



Dormers Wells

NURSERY INFANT & JUNIOR SCHOOL

PROSPECTUS



Believe Aspire Flourish

D-iversity
O-ppportunity
R-esillience
M-oral Values
E-xcellence
R-espect
S-elf belief



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Welcome

I would like to warmly welcome you to our Dormers Wells family.

This booklet has been written for families of children who join Dormers Wells Nursery Infant and Junior School.

We are very pleased that you are either sending or considering sending your child to Dormers Wells Nursery Infant and Junior school. We are very proud of our school and all it has to offer. Our prospectus is intended to give you as much helpful information about the school as possible. Our vision is to provide a happy, caring and stimulating environment where children will achieve their fullest potential, so that they can make their best contribution to society. We value working in a close partnership with carers and parents to ensure the best possible environment for learning and safety. We welcome your active participation in school life, such as coming to our open events, class room assemblies and volunteering .

We provide:

- Learning with engaging and stimulating experiences.
- A broad, balanced and diverse curriculum.
- A nurturing environment that celebrates each child's unique attributes.
- A ethos based on supporting each child to achieve their greatest potential.
- Hard working, committed staff
- An environment that fosters excellent behaviour for learning
- A diverse range of activities both inside and outside of school hours.

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Guidance for Parents/Carers Of Newly Arrived Pupils

Welcome

Karibu

Swahili

Bienvenue

French

স্বাগতম

Bengali

Powitanie

Polish

**Soo
dhawow**

Somali

أهلا بك

Arabic

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Governing Body's Mission Statement

Our aim is to provide a curriculum, which is broad and balanced, offering a range of experiences, which are relevant to the children's present and future interests and needs. Education is a life long process and we aim to help the children to achieve their full potential and to acquire the concepts, knowledge, skills and attitudes that will equip them for life in a fast changing world. The children will be provided with enjoyable and stimulating learning experiences in a secure and caring environment where each individual is valued and respected. We aim to provide each child with opportunities to experience success and achievement and to develop a positive self image.

Back ground information

The Junior and Infant school became federated in September 2019. The schools have the same senior leadership and governing body but are still two schools. Year 2 pupils still need to apply for Year 3 places in the. The school is on a very exciting journey as we make changes and look to the future.

Staff

Head teacher- Toni George

Deputy Head- Nicola Simpson

Assistant Head (Acting SENCO inclusion) – Jane Jones

Assistant head – Peter Simpson

Office Manager- Ms Doyle

Welfare and attendance officer- Miss Campbell



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WE ARE A HEALTHY EATING SCHOOL



All children are encouraged to drink water and stay hydrated during the day. Every classroom has a drinking water tap fitted. Children can bring in a water bottle with a sports cap (to minimise spillage). This can be refilled at the classroom tap or fountains. No water bottles are kept on tables and all bottles need to be labelled.

Children who have a packed lunch, must bring their lunch to school in a clearly named lunchbox.

We encourage healthy eating and therefore do not allow fizzy drinks or confectionery. Sweets and chocolate are not allowed in school.

Children should have a balanced meal including for example:

- a savoury snack, such as a sandwich or pitta bread,
- a piece of fruit or yogurt
- a healthy drink such as fruit juice, milk or water.



Please do not include nuts, nut products, glass bottles or glass containers.

Nut free school

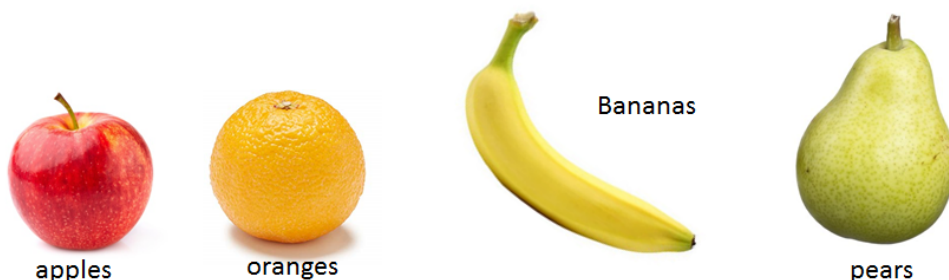
We are a NUT FREE school therefore nuts are not permitted in the school.

Fruit snacks

Children are encouraged to bring a fruit snack for playtime if they wish.

We are a 'Healthy Eating' school and therefore no cereal bars, crisps or chocolate is allowed.

Fruit we suggest and recommend:



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Timing of the School Day

Nursery

Morning: 8:30-11:30am

Afternoon: 12:30-3.30pm

Reception to Year 6

Morning: 8:45-3.15pm

Afternoon: 3.30pm

Please let the school know if your child/children will be late or absent, or if a different person will be collecting them.



