

# Bishop David Brown School



## Curriculum Team Leader of PE Application Pack



# Welcome from the CEO

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Our vision is to be a community where, by working in partnership together, we are able to deliver the best possible opportunities and outcomes for all of our students. Our motto- *Excellence through collaboration*— encapsulates our belief that co-operation and teamwork enable us all to grow and develop into the best version of ourselves.

Excellence is realised in many ways, not least through the achievements of the students in our schools. However, it is also seen through the relentless focus of our staff on delivering the highest standards of teaching, learning and student support which enable those successes to be accomplished. As a learning community we believe that every day presents a new opportunity to gain



fresh insight and understanding and to implement newly acquired knowledge and experience for the benefit of all.

Our curriculum model has been designed to encourage the development of confident, independent, learners with the skills and comprehension necessary to succeed in an increasingly competitive world. In conjunction with the extensive enrichment

opportunities provided by the schools within the Trust our students are able to grow in maturity and understanding.

We are an outward facing Trust with strong links in our communities where we engage in partnership work with many of our feeder primary schools. We have a particular specialism in the promotion of science and scientific discovery and regularly support the production and delivery of the primary curriculum in this area.

I hope that you will find the information in this document helpful and informative but please do get in touch for further information. I look forward to the opportunity to speak with you directly about working with us.

**Michael del Río**  
**Chief Executive Officer**



## Employee Benefits

- 🎨 Learning and Development opportunities
- 🎨 Free use of school gym at specified times
- 🎨 Reduced gym membership at Eastwood Sports Centre
- 🎨 Access to Employee Assistance Programme (EAP)
- 🎨 Free on-site staff parking
- 🎨 Free tea and coffee available in the staff room
- 🎨 Scheduled Wellbeing weeks
- 🎨 Allowance for running after-school enrichment activities
- 🎨 Enrolment into the Teachers' Pension Scheme or Local Government Pension Scheme (Support staff)





# What our employees say...



From trainee teacher to Assistant Principal, my journey with the school and UST has been rewarding. Their faith in my abilities and the developmental opportunities provided have accelerated my career progression. I've always felt part of a supportive network and look forward to our future.

**Jamie Foster, Assistant Principal**

I began my journey at Bishop David Brown School (BDB) as a Teaching Assistant, which inspired me to become a teacher. After teaching elsewhere, I returned to BDB as Head of Humanities.

BDB's support for my professional development has been outstanding, helping me progress from Middle to Senior Leadership. The school's family-like atmosphere and supportive staff create a harmonious environment where everyone thrives.

During my time at BDB, I've witnessed its growth and evolution into a motivated and purposeful workplace. The school's student-centric approach fosters a keen interest in learning and high achievement among students.

BDB's support for staff at different career and life stages is commendable. As a new mother, I received excellent care during my pregnancy and maternity leave. My return to work was handled sensitively, and I've been supported in balancing my home and school responsibilities, allowing my career to continue to flourish.

Being part of UST provides access to a wider pool of knowledge and experience. The opportunity to visit other schools and share good practices is a highlight of my role.

**Rachel Gomm, Vice Principal**

If I were to describe TMC school in three words, I would say: dedicated, supportive, thriving!

The senior leadership team is committed to achieving academic excellence and fostering a safe learning environment, making work and learning enjoyable for both teachers and pupils.

The school's nurturing and inclusive environment is reflected through the recently revamped curriculum to make it more diverse, ambitious and engaging. I am quite impressed by the ways pupils are consistently provided opportunities to explore and excel through classroom learning and extracurricular activities. The focus on literacy is at the heart of the school and is channelled through tutor time and classroom discussions and tasks. I am thoroughly enjoying working at this school, where potential and passion not only find a place but also become achievable.

**Kiran Gull, School Literacy Lead**

***"Regular professional development opportunities by trust advisers and subject forums are helping to develop staff expertise. This includes supporting those teachers who are new to the teaching profession"***

**Bishop David Brown School, Ofsted March 2024**



# Bishop David Brown School

## *Enabling all to Excel*

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Bishop David Brown is passionate about providing a well-rounded education for its students, not only academically but culturally and artistically. This is provided through its diverse and rich curriculum that makes a major contribution to the students' moral and cultural development.

