

## Job Application Pack **Academy Technician**

Full time equivalent £16,913 - £18,752  
(Support staff scale 21 – 27)  
Pro rata term time only

Permanent Contract

Closing Date: 9.00am, Monday 22nd January 2018

Interview Date: TBC

(\*DCA rates are approximately £1,000 higher than national MPS)

January 2018

## **Letter from the Principal**

A warm welcome

Making a difference at Djanogly City Academy (DCA) really does mean that. Our students are fantastic and the job satisfaction that you have from working with them and being part of our community is enormous.

People ask me why they should work at DCA. My message is clear: at the end of each day you know that you can go home, having worked hard, but really know that you have had a big impact on the lives of our children and their families. You have made a difference.

We do work hard and set high expectations of all our team but your career development and professional worth is huge and much greater at DCA than in other schools. In addition, being part of a growing group of academies brings many more opportunities for development.

We are a diverse community in inner city Nottingham, with a lot of disadvantage and deprivation to deal with but it's our duty to give the young people the best possible chance so that they can be successful.

We have made significant improvements which have been recognised by DfE and Ofsted. Our results last year made us the most improved school in both the City and the County. This year's will be even better as the quality of provision continues to improve.

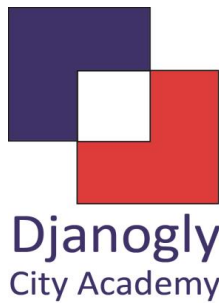
If you are thinking of joining us then please come and look round the school to get a feel for our ethos and values and meet some of our team.

We aim to be the best and need more excellent professionals to join us to make that a reality.

I hope you feel that you want to join us and look forward to reading your application form and CV.

Best Wishes

**David Hooker**  
**Principal**



## Letter from the CEO

Dear Candidate,

I am delighted to be able to introduce you to the Djanogly City Academy and the tremendous opportunities this academy offers the young people of Nottingham.

Our Trust started partnership work with Djanogly City Academy in April 2014. DCA has experienced challenges in recent times and we were invited to lead the long-term transformation of the academy.

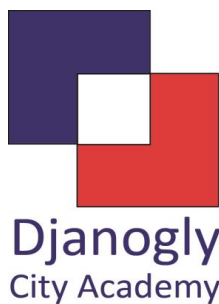
Working in partnership with the Djanogly Learning Trust, we will raise aspirations and improve outcomes for the students we serve.

Critical to this, is the appointment of dynamic and innovative staff who can bring energy and initiative to the work of the academy.

This is a tremendous opportunity to make a difference to the lives of young people, and will suit an ambitious professional looking to make their mark.

Thank you for showing an interest in working at the Djanogly City Academy, and we look forward to receiving your application.

**John Tomasevic**  
CEO of the Torch Academy Gateway Trust



## Application Details

Thank you for your interest in the Academy Technician vacancy at Djanogly City Academy.

Further details of this post, the school and the Trust are included in this pack and details of how to apply can be found below.

## How to Apply

Should you wish to apply for the post, please complete and return an application form along with a covering letter addressed to Mr. Hooker, which clearly demonstrates your suitability for this role. Applications can be submitted via email to [DCAJobs@djanogly.notts.sch.uk](mailto:DCAJobs@djanogly.notts.sch.uk) with **Academy Technician** in the subject line, or by post, for the attention of Mr. Hooker, to the following address:

C/o Emma Greaves  
Djanogly City Academy  
Gregory Boulevard  
Nottingham  
NG7 6ND

## Application forms

These can be downloaded from the school website [www.djanogly.notts.sch.uk](http://www.djanogly.notts.sch.uk). Wherever possible, please provide email addresses for your referees.

## Closing Date

Please ensure your application arrives by 9 a.m. on the closing date of Monday 22 January 2018.

## Interview:

Interview for the role will be held as soon as possible after the closing date. Monday 22 January 2018. If you have not heard from us within 1 week of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

## Safeguarding

Djanogly City Academy is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

### Job Description

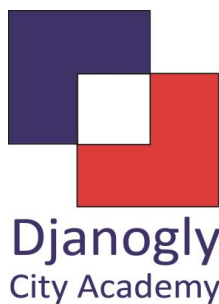
**Job Title:** Academy Technician (Primarily DT, Art, PE and Performing Arts)

Main duties and responsibilities are indicated here. Other duties of an appropriate level and nature will also be required.