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UNIFORM

- Purple cardigan or cardigan with the school logo
- White polo shirt with or without school logo
- Black school skirt, tunic or trousers
- Winter- plain black tights or socks
- Summer- purple checked dress with plain white socks or tights.
- No mohawk style haircuts or haircuts with carved features
- For Sikh children who have uncut hair, coverings should be plain black or white.
- Plain black shoes or boots- no fancy designs; low heel. No open- toed sandals
- Black or white plain hijab
- Religious jewellery is permitted and ear studs, no hoop earrings should be worn
- No makeup or nail polish to be worn in school, or hair dyed.



School uniform is available for
purchase from Fashion Mark, 18 High
Street, Southall, UB1 3DA

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P.E KIT

All children must wear their PE kits during their allocated PE day. The following is part of their P.E. kit:

- A round necked plain white T-shirt with or without the school logo.
- Plain black shorts
- Plain black jogging bottoms
- Black plimsoles- please check regularly to ensure they fit.
- Black trainers are optional for outdoor P.E

Dormers Wells PE Uniform :

• White round neck t-shirt with school logo



Black Tracksuit bottoms



Black Shorts



Black Sports Leggings



Outdoor trainers



Indoor Plimsoles



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Attendance

Attendance is vital!

Children should be here every day. If you know your child is going to be away, you should inform the office before the day of absence.

If your child is ill, please ensure you ring the office on the morning they are absent other wise this will be an unauthorised absence. We monitor attendance very closely alongside Ealing borough. Frequent absences will lead to further intervention and this may include meeting with the head/deputy head or the Ealings Education Welfare officer.

It is a parent's responsibility to inform the school of the reason for a child's absence on the first day of absence.

Absence for medical or dental appointments is allowed, but the school must be advised in advance and we ask to see the appointment card. Children can only be released from school during the school day in an emergency.

The key to a good education is good attendance and good punctuality. Absences for specific purposes i.e. medical appointments can be officially recognised or authorised. Any absence not officially recognised is unauthorised. NO HOLIDAY LEAVE DURING TERM TIME IS EVER AUTHORISED. If your child's attendance falls below 90% the Education Welfare Officer for the school will be informed and can discuss this, however, if attendance does not improve then it is possible for parents to be fined.

If your child is absent the school MUST be informed immediately. When you call us please state-

Child's name

Child's class

Reason for absence

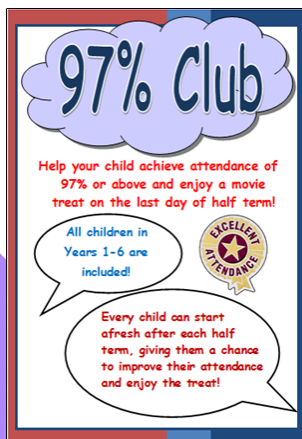
All absences are followed up with a phone call from our Attendance Officer. We also monitor lateness and if your child arrives after 9.00 as they will be recorded as late.

Holiday request.

We work within the government guidelines and with Ealing borough to monitor attendance.

We are not permitted to grant holiday leave unless in extreme circumstances and this must be agreed by the head or deputy head teacher. Term time holidays will not be granted.

There are 13 weeks of holiday built into the school year and this is time for family holidays. Missing school for a period of time may result in your child being taken off roll-losing their place!



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Medication

If your child has any medication that is needed in school eg asthma pumps, epi pens etc, please ensure it is up to date and brought into school on the first day of term.

Child Protection

Child protection relates to any concerns we may have about the health, safety and welfare of all the children in school. All concerns relating to child protection issues are referred to the designated child protection lead (DSL), the Head, Deputy Head or Assistant Head.

All members of staff have a responsibility to the children in their care and must ensure that any concerns are followed up.

Safeguarding

Safeguarding encompasses all the systems and structures we have in place to ensure that everyone, adults and children, working at our school is as safe as we can make them.

All staff and volunteers are required to have Enhanced DBS checks and are not allowed to work with children until these checks have been carried out.

All relevant policies are online – Health and Safety, Safeguarding and Child Protection, Behaviour and Anti-Bullying.

Our PSHE curriculum ensures that children are aware of how to keep safe and where to go and what to do if they are concerned.

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Concerns and Queries

If you have a problem or concern

1. Make an appointment with your child's class teacher
2. If your issue remains unresolved make an appointment at the office to talk to the phase leader.

Please make appointments via the office for other concerns:

For SEN issues contact Mrs Jane Jones (Acting SENCO)

For safeguarding issues contact Mrs Cornelius or a member of the senior leadership team.

Complaints Procedure

There is a standard complaints procedure which has been adopted by the Governing Body. The Governing Body of the school is responsible for ensuring the proper and just consideration of complaints. A form can be collected from the Office.

We do try to resolve all issues before the need for a formal complaint. The Headteacher, Deputy and Assistant Headteacher are all available to discuss matters with you, as are all class teachers. (

What to do next?

- **Make sure that you have brought in all your child's paperwork, their admission form and birth certificate.**
- **Register with sQuid so that you can order and pay for your child's lunch as well as school trips.**
- **<https://www.squidcard.com/app>**



We hope you are very happy at
Dormers Wells Nursery Infant Junior School.

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