We are proud of the school's cultural and ethnic diversity and the vibrant community that this has created. Links with our local community are vital and the school works closely with parents/ carers, other schools and local organisations to achieve this.

The students and staff are committed to transforming our school into one which is exceptional. At Bishop David Brown School we want all students to be challenged in order to achieve academic success. We aim to give students opportunities and experiences to learn beyond the classroom and we strive to ensure all our students feel happy and safe. This has been reflected in our most recent 2024 Ofsted inspection where the school continues to be rated as 'Good'.

Bishop David Brown is part of Unity Schools Trust which is a Multi-Academy Trust formed in September 2015 by the partnership of The Magna Carta School and Bishop David Brown School. The stated objective of Unity Schools Trust is to achieve Excellence through collaboration. The Trust aims to instil a love of learning by the full engagement of all of its community- students and staff- in the process of acquiring and applying knowledge and engendering the positive habits which support future development.

If you think you can make a positive and confident contribution to our team, we would be delighted to hear from you.



*"Pupils are immensely proud to belong to this vibrant and inclusive school. Pupils' polite and respectful conduct creates a calm atmosphere in lessons, the support that they receive from staff is commendable"*

**Bishop David Brown School, Ofsted March 2024**

# Job Advert

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## Curriculum Team Leader of PE

**Job Type:** Permanent, Full time

**Start date:** September 2025

**Salary:** L5-L10 £56,320 - £63,576 (Fringe) dependent on skills & experience

**Closing date:** 21<sup>st</sup> March 2025

**Interviews will take place:** W/C 24<sup>th</sup> March 2025

At Bishop David Brown, we are guided by our vision of *Enabling All To Excel* and are relentless in our work to ensure that our students achieve their full potential.

### **Empower young minds: Be a Curriculum Team Leader and champion excellence in Physical Education!**

We are seeking an exceptional and driven Curriculum Team Leader of PE to join our dedicated team of practitioners in delivering a curriculum which informs, transforms and generates a lifelong love of learning. This is an exciting opportunity for a visionary Leader with a deep understanding of the PE curriculum to really champion a cutting-edge curriculum.

#### **We're looking for someone to:**

- 🌈 Ensure the quality of teaching and learning continues to meet the high aspirations of our learners, providing them with the skills, knowledge and qualifications required for success in their chosen next steps
- 🌈 Play an ongoing role in curriculum refinement and development
- 🌈 Maintain and further develop a rigorous system of monitoring, evaluating and improving the quality of teaching and learning and student outcomes across the curriculum
- 🌈 Demonstrate enthusiasm for innovation and willingness to explore new teaching methods.

We are deeply committed to your professional growth. Through collaborative working, expert guidance and career development planning, we invest in the future of our staff. Staff are supported in making the best possible progress both within their current roles and in reaching their future career goals.

Explore our benefits page for even more ways we empower you to thrive.

To arrange a visit or request a conversation about this post, please email [recruitment@unityschools.co.uk](mailto:recruitment@unityschools.co.uk) or telephone 01932 349 696.

# Job Description

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**Job Title:** Curriculum Team Leader of PE

**Accountable To:** CEO & Board of Trustees

**Responsible To:** Principal

Strive to ensure all areas of school life actively promote outcomes exceeding expectations for our students, particularly in academic standards, progress, and overall achievement.

Foster and embed the school's ethos as a cornerstone of excellence, where mutual respect, tolerance, care, and support permeate all activities. By nurturing this positive environment, we inspire everyone to take pride in all aspects of school life.

As team leaders, we champion the quality of all aspects of provision within our respective areas.

## **Responsibilities:**

### **Leadership:**

- i. Lead, motivate, and support the PE Department, fostering a positive and collaborative working environment.
- ii. Set high standards for teaching and learning across the faculty, ensuring consistent delivery of the curriculum.
- iii. Monitor and evaluate the effectiveness of teaching and learning strategies, implementing improvements where necessary.
- iv. Promote a culture of high expectations and achievement for all students.

