

PHYSICAL EDUCATION TEACHER JOB DESCRIPTION

Job Title :	Physical Education Teacher
Line Manager:	Head of Department

Purpose of Job

Subject teachers are responsible for maximising the academic progress of the students they teach, working with colleagues to participate fully in the development of the department. Subject teachers promote a positive, purposeful and professional working atmosphere that encourages cooperation and challenge, whilst valuing the contribution that individuals make to the success of the department.

Duties and Responsibilities

Overall Responsibilities

- Encourage high standards in all aspects of school life, particularly in student progress
- Contribute to the effective and efficient running of the School
- Promote a school culture which is positive, purposeful and professional
- Support and motivate students, teachers and other school employees
- Encourage consultation, review and improvement

Teaching and Learning Responsibilities

- Plan and prepare well-structured, clearly presented lessons appropriate to the abilities of all students and the syllabus being taught
- Make sure that the classroom is a stimulating environment that facilitates learning
- Generate enthusiasm for the subject being taught and inspire all students to work to their potential
- Liaise with the Head of Department and Learning Support where a student may have special educational needs and with the form tutor and Head of House if a student is experiencing pastoral difficulties
- Promote high standards of behaviour by encouraging a positive, proactive approach to study and build productive relationships with students
- Set homework according to policy and pertinent to the student's ability and wider workload
- Assess student's work accurately and regularly, giving thoughtful and meaningful feedback
- Promote high standards of organisation
- Be punctual to lessons
- Promote high standards in the use of English as the common language and help develop English for Academic Progress
- Improve, update and mark written assessments and reports according to guidelines and deadlines
- Provide high quality, accurate, constructive and targeted information to parents at Parents' Evenings, in subject reports, incidental meetings and communications
- Assess, record and monitor the progress of all students according to faculty guidelines in order to provide accurate information to parents in a variety of forms, as and when necessary
- Maintain materials and resources as needed

Responsibilities to the department and School

- Be respectful of the needs of colleagues and the department with regards to cooperation, collegiality, deadlines and team cohesion
- Participate positively in departmental meetings, follow policies and generally contributing to the effective and efficient running of the department
- Promote professional dialogue, share ideas about teaching and learning and support other teachers in developing good practice and new approaches and initiatives
- Take part in, and contribute to, INSET activities offered in the department and by the School
- Enthusiastically contribute to cross-curricular links and initiatives, and Leadership in Action activities
- Be involved in new responsibilities within the department as part of an ongoing process of professional development
- Keep up to date with developments in the Subject, and in education generally

Other Responsibilities

- Undertake other reasonable duties as requested by the Head of Department, Head of Faculty or members of the Senior Leadership Team and any duties that the Head Master deems necessary for the effective operation of the School

Requirements

- Appropriate degree, with UK PGCE, or other teaching qualification giving QTS
- Minimum three years' teaching experience
- Familiarity with the National Curriculum of England (Plus IGCSE/GCSE and/or A Levels as appropriate)
- Passion for teaching and commitment to educating the whole child
- A high level of professionalism and consideration of the well-being of children
- Recent and consistent involvement in extracurricular activities
- Respect for all members of a school community, irrespective of position, gender, age and ethnic background
- Previous experience working with students for whom English is not their first language
- A positive and solution-focused attitude to working life
- A clean enhanced Disclosure and Barring Services check or police check (for applicants who have never worked in UK) and no question regarding suitability to work with children

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The post holder will be expected to comply with any reasonable request from the line manager to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff, and will be reviewed annually.

*Harrow International School Bangkok is committed to the safety and protection of children.
All employees are expected to comply with our School Child Protection and Safeguarding Policy.*

PE TEACHER JOB SPECIFICATION

About the Department

Science and PE is a large and successful faculty with specialist teachers of Biology, Chemistry, Physics, Prep Phase Science and PE. We have individual heads of subject who support colleagues in ensuring all our children enjoy Science and PE lessons safely. The faculty have a strong focus on teaching and learning and are always progressing by sharing practice, developing our understanding of pedagogy and nurturing our teams professionally. Support for learning is at the heart of what we do; our teachers are passionate about providing differentiated lesson inputs to support all learners to progress and colleagues are also skilled and dedicated in providing regular dialogical feedback. Additionally, Science and PE teachers offer significant extra support and intervention outside of lesson time to ensure all our children reach their potential.

About the Curriculum

Prep Phase: The curriculum consists of a vast range of activities in order for students to find their preferred activity and help achieve lifelong participation in sport. The Prep curriculum is centred around the Leadership Attributes at Harrow Bangkok with a vision to encourage 'thinkers' that understand the wider aspects of sports performance and can apply their understanding across them. Classes are taught in mixed gendered tutor groups (Year 6) before moving into ability sets during Years 7 and 8. Each class will gain experience in fourteen sports throughout the year which allows us to take advantage of our fantastic sports facilities.

Senior Phases (Shell, Remove, Fifth Form and Sixth Form): The curriculum focuses on developing and refining skills, techniques, tactics and strategies as well as further developing their Leadership Attributes through Sports Leaders courses and Sport Education. Classes continue to be taught in ability sets, with students being given more flexibility with the introduction of option blocks allowing students to follow a more tailored curriculum depending on their preferred activities.

Courses and Examination Boards

We currently offer the following qualifications within the Physical Education Department:

- IGCSE Physical Education (CIE)
- Sports Leaders Level 1
- Sports Leaders Level 2

Academic Results

IGCSE PE is growing in popularity at Harrow Bangkok with healthy class sizes of 15/16 in 2017-18. Outcomes from the 2017-18 cohort resulted in 100% achieving A*/A. PE is not currently offered as an A-level.



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Department Staffing

We currently have eight members of Upper School PE (Year 6-13) who teach across the Prep Phase (Years 6-8), and Shell, Remove and Fifth Form (Years 9-11), as well as Sixth Form phases of the school. Two department members are Heads of Academy within the Sports programme with an additional three holding Pastoral positions within Upper School as well as the Head of Prep Phase.