



Job Description: Classroom Teacher

Durham School for Girls Doha is committed to the safeguarding of children and expects all employees to share and uphold this commitment. Any employee will be subject to satisfactory background checks in line with UK and International requirements. All employees will undertake annual and regular safeguarding training as part of their professional development, in line with BSO standards.

Duties: The professional duties and responsibilities of the teacher include:

Teaching and Learning

- Plan, prepare and teach high quality, well-structured and engaging lessons.
- Teach according to educational need, adapting teaching to respond to the strengths and needs of all pupils.
- Demonstrate good subject knowledge and positive enthusiasm.
- Set high expectations which inspire, motivate and challenge pupils.
- Lead in the development of English teaching.
- Communicate effectively with the parents of pupils.
- Co-ordinate with other teachers on the preparation and development of teaching materials, teaching programmes and methods of teaching.
- Participate in meetings arranged for any of the purposes described above.
- Give pupils regular feedback, orally and through accurate marking in line with school policy
- Make accurate and productive use of assessment, providing or contributing oral and written feedback in line with school policy.
- Set targets and work towards their achievement and participate fully in pupil progress meetings.
- Take an active role in Teaching and Learning working parties for curriculum development.
- Attend Parents' evenings relevant to the pupils taught.

Pastoral

- Promote and safeguard the welfare of children and young persons.
- Maintain good order and discipline amongst pupils and safeguard their health and safety, both when they are on the School premises and when engaged in activities elsewhere.
- Manage pupil behaviour effectively to ensure a good and safe learning environment.
- Undertake the pastoral role of a Form Tutor, to promote and facilitate the general progress and well-being of everyone.

Personal and Professional Conduct

- Demonstrate consistently high standards of personal and professional conduct.
- Always Maintain professionalism and keep confidentiality of information.
- Support and foster the aims and policies of the School.
- Respect and understanding of the local and international culture of the school setting and host country.
- Staff meetings, INSET sessions, similar functions, both in & out of normal School hours.
- Undertake such duties that the Principal or Head of Primary may reasonably require.
- To uphold and follow the Staff Code of Conduct.
- To embrace and buy into the school's vision and purpose.
- To contribute to the extra-curricular activities of the School, which take place regularly during School hours.