### **Curriculum Development:**

- i. Lead the development, implementation, and review of the PE curriculum, ensuring it is engaging, challenging, and relevant.
- ii. Ensure the curriculum is aligned with national and school/Trust priorities, promoting a broad and balanced education.
- iii. Develop innovative teaching and learning approaches to enhance student engagement and outcomes.
- iv. Support the development and implementation of assessment strategies to monitor student progress and inform teaching and learning.

### **Teaching and Learning:**

- i. Teach high-quality lessons in PE, demonstrating excellent subject knowledge and pedagogical skills.

- ii. Act as a role model for effective teaching practice, sharing expertise with colleagues.
- iii. Promote a culture of high expectations and effective feedback to support student progress.
- iv. Encourage a love of learning and a curiosity about the world through engaging and inspiring teaching.

#### **Growth and Development:**

- i. Participate in professional development opportunities for the PE department, promoting continuous improvement.
- ii. Keep up-to-date with current educational research and best practice in PE education.
- iii. Encourage a culture of reflective practice and a commitment to lifelong learning. With your Line Manager, take responsibility for personal professional development, keeping up-to-date with developments related to your areas of responsibility.
- iv. Managing own workload, and that of others, to ensure an appropriate work/ life balance.

#### **Community:**

- i. Liaising with other staff in external agencies to protect children to ensure their development, health and well-being.
- ii. Sharing the Trust and school's vision and ethos through assemblies, Parents' Evenings, achievement awards and other appropriate means.
- iii. Ensuring timely and professional communication with parents and other stakeholders in all correspondence.

#### **Other requirements:**

- i. Ensure the range, quality and use of all available resources is monitored, evaluated and reviewed in the line managed faculties/ teams to improve the quality of education for all students and ensure value for money.
- ii. Build strong relationships with colleagues across the school, working collaboratively to achieve shared goals.
- iii. Develop positive relationships with parents and carers, keeping them informed about their child's progress.
- iv. To carry out any other duties as may reasonably be required by the Principal/ CEO.
- v. To be aware of and adhere to all Trust and school policies and procedures.
- vi. To maintain confidentiality at all times.
- vii. To promote and safeguard the welfare of children and young people at the school.
- viii. To participate in supervisory duties as scheduled and commensurate with the responsibilities of the post.



- ix. The responsibilities defined in this job description are undertaken within the context of your responsibilities as a Teacher as defined in the School Teachers Pay and Conditions Document.

#### **Additional Responsibilities**

- i. Execute any other tasks that may be reasonably requested by the Principle/CEO.
- ii. Stay informed about and comply with all Trust and school policies and procedures.
- iii. Uphold confidentiality at all times.
- iv. Advocate for and protect the welfare of children and young people within the school.

#### **Health and Safety**

- i. Understand and uphold personal responsibilities for Health, Safety, and Welfare, considering the impact of your actions or lack thereof on others.
- ii. Collaborate with the employer on all matters pertaining to Health, Safety, and Welfare.

#### **Continuing Professional Development**

- i. Engage in the Trust introductory programme that incorporates safeguarding training.
- ii. In collaboration with your line manager, assume responsibility for your professional growth, staying informed about any changes relevant to your role.
- iii. Undertake suitable training to support the execution of 'specified work', fostering skills pertinent to your position.
- iv. Sustain a professional portfolio of evidence to back the Performance Management process, focusing on evaluating and enhancing your own practice.

*Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the post holder will carry out. The post holder may be required to do other duties appropriate to the level of the role.*

## Curriculum Team Leader of PE - Person Specification

	<i><b>Essential</b></i>	<i><b>Desirable</b></i>
<b>Education and Qualifications</b>	<ul style="list-style-type: none"> <li>• An honours degree</li> <li>• QTS Status</li> </ul>	<ul style="list-style-type: none"> <li>• Post Graduate qualification</li> <li>• Relevant professional development over the last 2 years</li> </ul>
<b>Professional Experience and Knowledge</b>	<ul style="list-style-type: none"> <li>• Evidence of successful PE teaching at KS3 and KS4</li> <li>• Recent experience of teaching to all Key Stages</li> <li>• Experience of teaching across at least two Key Stages in training</li> <li>• An understanding of the use of assessment to inform planning</li> <li>• Experience of performance management cycles and systems</li> <li>• Some experience of understanding and interpreting data to identify and act upon underachievement and underperformance</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrated passion for PE and a deep understanding of the National Curriculum</li> <li>• Proven experience in planning and delivering engaging and effective PE lessons</li> <li>• Promotion of the subject area across curriculum</li> <li>• Knowledge of changes to SEND</li> </ul>
<b>Skills Knowledge and Aptitude</b>	<ul style="list-style-type: none"> <li>• Able to teach to Key Stage 4</li> <li>• Excellent organisational, planning and interpersonal skills</li> <li>• Ability to take initiative, lead, motivate, inspire and support students to achieve excellence</li> <li>• Ability to ensure that technologies are used effectively to improve learning</li> <li>• Able to use a range of strategies for creating a positive climate for learning</li> <li>• Evidence of good/outstanding classroom practice with a proven record or exam success</li> <li>• Knowledge and understanding of current curriculum developments</li> <li>• Ability to plan lessons and sequences of lessons with clear objectives to ensure progression for all students</li> <li>• Ability to inspire young people to learn and engage parents in supporting student learning</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to be involved in extended curriculum opportunities in the subject area and across the school</li> </ul>

<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Ability to work collaboratively and effectively within a team environment</li><li>• Able to liaise appropriately and sensitively with colleagues, students, parents and carers</li><li>• A commitment to diversity and equality</li><li>• A professional approach in all areas of work</li><li>• A commitment to inclusive education</li><li>• A commitment to the safeguarding of children and young people</li></ul>	
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# Application Process

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To apply please complete our application form that can be found by visiting the vacancies section of our website <https://www.eteach.com/careers/unityschoolstrust/>

For further Information or to arrange a school visit please contact:

Bishop David Brown School, Albert Drive, Woking, Surrey, GU21 5RF

Email: [recruitment@unityschools.co.uk](mailto:recruitment@unityschools.co.uk)

Website: [www.bdb.surrey.sch.uk](http://www.bdb.surrey.sch.uk)

Telephone: 01932 349 696

The Unity Schools Trust reserves the right to interview suitably qualified candidates ahead of the application deadline where appropriate.

Please note that a CV will not be accepted in place of our application form as they do not meet our assessment criteria and commitment to equal opportunities.

## **Applicants with disabilities**

Applicants with a disability may request and return the application on tape, large print or as a word document. If you have a disability (as defined by the Equality Act 2010, as amended from time to time) you will be invited for interview if you meet the essential criteria for the position. If you are invited for interview we will try to meet any special requirements that you may have, but it is essential that you let us know as soon as possible to enable us to make the necessary arrangements to accommodate your needs.

## **Disclosure & Barring Service Check (DBS)**

An Enhanced DBS Clearance is required for all positions. Candidates are advised that a criminal record will not necessarily be a bar to obtaining a position in the school and each case will be considered on its merits. It is illegal for anyone barred from working with children or young people by the DBS, to work or apply to work with children or young people. Further information is available on the UST website (vacancies) regarding disclosing criminal record information on your application form.

## **Recruitment monitoring**

Monitoring of equality information in the recruitment and selection process is vital to our policy development and ensuring equal opportunity in our processes and throughout our workforce. All applicants are required to complete the recruitment monitoring page.

*The Unity Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be subject to an Enhanced DBS check and other pre-employment check. Candidates selected for short-listing should be aware that online searches may be done as part of the UST due diligence checks.*







**Chief Executive Officer:** Mr M del Rio MTH, BScEcon (Jt Hons), PGCE, NPQH  
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