the past enrichment opportunities have included:

- | | | |
|-----------------------------|--------------|-------------|
| • Fencing | • Football | • Drawing |
| • Archery | • Basketball | • Science |
| • Gymnastics | • Dodge-ball | • Homework |
| • Dance | • French | • Craft |
| • Peripatetic music lessons | • Choir | • Gardening |
| | • Running | |



Wellbeing

Through our inclusive and restorative approaches, we encourage all children to work together and help and support each other. This is reflected in our LORIC curriculum.

Some children may need more specialised support following events such as a family bereavement. In these instances, our pastoral team would liaise with parents and may refer some children for specialist support with external agencies.

Policies and Procedures

For more information on our academy's policies and procedures, please visit www.westrow-academy.co.uk

Academy Council (Local Governing Body)

The purpose of our Local Governing Body is to work with the EMAT and the West Row team to plan and develop policies so all of our learners can achieve their full potential.

The Academy Council Chair is Mr Harry Dring. He can be contacted by using the following information:

Telephone: 01638 715680

Email: harry.dring@wes.eastern-mat.co.uk