Area of responsibility	Tasks involved	Working with
<b>Curriculum support</b>	Prepare a range of materials for teaching purposes, including woods, metal and plastic, using appropriate hand tools and machines. Support the maintenance of specific areas and support teaching staff in setting up equipment.	Dept. staff
	Prepare, set up and check machinery, equipment and apparatus for teaching purposes.	
	Issue equipment, tools, components and materials to teaching staff and students, and maintaining appropriate records.	Dept. staff
	Provide technical advice and assistance to teaching staff and students.	Dept. staff
	Design and make simple models and teaching aids.	Dept. staff
<b>Maintenance of equipment and stock</b>	Regularly service and maintain furniture, machinery tools, components and accessories.	
	Arrange for external maintenance and repair if necessary.	
	Keep appropriate records of service and maintenance undertaken.	
	Maintain appropriate stock levels with the department, carry out stock checks and report any shortages to the Head of Department.	HoD
	Assist with stock management and ordering.	Finance
	Ensure the correct use and maintenance of audio-visual equipment specific to the department.	

**Person Specification for the role of  
Academy Technician**

<b>Competence</b>	<b>Essential</b>	<b>Desirable</b>
Qualifications GCSE Eng, Maths, Science grade C and above or equivalent	✓	
Works well under pressure	✓	
Reliability	✓	
Experience in manual handling and cleaning	✓	
Previously worked within a school environment		✓
Meeting strict deadlines	✓	
Deploy work appropriately	✓	
The post holder requires knowledge of machinery, tools and technical instruments	✓	
The post holder has a responsibility to ensure department procedures are kept up to date.	✓	



## **Overview of the Trust**

The Torch Academy Gateway Trust is a dynamic and growing Multi Academy Trust based in the East Midlands. Our Trust Group is committed to providing high quality education to all our students, regardless of their backgrounds. Our track record demonstrates our ability to deliver our core goal: achievement for every child. Our portfolio of schools covers both secondary and primary phases, working in a range of contexts.

Our values are central to the positive ethos that we develop throughout our group of schools. This approach is focused on securing success for all our learners and providing them with the very best life opportunities.

We believe nothing is more important than making a difference to children

## **Overview of the School**

### **Ethos**

The Djanogly City Academy has a very clear and distinctive ethos. Our culture is highly aspirational, centred on our passionate belief that every child can succeed. We encourage staff to be creative, independent and ambitious. We expect them to challenge and inspire our students, providing high quality learning experiences that motivate students to be the very best they can. High standards and academic rigour underpin our daily work.

We value commitment, independence and courtesy from all of our students. We demand the very highest standards and in return we nurture and respect student ideas and opinions. We have a clear message to guide all students in their daily lives; Work Hard, Be Kind.

### **Achievement**

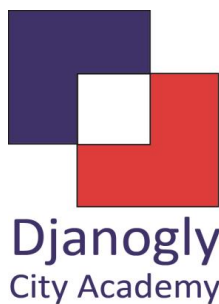
Student achievement is at the very heart of everything we do. We believe that academic and examination success provides the foundation that allows students to make the most of their lives and the opportunities available to them.

Exciting, engaging and inspiring lessons lie at the centre of our curriculum and we constantly strive to provide every child with the very best educational experiences.

Should a child require additional support a range of services are available to ensure every student's success, whatever their individual educational needs.

Our track record at our academies within the Torch Academy Gateway Trust demonstrates our ability to deliver high levels of achievement in a variety on contexts.





## **Curriculum**

At the Djanogly City Academy, Key Stage 3 students undertake a two-year programme that covers all the National Curriculum subjects. Students will be taught in ability groups in the majority of subjects, ensuring that every child is taught at a level that matches their ability.

During our three-year Key Stage 4 programme most students study the English Baccalaureate core subjects of English, Mathematics, Science, a Modern Foreign Language and a Humanities subject, such as Geography or History.

A wide range of option subjects including visual and performing arts, ICT, Technology and PE supplement the core curriculum.

## **About the Academy**

The Nottingham City Technology College opened in 1989 and became the Djanogly City Academy in 2003. Primarily serving the residents of Hyson Green, the Academy is located on two sites. The Gregory Boulevard site is housed in a stunning, state-of-the-art building, designed by Norman Foster. The Sherwood Road site occupies a modern purpose built building with excellent facilities.

In April 2014, the Torch Academy Gateway Trust began working with Djanogly City Academy to help develop the academy further, ensuring the very best outcomes for all its students.

For more information about the academy visit:

[www.djanogly.notts.sch.uk](http://www.djanogly.notts.sch.uk)

## **Safeguarding and Child Protection**

The Trust and all its schools are committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All new staff within the Trust will be subject to an enhanced DBS check.

Each school in the Trust has a designated senior member of the leadership team who is responsible for referring and monitoring any suspected case of abuse. All members of staff will receive training in line with our child protection policy.