



## Person Specification: Before and After School Club Assistant manager

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### **You will need to be:**

You will need to be someone who is passionate about all aspects of childcare and education, and able to bring new ideas to the role. You will need to have a caring and dynamic approach, as well as, an ability to lead and motivate a range of staff.

Qualifications and other required skills	Essential	Desirable
NVQ level 3 in Child Care/Playwork or equivalent		✓
Excellent communication skills	✓	
Recent experience of working with children age 4-11	✓	
Good organisational skills	✓	
Good knowledge and understanding of equal opportunities and special educational needs	✓	
Relevant supervisory/management experience	✓	
First Aid qualification		✓
Food Hygiene Qualification		✓
Experience of administration systems		✓