

Taaleem Charter Schools – Middle School Teacher’s Job Description

Department: Charter Schools

Direct Reporting Line: Head of Middle School

Job Purpose: The core purpose of this role is to provide outstanding instruction that secures excellent growth and development for students of all abilities and dispositions.

Key Relationships (Internal and External): Principal, Vice Principal, Head of department, School staff, students, parents, Taaleem Charter School Team, Taaleem Central Office Team and ADEK

Key Accountabilities:

Professional Readiness and Responsibilities

- Commit to the school’s vision, mission, and processes for improvement.
- Take responsibility for improving teaching by undertaking appropriate professional development and responding to advice and feedback from colleagues.
- Fulfill all assigned and published responsibilities, including those related to documentation, reporting, supervision duties, meeting participation, after school activities and use of resources
- Establish and maintain effective professional relationships with colleagues, knowing how and when to draw on advice and support.
- Make a positive contribution to the wider community and ethos of the school.
- Model the attitudes, values, and behaviours that promote a love of learning and intellectual curiosity.
- Use available resources to establish and maintain a safe, inclusive, creative and inspiring learning environment.
- Contribute to the design and implementation of an engaging curriculum in accordance with Charter School expectations.
- Establish and maintain appropriate and respectful relationships with students and parents.

Instructional Effectiveness

- Be accountable for students’ attainment, progress, and outcomes.
- Expertly apply knowledge of your subject and how students learn them.
- Use an in-depth knowledge of the students' strengths and weaknesses to monitor progress, set targets, and plan instruction.
- Continually establish inspiring and challenging expectations and goals for all groups of students, regardless of their abilities, backgrounds, and dispositions.
- In accordance with the school's behaviour policies, establish and maintain a safe, productive, orderly, and stimulating learning environment that welcomes all students, engages them, responds to their needs, and ensures that all are treated with respect and dignity.



- Demonstrate consistently an awareness of the physical, social and intellectual development of the students and use that awareness to adapt teaching to support students at different stages of development.
- Plan and deliver well-structured, imaginative lessons that make effective use of class time, reflecting regularly on their impact on students and making improvements as needed.
- Skilfully use a variety of assessment strategies to ensure that students are making progress.
- Provide students frequent, timely, comprehensive, and constructive feedback to promote further learning
- Differentiate instruction appropriately so that all students always receive a high level of challenge and necessary support.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy, and the correct use of standard English.
- Skilfully develop students' critical thinking, problem-solving, and innovation skills.
- Help students take responsibility for their own learning by developing the students' abilities to assess themselves, to set goals, to reflect on their progress, to communicate about their learning, and to independently use multiple sources to extend their learning.
- Ensure that homework and other out-of-class activities meaningfully consolidate and extend the knowledge and understanding pupils have acquired.
- Communicate in an accurate, timely, and effective manner with parents regarding students' achievement, progress, and well-being.
- Provide frequent and detailed information about the instructional program to parents so they can effectively support their children's learning.

Person Specification:

Education: Bachelor's degree in subject with a relevant teaching qualification/QTS

Experience: A minimum of 2 years of successful teaching experience

Competencies:

- Excellent communication skills in English with all stakeholders
- Excellent teaching skills
- Excellent subject knowledge
- Strong knowledge of and experience with the curriculum and assessment practices
- Excellent knowledge of child protection and health and safety practices
- Excellent command of relevant technology tools and platforms used for instruction, collaboration, and communication

Attributes:

- Model of integrity, resilient, collaborative team player, empathetic listener, and strategic thinker
- Able to convert vision into action through personal drive
- Internationally minded, emotionally intelligent, interculturally aware, creative and persuasive
- Flexible and capable of instilling high standards
- Adept in multilingual settings, spirited, pioneering, professional, and nurturing